



# City of Highland Weekly Report

November 08, 2012

## H.I.T. Team Helping the Community Saturday, November 17th

### Volunteer Services

**HIGHLAND IMPROVEMENT TEAM** - Please join us at the next Highland Improvement Team cleanup on Saturday, November 17, 2012.



Highland Improvement Team volunteers will be helping a senior resident with some minor landscaping and yard cleanup.

Interested volunteers can sign-up the morning of the cleanup from 7:30am to 8:00am at Highland City Hall, 27215 Baseline. The cleanup will take place from 8:00am to noon. The City provides all equipment and supplies needed for the project. Please remember, volunteers must provide their own transportation to and from the cleanup site and anyone under the age of 18 years old must be accompanied by an adult.

For more information, please contact Denise Moreno, Volunteer Services Coordinator, at 909-864-6861 extension 203.

**HIGHLAND BLOOD DRIVE** - Highland's next blood drive is Monday, November 26 at the Highland Police Station from 1:30pm to 6:30pm.

Please remember, your blood donation is needed the most during the holidays. This is a time when your donation is crucial to meet the high demand. Spread the word to family, friends and co-workers to donate during the holidays.

As an extra incentive, donors will receive a slice of pie in the canteen on this day. So, please, join us...donate the gift of life this holiday season. The Highland Police station is located at 26985 Baseline in Highland. Hope to see you there!

For more information and questions, contact Denise Moreno, Volunteer Services Coordinator, at 909-864-6861 extension 203.

**Safe Routes to School - A Friendly Reminder.** Please be on the lookout for extra pedestrians in the morning as students are waking to school and in the early afternoon as many schools have minimum days coming up. Remember to yield to pedestrians and most importantly respect and follow the speed limits in school zones. We want our students to be **SAFE** on their walk to school.



Anyone interested in more information about the Safe Routes to School program or volunteering can contact Denise Moreno,

Volunteer Services Coordinator, at 909-864-6861 extension 203.

## Public Works

### Public Works Report - October 2012

Total Man-hours	1,174
Compensated Man-hours	787
Un-compensated Man-hours	387
<b>MAN-HOURS PER ACTIVITY</b>	
General Clean-up	29.25
Parkway Maintenance	2.75
Potholes	48
Sidewalk	22.75
Storm Drains	29.75
Signs/Traffic Control	15.25
Trees Trimmed	3.5
Vehicle/Tool Maintenance	86.75
Building/Grounds Maintenance	136
Landscape Maintenance District	55.25
Park Maintenance	174.3
Trail Maintenance	11.5
Special Maintenance	81
Crack Sealing	0
Graffiti	307.5
USA Markings	19
Weed Spraying	3
Staff Meetings	131
Safety Training	0.25
Personal Time Off	16.5

**SPECIAL:** Meeting with Caltrans regarding landscape on slopes by SR330; took pictures of Via Del Dene channel; installed project sign/flag; service requests; graded area on Church St. n/o Merris; removed weeds with tractor from channel on the east side of Victoria, south of Far West Meats.

## Public Services



### REPETE'S WISDOM OF THE WEEK -

Re-Pete Needs Your Support in the Mascot Match-Up. The City of Highland Public Services Division has entered Re-Pete (the City's recycling

mascot) into a Facebook contest called Mascot Match-Up put on by Busch Systems. The top three mascots with the most votes will be entered into a random drawing to determine the final winner. The winner will receive \$5,000 of Busch System products. Busch Systems is the company the Public Services Division uses to purchase recycling containers for special events, public facilities, etc.



So visit Busch Systems page on Facebook, click on the Mascot Match-Up button at the top, scroll down to the bottom and click on View and Vote for Entries, find Re-Pete on page 2 and vote. Voting closes November 30, 2012 at 11pm.

Let's show the Facebook community how much we appreciate Re-Pete's hard work to educate the community about recycling. Please vote today!

Should you have any questions, please feel free to contact Public Services Coordinator, Andrea Saavedra at 909-864-8732 ext. 271.

**America Recycles Day - Nov. 15.** Join the City of Highland Public Services Division and Re-Pete in celebrating America Recycles Day. From November 5, 2012 thru November 15, 2012, there will be a display in the lobby of City Hall (27215 Baseline). Guess how many recyclable items are inside and the (5) five participants who are the closest without going over will win a Re-Pete t-shirt, backpack and re-useable sport water bottle.

You may pick up your entry form from the receptionist at City Hall. Entries will be accepted until 5pm on November 15<sup>th</sup>. Each participant will receive a pencil or pen and a list of items which can be recycled at home.

Should you have any questions, please feel free to contact Public Services Coordinator, Andrea Saavedra at 909-864-8732 ext. 271.

# Community Development

**Planning Commission determination:** At its November 6, 2012, regular Meeting, the Commission considered the following Items:

1. Appeal Application (APP-012-003) a request to overturn the Community Development Director's Determination requiring the Demolition of a Non-Conforming Single Family Residential Unit located within a Business Park (BP) Zoning District whose Use has been discontinued for a continuous period of 180 days or more pursuant to Section 16.08.150 (Non-Conforming Parcels, Uses, and Structures). The Property is located at 25480 Fourth Street, Highland, California. Assessor Parcel No.: 0279-185-30. Representatives: LLG Construction (Property Owner).

The Planning Commission, on a 5 - 1 and one Commissioner absent, Adopted Resolution 12-018 Upholding the Community Development Director's Determination requiring the Demolition of a Non-Conforming Single Family Residential Unit located within a Business Park (BP) Zoning District whose Use has been discontinued for a continuous period of 180 days or more pursuant to Section 16.08.150 (Non-Conforming Parcels, Uses, and Structures).

The Application may now proceed forward in the process. This decision can be appealed up to City Council.

2. MCA 011-007 - Land Use and Development Code Amendment related to Small and Large Recycling Facilities. The location is City-wide.

The Planning Commission continued this Item to its December 4, 2012, Regular Meeting.

## Administration

**Family Communications.** Your family may not be together when disaster strikes, so plan

how you will contact one another. Think about how you will communicate in different situations.

Complete a contact card for each adult family member. Have them keep these cards handy in a wallet, purse or briefcase, etc. Additionally, complete contact cards for each child in your family. Put the cards in their backpacks or book bags.



Check with your children's day care or school. Facilities designed for children should include identification planning as part of their emergency plans.

**Family Communication Tips.** Identify a contact such as a friend or relative who lives out-of-state for household members to notify they are safe. It may be easier to make a long-distance phone call than to call across town, so an out-of-town contact may be in a better position to communicate among separated family members.

Be sure every member of your family knows the phone number and has a cell phone, coins or a prepaid phone card to call the emergency contact. If you have a cell phone, program that person(s) as "ICE" (In Case of Emergency) in your phone.

If you are in an accident, emergency personnel will often check your ICE listings in order to get a hold of someone you know. Make sure to tell your family and friends that you've listed them as emergency contacts.



Make sure family members know how to use text messaging. Text messages can often get around network disruptions when a phone call might not be able to get through. For more information, please visit [www.ready.gov](http://www.ready.gov).

## Finance

**Commercial Business License Applications** - There was one new commercial business license for the week of 11/5/12 to 11/9/12: ABF Construction, 27065 5<sup>th</sup> Street.

## Mark Your Calendar

### Thursday, November 8, 2012

5pm - Community Trails Committee Regular Meeting, Donahue Council Chambers

### Monday, November 12, 2012

Veterans Day Holiday Observed - City Offices are closed

### Tuesday, November 13, 2012

6pm - City Council Regular Meeting, Donahue Council Chambers

### Saturday, November 17, 2012

8am to 12pm - Highland Improvement Team Cleanup. Meet @ Highland City Hall - 27215 Base Line, Highland

### Tuesday, November 20, 2012

6pm - Planning Commission Regular Meeting, Donahue Council Chambers

### Thursday - Friday, November 22-23, 2012

Thanksgiving Holiday - City Offices are closed

### Monday, November 26, 2012

1:30pm to 6:30pm - Blood Drive at Highland Police Station - 26985 Base Line, Highland

### Tuesday, November 27, 2012

4:30pm - Oversight Board Meeting, Donahue Council Chambers

6pm - City Council Regular Meeting, Donahue Council Chambers

### Tuesday, December 4, 2012

6pm - Planning Commission Regular Meeting, Donahue Council Chambers

### Wednesday, December 5, 2012

4pm - Public Nuisance Hearing Board Special Meeting, Donahue Council Chambers

### Thursday, December 6, 2012

5pm - Historic and Cultural Preservation Board Regular Meeting, Donahue Council Chambers

### Tuesday, December 11, 2012

6pm - City Council Regular Meeting, Donahue Council Chambers

### Thursday, December 13, 2012

5pm - Community Trails Committee Regular Meeting, Donahue Council Chambers

### Tuesday, December 18, 2012

6pm - Planning Commission Regular Meeting, Donahue Council Chambers

### Tuesday, December 25, 2012

Christmas Holiday - City Offices are closed

### Tuesday, January 1, 2013

New Year's Day Holiday - City Offices are closed

*Assembled by: Elena Rodrigues*



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