



# City of Highland Weekly Report

July 12, 2013

## Blood Drive ~ July 22, 2013 Donate & Receive a Summer Surprise

### Volunteer Services

**Highland Blood Drive Committee** - Join us at the July Blood Drive and receive a summer surprise for your donation. LifeStream is offering each donor a \$10 Gasoline Gift Card and a Baskin Robbins Pint for a Pint Coupon good for a free pint of ice cream of your choice. Blood donations are needed year round but are especially low during the holidays. Please consider giving back to your community by donating blood.



The Blood Drive is Monday, July 22, 2013 from 1:30pm to 6:30pm at the Highland Police Station located at 26985 Base Line. Contact Volunteer Services for more information at 909-864-6861 extension 203.

**Highland Improvement Team** - The Highland Improvement Team will go "Dark" in July due to the summer heat. The next HIT project will be graffiti abatement on Saturday, August 17, 2013 form 7am to 11am. They say that blight breeds crime...help us clean up Highland. By ridding graffiti in neighborhoods we will do our part to keep crime out of Highland.

Please contact Volunteer Services at 909-864-6861 extension 203 to sign up for this project!

**Cleanups Wanted...** The Highland Improvement Team needs your help. We are searching for Highland homeowners who need help with yard cleanup and minor landscaping. There are no income eligibility requirements and absolutely no charge to the homeowner. A fabulous team of volunteers completes all work and repair at H.I.T. cleanups.

Here are the few qualifications:

- Must be 55 years and older or disabled
- Must own and reside in your home

The Highland Improvement Team schedules one cleanup per month. Each cleanup requires enough work to fill the allotted four-hour period, usually from 8:00am to noon.

For more information and/or to sign up please contact Volunteer Services at 909-864-6861 extension 203.



## Administration

**Why Prepare?** More than 82% of U.S. residents are aware that emergency preparedness is important to handle disasters. Yet of these, most have made little, if any, actual preparations! What about you? Are you ready? All of us need to take a role in helping protect each other and our families and friends in the event of an emergency. From fires to landslides to ever-present earthquakes, we continuously face emergency situations.

Disasters disrupt hundreds of thousands of lives every year. Each disaster has lasting effects, both to people and property. If a disaster occurs in your community, local government and disaster relief organizations will try to help you. But you need to be ready as well. Local responders may not be able to reach you immediately or they may need to focus their efforts elsewhere. You should know how to respond to severe weather or any disaster that could occur in your area, including earthquakes, wildfires, landslides, pandemic, flooding, terrorism and more. You should also be ready to be self-sufficient for three to seven days. This may mean providing for your own shelter, first aid, food, water and sanitation.

We know that the next emergency is coming. We just don't know when or what kind it will be. But we can - and must - prepare now for the next emergency. Our family, friends and community depend on it.

For more information on getting prepared, please visit [www.ready.gov](http://www.ready.gov).

## Engineering

**City Receives \$362,200 Grant for Sidewalk and Handicap Ramp Improvements.** The City's continued effort to improve its roadway infrastructure gets some help this week when the SANBAG Board approved a list of

projects in San Bernardino County for TDA Article 3 funding that includes two projects in Highland. The Base Line Project will construct sidewalk gap closures at 67 locations and



18 handicap ramps along both sides of Base Line between Del Rosa Drive and Cole Avenue. The Palm Avenue Project will construct 460 feet of curb and gutter and sidewalk between Meine Street and the City Creek Channel. Total TDA Article 3 grant awarded to the City is \$362,200.

Once constructed, these two projects will result in a complete sidewalk system along 5 miles of Base Line between Del Rosa Drive and Streater Drive, and along over one mile of Palm Avenue between Messina Street and 5<sup>th</sup> Street.

**Base Line Town Center Beautification Open to Traffic.** Base Line was opened to the public this week. While the majority of the improvements have been completed, the remaining items include construction of decorate pavers at Base Line/Palm Avenue and Base Line/Church Avenue, up-lighting and hardscape in the medians, landscaping on the medians and parkway and installation of lighted cross walks at Base Line/Cole Avenue and Base Line /Reedy Avenue. Upon procurement of materials, the contractor will resume work on these final items on August 5, 2013. The project is anticipated to be completed by late August 2013.

**Greenspot Road Improvements Construction underway!** Construction is underway to widen Greenspot Road Improvement Project between SR-210 to Boulder Avenue from 4 lanes to 6 lanes, construct new curb and gutter, landscaped medians, decorative street lights, decorative intersection pavers, install storm drain and wet and dry utilities, add turn lanes on Greenspot Road and the northbound freeway ramps, pavement overlay and striping/signage. Construction of underground utilities began on July 8, 2013. Construction of the project is

funded with a combination of Redevelopment Agency Bond Proceeds and State-Local Partnership Program Grant. Construction is anticipated to take up to 12 months to complete.

**Construction of Sterling Avenue Storm Drain and Street Improvement Project!** This project involves pavement rehabilitation by cold-in-place recycling and overlay of rubber asphalt of Sterling Avenue from Base Line to Pacific Street, and Pacific Street easterly of Sterling Avenue. This project also provides for construction of storm drain pipe and catch basins. The contractor will start construction of the storm drain facilities on Monday, July 15, 2013. Construction of the project is funded with Redevelopment Agency Bond Proceeds. Construction is anticipated to be completed by late September 2013.

## Community Development

**Public Nuisance Hearing Board determination:** At its July 10, 2013, Regular Meeting, the Board took the following actions:

1. An Appeal to Administrative Citation No. 10035, at Property located at 7686 Merito, San Bernardino, California, for an illegal Garage Conversion. Citee: Violet Gomez.

The Public Nuisance Hearing Board upheld Administrative Citation No. 10035 and adopted Resolution No. PNHB 13-003. The Citee could appeal this action to City Council within ten days.

2. Declared the existence of a Public Nuisance and authorized the abatement (demolition) thereof, at the Property located at 7833 Lankershim Avenue.

3. Declared the existence of a Public Nuisance and authorized the abatement thereof, at the Property located at 7188 Del Rosa Avenue.

4. Declared the existence of a Public Nuisance and authorized the abatement (demolition) thereof, at the Property located at 26624 Ward Street.

**And Speaking of Public Nuisance Hearing Board... Chairman and Vice Chairman elected.** At the July 10, 2013, Public Nuisance Hearing Board Regular Meeting, the Board went through the election process and selected a new Chairman and Vice Chairman. The Board selected Mr. Ray Cadena as Chairman and Mr. John Lorei as Vice Chairman. This is the second time for Ray to serve as the Board's Chairman and the first time for John to serve as the Board's Vice Chairman. Staff is looking forward to continue working with both Ray and John in their new positions. Congratulations, Gentlemen!!!

**New faces in town!** Captain Scott Deforge started earlier this week filling in with Fire Prevention Inspections for Fire Marshal Les Howitt and will be here on Tuesday, Wednesday and Thursdays from 8am to Noon. Captain Deforge is from Willdan and has 35 years of experience with CDF inclusive of 9 years being a Fire Prevention Officer.

Building Inspector Art Sanchez has been with the City since March filling in with Building Inspections for Fire Marshal Les Howitt. He, too, is also from Willdan and has been conducting inspections since 1969 and had worked at the County of Riverside for 26 years inclusive of being the Deputy Director of the Building Division there.

Ms. Lauren Ellis is a Volunteer Intern and her Major is in Political Science from the University of California Santa Barbara. She is here three days a week from 9am - 4pm assisting with the Code Enforcement Division for the summer.

# WELCOME

Glad to have you and welcome aboard, Captain Deforge, Building Inspector Sanchez and Volunteer Intern Ellis!!!



## Mark Your Calendar

### Finance

**Commercial Business License Applications** - There were no new commercial business licenses for the week of 07/08/13 to 07/12/13

### Public Works

#### PUBLIC WORKS REPORT - June 2013

Total Man-hours	875
Compensated Man-hours	772.5
Un-compensated Man-hours	102.5
<b>MAN-HOURS PER ACTIVITY</b>	
General Clean-up	65
Parkway Maintenance	0
Potholes	37
Sidewalk	0
Storm Drains	40.75
Signs/Traffic Control	39.75
Trees Trimmed	7
Vehicle/Tool Maintenance	21.75
Building/Grounds Maintenance	150.25
Landscape Maintenance District	25
Park Maintenance	175.8
Trail Maintenance	33.25
Special Maintenance	37
Crack Sealing	0
Graffiti	127
USA Markings	23
Weed Spraying	20.75
Staff Meetings	85.5
Safety Training	9.5
Personal Time Off	17

**SPECIAL:** Pickup/dispose of tree branches and tree that has fallen on sidewalk; delivered chairs/tables to Fire Station #1; set-up barricade at broken utility box at 7074 Colwyn; delivered barricades and delineators to Lemon Street for "block party."

#### Tuesday, July 16, 2013

6pm - Planning Commission Regular Meeting, Donahue Council Chambers

#### Monday, July 22, 2013

1:30pm to 6:30pm - Blood Drive, Highland Police Station - 26985 Base Line, Highland

#### Tuesday, July 23, 2013

City Council Meeting - Dark

#### Thursday, August 1, 2013

5pm - Historic and Cultural Preservation Board Regular Meeting, Donahue Council Chambers

#### Tuesday, August 6, 2013

6pm - Planning Commission Regular Meeting, Donahue Council Chambers

#### Thursday, August 8, 2013

5pm - Community Trails Committee Regular Meeting, Donahue Council Chambers

#### Tuesday, August 13, 2013

6pm - Regular City Council Meeting, Donahue Council Chambers

#### Saturday, August 17, 2013

7am to 11am - Highland Improvement Team Cleanup, Highland City Hall - 27215 Base Line

#### Tuesday, August 20, 2013

6pm - Planning Commission Regular Meeting, Donahue Council Chambers

#### Tuesday, August 27, 2013

6pm - Regular City Council Meeting, Donahue Council Chambers

#### Monday, September 2, 2013

Labor Day Holiday - City Offices are closed

**Tuesday, September 3, 2013**

6pm - Planning Commission Regular Meeting,  
Donahue Council Chambers

**Thursday, September 12, 2013**

5pm - Community Trails Committee Regular  
Meeting is cancelled

**Tuesday, September 17, 2013**

6pm - Planning Commission Regular Meeting,  
Donahue Council Chambers

*Assembled by: Elena Rodrigues*



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