



City of Highland Weekly Report

August 02, 2012

Three City Projects Out to Bid

Engineering

Pavement Rehabilitation, Bikeway, and Nature Trail Improvement Project.

Advertising for construction bids for the Pavement Rehabilitation, Bikeway, and Nature Trail



Improvement project began August 2nd. This project involves pavement rehabilitation of Church Street from Greenspot Road to Highland Avenue and Weaver Street from Greenspot Road to

Base Line. Slurry seal will be done on Highland Avenue from Cloverhill Drive to Van Leuven, then 700 feet east of Van Leuven to Base Line, and Base Line from Weaver Street to Tuolumne Lane.

The project also includes installation of in-road warning lights, and construction of a trail staging area at Base Line and Bookwood. Bid opening is scheduled to take place August 23rd. It is anticipated City Council will award a construction contract on September 11th, barring the need for addenda that would require extending the bid period. Construction will take five months to complete. The estimated construction cost is \$1.95 Million.

Sterling Avenue Storm Drain and Street Improvement Project. Advertising for construction bids for the Sterling Avenue Storm

Drain and Street Improvement project began July 12th. This project involves pavement rehabilitation by cold-in-place recycling and overlay of Sterling Avenue from Base Line to Pacific Street, and a portion of Pacific Street easterly of Sterling Avenue. This project also provides for constructing a 24" to 66" storm drain and appurtenant structures in Sterling Avenue and Pacific Street, located within the Cities of Highland and San Bernardino, and in the County of San Bernardino, California.

Bid opening is scheduled for August 9th. It is anticipated City Council will award a construction contract on September 11th, barring the need for addenda that would require extending the bid period. Construction will take three months to complete. The estimated construction cost is \$1 Million.

Autumn Chase Drive Slope Drainage/Hydroseed Project.

Advertising for construction bids for the Autumn Chase Slope Drainage/Hydroseed project began July 19th. The purpose of this project is to protect private property and homes from mud and debris flows generated by a proximate large slope during periods of heavy rainfall. This is to be accomplished by the construction of concrete interceptor ditches and down drains along the slopes which will empty onto Base Line, and

application of hydroseeding. Bid opening is scheduled to take place August 9th. It is anticipated City Council will award a construction contract on August 14th. Construction will take two months to complete. The estimated construction cost is \$181,000.

Volunteer Services

BLOOD DRIVE - NEW LOCATION! We have moved...all blood drives will now take place at the Highland Police Station - 26985 Baseline.



The next blood drive is on Monday, September 24, 2012 from 1:30pm to 6:30pm. Help spread the word...See you there!

Highland Improvement Team - CLEANUPS WANTED... The Highland Improvement Team (HIT) wants to help neighbors in need. HIT can help senior and disabled homeowners that need help with yard cleanup and minor landscaping needs such as planting flowers, shrubs and small trees. We can lend a hand to help clean out a garage and help with light painting such as fencing, house trim and exterior doors. Please reach out to us...we are here to help. There are no income eligibility requirements and absolutely no charge to the homeowner. A fabulous team of volunteers completes all work and repair at HIT cleanups.

Here are the few qualifications:
« *Must be 55 years and older OR disabled*
« *Must own and reside in your home*

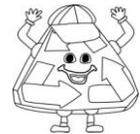
The Highland Improvement Team schedules one cleanup per month. Each cleanup requires enough work to fill the allotted four-hour period, usually from 8:00am to noon.

Please contact Volunteer Services if you qualify or know someone who may qualify for a HIT cleanup.

Safe Routes to School. August has officially become "Back to School" month! Plans are already under way to schedule Bicycle Rodeos at some elementary schools and others are eager to get the Safe Routes to School (SRTS) program rolling at their school!

Consider volunteering with the SRTS program. There are several activities involved with this program such as Walk to School Days, Bike to School Days, Bike Rodeos, Frequent Walker Clubs, Program Education, Community Awareness...the list goes on. All these activities require volunteer help. Volunteers are a key factor in student involvement and community awareness of the program. School staff is very dedicated to the program but their time is limited due to primary responsibilities they have to the students and school.

We need you! Please contact Volunteer Service to become a SRTS Volunteer!



Public Services

REPETE'S WISDOM OF THE WEEK - Water Conservation Tip of the Month: Designing a Water-Wise Irrigation System. Did you know that a properly designed drip irrigation system could actually save you time and money? That's because your system will be more efficient and won't waste water. It will last longer, too, so you can avoid costly repairs. What's more, a well-designed and maintained system will reduce evaporation, runoff and weed growth, promoting overall plant health and a thriving landscape.

Before you install a drip irrigation system, here are some things to know:

1. It pays to hire an irrigation specialist or use the design services available at your local irrigation supply store. While it may cost more than doing it yourself, you're likely to save money in the long run by ensuring a properly designed

system for your unique landscape needs.

- ▶ Most stores that specialize in irrigation parts also have qualified staff that can help design your irrigation system.
- ▶ Find a qualified licensed contractor to help install your system.
- ▶ If you use a professional, it's very helpful to know a little bit about their language: Find out the latest about water-efficient irrigation by visiting a local irrigation supply store. Ask questions about the quality of the products.

2. You'll dig these design and installation tips.

- ▶ Use separate valves for turf and plant areas. Group plants with similar water needs on the same valve. Accommodate different watering needs by using multiple valves. Ideally, trees should be on a separate valve from shrubs and groundcover.
- ▶ Make sure a backflow preventer is installed to prevent irrigation water from backing up into your home drinking water supply.
- ▶ Avoid oddly shaped or narrow turf areas (under 10 feet wide). These are difficult to water efficiently.
- ▶ Install emitters around the drip line of the plant, which is the area under the outside of the plant canopy. Install enough emitters at the correct sizes to wet the root zone. At maturity, large trees may require 12 or more emitters. Small or newly planted trees may only need 3 - 5 emitters.
- ▶ When installing a drip system don't exceed 200 feet of poly tubing from valve to end cap. Don't exceed a total flow of 200 gallons per hour per valve.
- ▶ Don't extend micro-tubing (spaghetti line) more than 6 feet.

3. Sensible landscaping watering is as easy as 1-2 and 3.

1. Know how much water your plants need.
2. Know how much water each part of your watering system applies.

3. Match your system's output to your plants' needs.

For more information please visit www.wateruseitwisely.com

Stay tuned for next months water conservation tip.

If you have any questions on what you can do to conserve water and prevent storm water pollution, please contact Public Services Coordinator, Andrea Saavedra at 909-864-8732 ext 271.

Finance Department

Commercial Business License Applications - There were no new commercial business licenses for the week of 7/30/12 - 8/3/12.

Public Works

PUBLIC WORKS REPORT - July 2012

Total Man-hours	964
Compensated Man-hours	680
Un-compensated Man-hours	284
MAN-HOURS PER ACTIVITY	
General Clean-up	6
Parkway Maintenance	2
Potholes	19.75
Sidewalk	6
Storm Drains	1.5
Signs/Traffic Control	35
Trees Trimmed	5.75
Vehicle/Tool Maintenance	17
Building/Grounds Maintenance	188.25
Landscape Maintenance District	63.25
Park Maintenance	233
Trail Maintenance	5
Special Maintenance	59.5
Crack Sealing	.5
Graffiti	185.5
USA Markings	19.5
Weed Spraying	.5

Staff Meetings	106
Safety Training	0
Personal Time Off	0

SPECIAL: Set-up signs/barricades, etc. for July 4th Parade; removed flags/banners on Base Line; set-up stop signs/barricades due to power outage at Palm/Base Line; installed flash-cam at Boulder Bridge construction site; used pressure washer at 5th Street Bridge/Flood Control to water native plants/vegetation.

Library News

Adult Craft Turns Toilet Paper Tubes in to Wreaths. Have you had your eye on a special holiday wreath at the store but don't want to spend a lot of money on it? Then we have just the solution for you! Join the Highland Environmental Education Coalition (HEEC) and the Highland Environmental Learning Center on Saturday, August 4, 2012 at 10am in the Community Room as we present Creative Craft for Adults, "Toilet Paper Tube Wreaths." Stop by and learn how to make several classy yet fun wreaths for any occasion. This is a great way to save money, help the environment and show your friends and family how recycling savvy you really are.



This craft program is **FREE** to participate and all necessary supplies will be provided. Patrons are encouraged to bring toilet paper or paper towel tubes and any embellishments they like.

For more information, please contact Lauren Bergh at the Highland Sam J. Racadio Library and Environmental Learning Center at (909) 425-4706 or HGLENV@lib.sbcounty.gov.

Mark Your Calendar



Thursday, August 2, 2012

5pm - Historic and Cultural Preservation Board Regular Meeting, Donahue Council Chambers

Tuesday, August 7, 2012

6pm - Planning Commission Regular Meeting, Donahue Council Chambers
6pm or soon thereafter - Planning Commission Study Session

Thursday, August 9, 2012

Community Trails Committee Meeting - Canceled

Tuesday, August 14, 2012

2:20pm - Finance Subcommittee Meeting, Upright Conference Room
3:30pm - Joint Study Session
6pm - City Council Regular Meeting, Donahue Council Chambers

Tuesday, August 21, 2012

6pm - Planning Commission Regular Meeting, Donahue Council Chambers

Tuesday, August 28, 2012

6pm - City Council Regular Meeting, Donahue Council Chambers

Monday, September 3, 2012

Labor Day Holiday - City Offices are closed

Tuesday, September 4, 2012

6pm - Planning Commission Regular Meeting, Donahue Council Chambers

Tuesday, September 12, 2012

6pm - City Council Regular Meeting, Donahue Council Chambers

Thursday, September 13, 2012

5pm - Community Trails Committee Regular Meeting, Donahue Council Chambers

Tuesday, September 18, 2012

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Tuesday, September 26, 2012

6pm - City Council Regular Meeting,
Donahue Council Chambers

Assembled by: Elena Rodrigues



*City of Highland
27215 Base Line
Highland, Ca 92346
(909) 864-6861
www.cityofhighland.org*