



City of Highland Weekly Report

December 07, 2012

Repete's Wisdom of the Week 10 Uses for Plastic Bags

Volunteer Services

Operation Santa Claus - The Highland Police Department will host a Christmas Toy Drive beginning November 28, 2012 through December 12, 2012.



If you would like to sponsor a family/child, please contact Lisa Henley at the Highland Police Department 909-425-9793. Deliveries will be the week of December 17.

Donations accepted at the locations listed below:

- Highland Police Department
26985 Base Line
- Fire Station #1
26974 Base Line
- Fire Station #2
29607 Base Line
- Fire Station #3
7649 Sterling Avenue
- Highland City Hall
27215 Base Line
- Highland Community News
27000 Base Line
- Avon Store
7197 Boulder Avenue #12

- Highlanders Boxing Club
26127 6th Street

Highland Improvement Team - Join our TEAM...last month, our Highland Improvement Team (HIT) cleanup was postponed due to rain. Our goal is to help a senior resident with yard cleanup and some minor landscaping to prevent erosion on a back yard slope. Sound interesting...this cleanup will take place on Saturday, December 15, 2012 from 8am to noon. Volunteers sign in the morning of the cleanup, between 7:30am and 8:00am at City Hall (27215 Baseline). Please remember volunteers must have their own transportation to and from the cleanup site. An adult must accompany volunteers under 18 years old. Again...New volunteers are always welcome to join any cleanup project as well as becoming a regular HIT member.

Highland Blood Drive - A Very Successful November! Highland was overwhelmed with the amount of donors that participated at the November blood drive. Fifty donors registered to donate the "Gift of Life". With only seven deferrals, we were able to donate 43 units of blood for our community. Always remember...blood donations are lowest during the holiday season when the demand is at

its highest. Spread the word to family, friends and co-workers to donate during the holidays.

The first Highland Blood Drive of 2013 is scheduled for January 28 at the Highland Police Station (26985 Baseline) from 1:30 pm to 6:30 pm.

Please contact Volunteer Services or LifeStream (800-879-4484) to find out more about becoming a blood donor.



Public Services

RePete's Wisdom of the Week - 10 Uses for an Egg Carton. Egg cartons ingeniously cradle fragile cargo. The standard model—known as a 2x6 in packaging parlance—is made of molded recycled paper. You can give that paper yet another life by reusing the cartons in these resourceful ways.



- 1. Start seedlings.** Cut off the lid, fill each cup with potting soil, and plant some seeds. Once the seedlings sprout, cut each cup from the tray and plant it—cup and all.
- 2. Muffle Noise.** If you live in a place that has thin walls try affixing egg cartons to the walls and ceiling to dampen sounds.
- 3. Feed birds.** Trim off the lid, thread string through holes in each corner of the tray, fill the cups halfway with birdseed, and hang in a tree.
- 4. Fire the grill.** Melt candle scraps in a double boiler, and then fill each cup halfway with sawdust. Carefully ladle the wax over the sawdust, and let it cool. Each cup can now serve as a fire starter—just light the edge.
- 5. Cushion ornaments.** The cartons are ideal for separating small, fragile Christmas ornaments for storage.

6. Organize fasteners. Use your cartons as repositories for screws and bolts removed during appliance or other household repairs. Numbering the cups ensures proper reassembly.

7. Round up tiny spare lights. Those stray 4-watt night-lights and holiday bulbs won't last long rattling around in a drawer. An egg carton's cups make for ideal storage. For this use, keep the lid.

8. Ship cheaply. Being stiff but lightweight makes egg cartons excellent replacements for Styrofoam packing peanuts.

9. Manage a farm. Torn up, egg cartons are a great food source in worm farms. If the soil mix is too moist, add dry carton pieces. Too dry? Dunk them in water first.

10. Cool a drink. Now, don't try this with paper cartons, but in a pinch, the foam variety carton doubles as a great makeshift ice cube tray when you're stocking up for parties.

Reduce, Reuse and Recycle This Holiday Season. Did you know that half of the paper America consumes each year is used to wrap and decorate consumer products? In the US, the annual trash from gift wrap and shopping bags totals over 4 million tons. If everyone wrapped just three gifts in reused paper or fabric gift bags, it would save enough paper to cover 45,000 hockey rinks. If every family reused just 2 feet of holiday ribbon, the 38,000 miles of ribbon saved would tie a bow around the entire planet.



The best way to protect the planet is to avoid waste in the first place. This can be done simply by reducing your consumption of energy and of products over the season. Most people probably think that it is easier to reuse than it is to reduce. The truth is, when you are reusing you are reducing! Every time you don't throw

something in the garbage and don't have to use something new you are reducing the effects your consumption has on the environment.

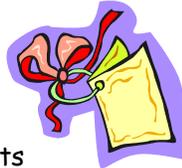
Below is a list of efficient ways to be environmentally friendly over the holidays:

BYOB! (Bring Your Own Bag): Take your own bag with you when you go shopping. Don't load up on plastic bags that will end up in landfills. If you have to take a bag with your purchase, save it and use it again.

Rewrap: Use last year's Christmas wrapping. Unwrap presents carefully and neatly fold the paper to wrap another gift with later.

Make a Postcard: Personalize last year's Christmas cards. You can cut a Christmas card in half and write a message on the back of the picture to use it as a Christmas post card.

Tag it: Use old Christmas cards as gift tags.



Only Buy Rechargeable: Buy gifts with rechargeable batteries. It's always better to reuse a battery than throw it out.

Give it Away: Donate old Christmas gifts to charity.

Reuse your Tree: Use your Christmas tree as a shelter for birds and animals. You can also use the tree as mulch or wood chips.

Reuse Packaging: Save the foam and packaging from Christmas gifts to use later for shipping or mailing. You can also take these items to a shipping or mailing store and they will reuse them.

If you work to be environmentally friendly all through the year it will be easy for you to come up with tons of ideas to reduce the amount of waste and pollution caused by the holidays.

Public Works

Public Works Report - November 2012

Total Man-hours	1,179
Compensated Man-hours	767.5
Un-compensated Man-hours	413.5

MAN-HOURS PER ACTIVITY

General Clean-up	42
Parkway Maintenance	.5
Potholes	98.75
Sidewalk	7.5
Storm Drains	140
Signs/Traffic Control	15.5
Trees Trimmed	17.75
Vehicle/Tool Maintenance	82.25
Building/Grounds Maintenance	160.75
Landscape Maintenance District	31.25
Park Maintenance	127.3
Trail Maintenance	3
Special Maintenance	22.5
Crack Sealing	0
Graffiti	256
USA Markings	14.8
Weed Spraying	0
Staff Meetings	140
Safety Training	11.75
Personal Time Off	6.5

SPECIAL: Service requests; check Line "C" channel at 6th/Victoria; set-up barricades at Base Line/Church Ave and Base Line/Palm for an Edison power shut-down.

Administration

Disaster Preparedness -Water. In a disaster, water supplies may be cut off or contaminated. Store enough water for everyone in your family to last **for at least 3 days.**

- Store one gallon of water per person, per day. Three gallons per person per day will give you enough to drink and for limited cooking and personal hygiene. Remember to plan for pets.

If you store tap water:

- Tap water from a municipal water system can be safely stored without additional treatment.
- Store water in food grade plastic containers, such as clean 2-liter soft drink bottles. Heavy duty, reusable plastic water containers are also available at sporting goods stores. Empty milk bottles are not recommended because their lids do not seal well and bottles may develop leaks.
- Label and store in a cool, dark place.
- Replace water at least once every six months.

If you buy commercially bottled "spring" or "drinking" water:



- Keep water in its original container, and don't re-store a bottle once it's been opened.
- Store in a cool, dark place.
- If bottles are not marked with the manufacturer's expiration date, label with the date and replace bottles at least once per year.

Treating Water after Disaster: If you run out of stored drinking water, strain and treat water from your water heater or the toilet reservoir tank (except if you use toilet tank cleaners). Swimming pool or spa water should not be consumed but you can use it for flushing toilets or washing.

Treatment Process: Strain any large particles of dirt by pouring the water through layers of paper towels or clean cloth. Next, purify the water one of two ways:

- **Boil** - bring to a rolling boil and maintain for 3-5 minutes. After the water cools, pour it back and forth between two clean containers to add oxygen back; this will improve its taste.
- **Disinfect** - If the water is clear, add 8 drops (1/8 teaspoon) of bleach per gallon of water. If it is cloudy, add 16 drops (1/4 teaspoon) per gallon.

Make sure you are using regular bleach— 5.25% percent sodium hypochlorite— rather than the "ultra" or "color safe" bleaches. Shake or stir, then let stand 30 minutes. A slight chlorine taste and smell is normal.

For more information on disaster preparedness, please visit www.ready.gov or www.72hours.org.

Volunteers Needed to Count Bald Eagles

- Volunteers are needed to help count bald eagles for the 35th season in the annual winter bald eagle counts in and near the San Bernardino and San Jacinto Mountains on Saturday December 15, January 12, February 9, and March 9.

Concurrent Bald Eagle counts are held at Big Bear Lake, Lake Arrowhead, Lake Silverwood, Lake Perris, and Lake Hemet. Volunteers are stationed at vantage points around the lakes, where they watch for bald eagles during a 1-hour period on the count mornings. Volunteers record their observations on maps and data sheets. This is a wonderful opportunity to catch a glimpse of our breath-taking national symbol. A brief orientation is conducted prior to the count so volunteers know where to go and what to do.

"Through this method, the agencies and land managers have learned a lot about which areas are important to eagles and how the populations are doing. But we can't do it without a lot of volunteers - we need their eyes to help us look," said Forest Service biologist Robin Eliason.



The bald eagle counts for this winter are scheduled for the following Saturday mornings: December 15, January 12, February 9, and March 9. No experience needed. Signing up ahead of time is unnecessary - just show up at the designated time and location, dress warmly, bring binoculars and a watch.

Big Bear Lake area volunteers will meet at 8:00 a.m. at the Forest Service's Big Bear Discovery Center on North Shore Drive for orientation.

Contact Robin Eliason (reliason@fs.fed.us or 909-382-2832) for more information. Contact the Discovery Center (909-866-2789) for information about Eagle Celebrations.

Lake Arrowhead/Lake Gregory volunteers will meet at 8:00 a.m. at the Skyforest Ranger Station for orientation. Contact Robin Eliason (reliason@fs.fed.us or 909-382-2832) for more information.

Silverwood Lake State Recreation Area volunteers should plan to meet at the Visitor Center at 8:00 a.m. for orientation. Contact Kathy Williams or Mark Wright for more information about volunteering or taking an eagle tour (760-389-2303 between 8:00 and 4:00; or email: khwiliams@parks.ca.gov).

Lake Hemet volunteers should plan on meeting at the Lake Hemet Grocery Store at 8:30 a.m. for orientation. Contact Anne Poopatanapong (apoopatanapong@fs.fed.us or 909-382-2935) for more information.

Lake Perris State Recreation Area volunteers should plan to meet at the Lake Perris Regional Indian Museum at 8:00 for orientation. Contact the office for more information at 951-940-5600.

See websites for additional information about the San Bernardino National Forest (<http://www.fs.fed.us/r5/sanbernardino/>) and the California State Recreation Areas (www.parks.ca.gov).

Community Development

Planning Commission determination: At its December 4, 2012, regular Meeting, the Commission considered the following Items:

1. MCA 011-007 - Land Use and Development Code Amendment related to Small and Large Recycling Facilities. The location is City-wide.

(Continued from the November 6, 2012, Planning Commission Meeting.)

The Planning Commission approved Resolution No. 12-019 recommending the City Council approve the following:

1. Adopt a Notice of Exemption and Instruct Staff to file a Notice of Exemption with the County Clerk of the Board, and;

2. Introduce an Ordinance to amend Title 16, Land Use and Development Code Chapter 16.06, Chapter 16.20, Chapter 16.24, and Chapter 16.44 regarding Recycling Facilities.

The Application may now proceed forward in the process and the Application will be scheduled for a future City Council Meeting.

2. Environmental Review (CEQA) Clearance for the Base Line Street and Trail Improvements (STRO6003) Project, (Negative Declaration) (ENV 012-013). The Project is located on the north side of Base Line from Browning Road to Church Street. Representative: Carlos Zamano, Assistant Public Works Director

The Planning Commission:

1. Approved Resolution No. 12 - 020 adopting a Negative Declaration for the Base Line Street and Trail Improvements (STRO6003) Project, Environmental Document (ENV 012-013), and;

2. Directed Staff to file an Environmental Notice of Determination with the San Bernardino County Clerk of the Board for ENV-012-013.

The Application may now proceed forward in the process.

3. Regional Greenhouse Gas Inventory and Reduction Plan.

The Planning Commission heard Staff's presentation and provided comments on the "Draft" San Bernardino County Regional Greenhouse Gas Reduction Plan and recommended that it is will be scheduled for a future City Council Meeting.

March	106	\$45,808.87	220	15
April	114	\$36,245.48	288	5
May	97	\$38,966.03	322	16
June	86	\$30,799.93	321	19
July	91	\$37,290.34	329	20
Aug	108	\$54,237.54	230	19
Sept	79	\$36,120.47	245	13
Oct	111	\$2,61,887.00	450	27

Building and Safety

Building and Safety Division Activity Update. The following statistics were provided by the Building and Safety Division for the number of Permit Totals and Valuations for the month of October, 2012.

If you want additional information, please contact the Building and Safety Division at (909) 864-8732.

Fire Prevention

Description / No. of Units



Plumbing, Electrical, Mechanical, Reroofs,
Patio Covers, Special Inspections, etc.
/ 74

Other Buildings and Structures / 8

New Single Family Residence / 1

Single Family Additions, Alterations / 8

Detached Garages / 6

Demotion of Single Family Residences / 2

Commercial Additions / Alterations / 2

Grand Total Valuation \$2,641,887.00

Fire Prevention Division Activity Update. The following statistics were provided by the Fire Prevention Division for the number of Permit Totals and Valuations for the month of October, 2012

Some of the Permits / Inspections include, but are not limited to the following: Fire Suppression, Various Types of Fire Sprinklers, UL 300, Fire Alarms, Various Types of Certificates of Occupancy, and Fire Construction Review.

Building and Safety Division in Total Fees collected

Plan Check	\$ 5,900.79
Building Permits	\$ 43,340.92
S.M.I.P.	\$ 203.97
Microfilm	\$ 457.32
Green Building	\$ 155.00
Code Enforcement	\$ 559.36
Police Fee	\$ 97.10
Lien Release	\$ 200.00

Fire Prevention Division in Total Fees collected

Inspection	\$3,680.21
Plan Check	\$ 512.00
Micro Film	\$ 52.25
Total	\$4,244.46

Total Inspections Performed for the month of October: 450

Total Inspections Performed for the month of October: 85

Finance

Commercial Business License Applications - There was no new commercial business license for the week of 12/03/12 to 12/07/12.

Year 2012	Number of Permits	Total Fees Collected	Total Inspections	plan checks
Jan	83	\$37,386.07	141	11
Feb	71	\$24,480.74	288	11

Mark Your Calendar

Tuesday, December 11, 2012

6pm - City Council Regular Meeting,
Donahue Council Chambers

Thursday, December 13, 2012

3pm - Community Trails Committee Special Meeting, Donahue Council Chambers
5pm - Community Trails Committee Regular Meeting has been cancelled

Saturday, December 15, 2012

8am to 12pm - Highland Improvement Team Cleanup, meet @ Highland City Hall - 27215 Baseline, Highland

Tuesday, December 18, 2012

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Tuesday, December 25, 2012

Christmas Holiday - City Offices are closed

Tuesday, January 1, 2013

New Year's Day Holiday - City Offices are closed

Thursday, January 3, 2013

5:30pm - Historic and Cultural Preservation Board Study Session, Upright Conference Room

Monday, January 7, 2013

4pm to 5pm - Blood Drive Committee Meeting
New members always welcome Highland City Hall - 27215 Baseline, Highland

Tuesday, January 08, 2013

6pm - City Council Regular Meeting,
Donahue Council Chambers

Thursday, January 10, 2013

5pm - Community Trails Committee Regular Meeting, Donahue Council Chambers

Tuesday, January 15, 2013

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Tuesday, January 22, 2013

6pm - City Council Regular Meeting,
Donahue Council Chambers

Assembled by: Elena Rodrigues



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