



City of Highland Weekly Report

July 17, 2014

Blood Drive - Monday, July 28th A Pint for A Pint

Volunteer Services

Blood Drive - Demand for blood products is increasing this summer and many regular blood donors are on the road, unable to assist.



WE NEED YOUR HELP NOW! To collect needed blood products for local hospitals, LifeStream, your local blood bank, will be in Highland on:

City of Highland

DATE: Monday, July 28, 2014

TIME: 1:30 pm to 6:30pm

LOCATION: Highland Police Station - 26985
Base Line



LifeStream is offering each donor a Baskin Robbins coupon for a pint of ice cream!

Set your appointment today by calling your blood drive chairperson Denise Moreno (909) 864-6861 ext. 203

Blood donation is safe, only takes about an hour, and helps save lives! Please help!

Highland Improvement Team -The Highland Improvement Team typically goes "DARK" in the summer months of June through August. Most of our cleanup projects are outside in the direct sunlight working in yards or next to the street pavement picking up litter or abating weeds. For this reason and due to the extreme heat of the summer, we go on hiatus to ensure the safety of our volunteers. Please, don't fret; the Highland Improvement Team will be back in cleanup action in September. Mark your calendars for Saturday, September 20th and be on the lookout for more details soon! Have a great summer...and remember to stay cool!

HIT needs your help! Please be on the lookout this summer for any potential HIT cleanup sites in Highland. Types of cleanup areas that are eligible for a HIT are residential yard cleanups or minor landscaping for senior homeowners or litter pickup, weed removal and graffiti abatement within the city of Highland. Keep in mind that there are many senior residents that may need our help **but** are not aware that the Highland Improvement Team is out there to help them.



Please contact Volunteer Services with any information about a residence or an area that may need our help! If you should have any questions or need more information, please contact Denise Moreno at 909-864-6861 extension 203.

Engineering

Greenspot Road Improvement Project -

As illustrated in the photos below, last week the City's contractor continued to make progress on the Greenspot Road Infrastructure Project.



At the SR-210 northbound off-ramp, reinforced concrete pavement is being constructed to widen the north end of the off-ramp to a total of 4 turn lanes, including a left-turn lane, a combined thru & left-turn lane, and 2 right-turn lanes.



At the northeast corner of Greenspot Road and the SR-210 northbound on-ramp, a new traffic signal has been installed behind the new curb return, where an exclusive westbound right-turn

lane is being constructed.



Within the new median on Greenspot Road between SR-210 and Boulder Avenue, the City's contractor continues to place decorative rocks, boulders and trees.



Along the south side of Greenspot Road, the contractor constructed infill curbs and gutters in preparation of capping the road with rubberized asphalt concrete in early August 2014



At the southwest corner of Greenspot Road and Boulder Avenue, a new traffic signal pole has

been installed behind the new curb return, where an exclusive eastbound right-turn pocket is being constructed.



Under contract with the City, Southern California Edison has begun construction to prepare for the relocation and undergrounding of existing overhead high voltage transmission lines on Greenspot Road. Last week, they constructed two large electric vaults in front of their substation on the south side of Greenspot Road. This week, they are constructing two trenches across Greenspot Road at Webster Street for installation of electric conduits. Construction of the utility crossings must be completed before the City's contractor can proceed to place the final lift of pavement on Greenspot Road.

5th Street Joint Storm Drain and Water Pipeline - Storm drain mainline ranging in pipe size diameter from 48-inches to 24 inches, and a 30-inch water pipeline have been constructed along 5th Street between Palm Avenue and Central Avenue and on Palm Avenue between 3rd Street and 5th Street.



Westbound 5th Street - Mainline storm drain and water line complete

The traffic signal at 5th Street and Palm Avenue is no longer on flashing red, it has been placed on recall to improve traffic circulation for motorists. The traffic signal will be restored to normal operation, inclusive of vehicle detection pending completion of storm drain laterals and catch basins at the intersection which is anticipated by mid-August 2014.



Traffic Signal at 5th Street and Palm Avenue

The contractor has been busy this week with construction of the mainline storm drain and water pipeline on 3rd Street east of Palm Avenue.



Westbound 3rd Street - Storm Drain Construction

Base Line/Greenspot Road Traffic Safety and Bikeway Improvements. Two new traffic signals are now visible at Base Line and Browning Road/Streater Avenue and Greenspot Road and Weaver Street. This project also includes construction of street improvements on the north side of Base Line between Browning Road and Palomino Street, signal upgrade with bicycle activation and pedestrian countdown

heads at 6 other intersections on Greenspot Road and Base Line, bicycle way-finding signs, speed feedback signs, signing and striping. The contractor is on schedule to be completed December 2014.



Traffic Signal at Base Line and Browning Road/Streater Avenue



Traffic Signal at Greenspot Road and Weaver Street

Administration

Emergency Preparedness - BUILD A KIT. Having a well-stocked disaster supply kit on hand before a disaster strikes will make anyone's life easier. A disaster may cause everyday necessities like food and clean water to become scarce and hard to come by. You may need to survive on your own after an emergency. This means having your own food, water and other supplies in sufficient quantity to last for **at least** three days. A week is preferable. Local officials and relief workers will be on the scene after a disaster but they cannot reach everyone immediately. You could get help in hours or it might take days. A well-stocked disaster supply kit should have the following items:

- Water - one gallon of water per person, per day.
- Food - Canned goods, MRE's, freeze dried. Also include at least one manual can opener.
- Battery-powered or hand crank radio and a NOAA Weather
- Flashlights and extra batteries
- First aid kit
- Sanitation Items - Moist towelettes, toilet paper, feminine hygiene products, garbage bags and plastic ties, soap/detergent and bleach.
- Basic tools - wrench, pliers, screw drivers, shovel, duct tape, etc.
- Cash and change
- A change of clothes, sturdy shoes, and rain protection for each person
- A sleeping bag and/or extra blankets
- Other supplies
 - Cups, plates, bowls, utensils, foil
 - Extra batteries
 - Plastic sheeting
 - Copies of important documents (Driver's license, passport, birth certificate, etc)
 - Fire extinguisher
 - Lighters and/or matches
 - Extra medication
 - Cash and credit cards

These are just the basics. Everyone's kit will be different because everyone has different needs. If you have an infant, then extra bottles, formula, and diapers would be necessary. Don't forget about your pets. They'll need food and water as well. Remember that a disaster can strike at any time, but the time to get prepared is now. For more information on assembling your disaster supply kit, please visit www.ready.gov.



Community Development

Planning Commission Determination- At the July 15, 2014 regular meeting, the Planning Commission approved the following items:

1. Accessory Sign Review Application (ASR) 14-008 to Allow Replacement of an Existing Monument Sign, Installation of a Building-Mounted Light-Emitting Diode (LED) Border System and Repainting of an Existing Approximately 2,850 Square Foot Carl's Jr. Restaurant.

2. Perimeter Fence Design Related to Improvements at St. Adelaide's Church; Conditional Use Permit (CUP-010-005) and Design Review Application (DRA-010-005)

Finance

Commercial Business License Applications - There were no new commercial business licenses for the week of 7/14 to 7/18/14.

Public Works

Public Works Report - June 2014

Total Man-hours	870
Compensated Man-hours	852
Un-compensated Man-hours	18
Man-Hours per Activity	
General Clean-up	77
Parkway Maintenance	28.25
Potholes	36.5
Sidewalk	3
Storm Drains	24.75
Signs/Traffic Control	43.75
Trees Trimmed	2
Vehicle/Tool Maintenance	24.25
Building/Grounds Maintenance	134
Landscape Maintenance District	19.5
Park Maintenance	139.5
Trail Maintenance	11.75

Special Maintenance	17
Crack Sealing	0
Graffiti	141
USA Markings	30.5
Weed Spraying	30.75
Staff Meetings	92.8
Safety Training	12.25
Personal Time Off	0

SPECIAL: Unloaded and arranged k-rail on Highland Avenue east of Summertrail; attended Hazardous Waste Training Class.

Mark Your Calendar

Monday, July 21, 2014

10am - Finance/Personnel Subcommittee Meeting, Upright Conference Room

Thursday, July 24, 2014

10am - Special City Council Meeting, Donahue Council Chambers

Monday, July 28, 2014

1:30pm to 6:30pm - Blood Drive at Highland Police Station, 26985 Base Line - Highland

Tuesday, August 5, 2014

6pm to 8pm - National Night Out, Begins at the Highland Family YMCA, 7793 Central Avenue
6pm - Planning Commission Regular Meeting, Donahue Council Chambers

Thursday, August 7, 2014

5pm - Community Trails Committee Regular Meeting, Donahue Council Chambers

Tuesday, August 12, 2014

6pm - Regular City Council Meeting, Donahue Council Chambers

Thursday, August 14, 2014

5pm - Community Trails Committee Regular Meeting, Donahue Council Chambers

Tuesday, August 19, 2014

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Tuesday, August 26, 2014

6pm - Regular City Council Meeting, Donahue
Council Chambers

Tuesday, September 2, 2014

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Tuesday, September 9, 2014

6pm - Regular City Council Meeting, Donahue
Council Chambers

Thursday, September 11, 2014

5pm - Community Trails Committee Regular
Meeting, Donahue Council Chambers

Tuesday, September 16, 2014

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Tuesday, September 23, 2014

6pm - Regular City Council Meeting, Donahue
Council Chambers

Assembled by: Elena Rodrigues



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