



City of Highland Weekly Report

May 17, 2013

Relay for Life at Community Park Sat, May 18 to Sun, May 19

Administration

Relay for Life - The City of Highland is pleased to announce this event will be held at the Highland Community Park located at 7793 Central Avenue, Highland. The event will commence at 9am Saturday morning and will conclude at 9am on Sunday morning.



Your reasons for getting involved in Relay For Life are as unique and special as the story that motivates you. Because of your support, we are creating a world with less cancer and more birthdays!

Schedule of Events are as follows -

Opening Ceremony: 9:00am, Saturday, May 18

The Opening Ceremony brings everyone together for a high-energy event kickoff to celebrate the lives of those who have battled cancer, to inspire hope by sharing recent accomplishments and progress, and to remind everyone that while we are winning this battle, fighting cancer is a year-round priority.

Survivors Lap: 9:00am

During the Survivors Lap, upbeat music plays as all cancer survivors at the event take the first lap around the track cheered on by the other participants who line the track, celebrating their victory over cancer.

Luminaria Ceremony: 8:00pm

The Luminaria Ceremony is a time to remember people we have lost to cancer, to support people who currently have cancer, and to honor people who have fought cancer in the past. The power of this ceremony lies in providing an opportunity for people to work through grief and find hope.

Fight Back: 7:30am

The Fight Back Ceremony symbolizes the emotional commitment we each make to the fight against cancer. The action we take represents what we are willing to do for ourselves, for our loved ones, and for our community to fight cancer year-round and to commit to saving lives.

Closing Ceremony: 9:00am, Sunday May 19

The Closing Ceremony is a time to remember the lives of those lost and to celebrate that each of us has committed, through our participation in a Relay event, to fight back against this disease over the next year.

Emergency Preparedness - Family Communications. Your family may not be together when disaster strikes, so plan how you will contact one another. Think about how you will communicate in different situations.



Complete a contact card for each adult family member. Have them keep these cards handy in a wallet, purse or briefcase, etc. Additionally, complete contact cards for each child in your family. Put the cards in their backpacks or book bags.

Check with your children's day care or school. Facilities designed for children should include identification planning as part of their emergency plans.

Family Communication Tips: Identify a contact such as a friend or relative who lives out-of-state for household members to notify they are safe. It may be easier to make a long-distance phone call than to call across town, so an out-of-town contact may be in a better position to communicate among separated family members. Be sure every member of your family knows the phone number and has a cell phone, coins or a prepaid phone card to call the emergency contact. If you have a cell phone, program that person(s) as "ICE" (In Case of Emergency) in your phone. If you are in an accident, emergency personnel will often check your ICE listings in order to get a hold of someone you know. Make sure to tell your family and friends that you've listed them as emergency contacts.

Make sure family members know how to use text messaging. Text messages can often get around network disruptions when a phone call might not be able to get through. For more information, please visit www.ready.gov.

Public Services

Repete's Wisdom of the Week - Summer Pool Tips! Swimming pools and hot tubs are enjoyable and also popular in the City of Highland, but they must be maintained properly to ensure that harsh pool chemicals aren't allowed to enter the street!



If yours is not treated through the sanitation system, follow these simple tips for proper disposal of hot tub and pool water:

- **De-chlorinate** - Chlorine naturally dissipates over time and should be completely gone if the water is left standing for 3-5 days. Use a pool testing kit prior to discharge to ensure the concentration of chlorine is zero.
- **Check pH** - determine the pH of the pool water before discharge on your own or ask your pool maintenance company to check it for you. It should be between 6.5 and 8.5.
- **Free and clear** - Make certain the water is free of any discoloration, dirt or algae.
- **Use your grass** - When discharging to a grassy area, the flow should be controlled so it doesn't cause any erosion problems or enter a neighbor's property.

For questions regarding pool/ spa draining or how you can help keep pollutants from entering our storm drain system, please contact Andrea Saavedra, Public Services Coordinator at 909-864-8732 ext. 271.



May is National Bike Month -

National Bike Month is an opportunity to celebrate the unique power of the bicycle and the many reasons we ride. Whether you bike to work or school; to save money or time; to preserve

your health or the environment; to explore your community or get to your destination, get involved in Bike Month in your city or state — and help get more people in your community out riding too!



Join the National Bike Challenge as an opportunity to challenge yourself to ride more often. Record your rides, and add up the miles you've ridden, the calories you've burned, and the gas money you've saved. You can connect with other riders in the challenge, or embrace the spirit of competition by winning points for your employer, your community, or your state. You become eligible for prize drawings after you've logged just three days on your bike.

You'll be part of a team of more than fifty thousand riders logging over ten million miles, demonstrating the power of the bicycle to build healthy people, healthy communities, and a healthy planet.

To join the National Bike Challenge visit www.nationalbikechallenge.org

Community Development

City Council appointed members on the Planning Commission. On March 26, 2013, the City Council declared two (2) vacancies on the Planning Commission and directed the City Clerk to advertise the vacancies. On May 14, 2013, the City Council reappointed Mr. John Gamboa as Commissioner as he is no stranger to being a member of a governmental board as he currently, and has previously served on the Planning Commission.

The City Council also appointed Mr. Mark Rush, as the newest Planning Commissioner. This is the first time for Mr. Rush to serve on the Commission and will be sworn in on May 20, 2013, and seated into office at the Planning Commission's May 21, 2013, Regular Meeting.

Their terms will expire in 2019. Staff is looking forward to working again with John, as well as with Mark. Congratulations Gentlemen!!!

Building and Safety

Building and Safety Division Activity Update. The following statistics were provided by the Building and Safety Division for the number of Permit Totals and Valuations for the month of January, 2013.

<u>Code / Description / No. of Units</u>
OS - Plumbing, Electrical, Mechanical, Reroofs, Patio Covers, Special Inspections, etc. / 71
101 - New Single Family Residences / 2
323 - Hospital / Institutional Bldgs, Assisted Living / 1
329 - Structures Other than Buildings, Pools, Walls, Fences / 3
434 - Single Family Additions, Alterations / 10
437 - Commercial Additions / Alterations / 1

Grand Total Valuation: \$7,993,329.00

Building and Safety Division in Total Fees collected

Plan Check	\$ 4,846.15
Building Permits	\$52,720.08
S.M.I.P.	\$ 1,515.73
Archiving	\$ 1,764.79
Green Building	\$ 367.00
Code Enforcement	\$ 2,863.53
Police Fee	\$ 890.82
Lien Release	<u>\$ 258.00</u>

Total Fees Collected \$65,226.10

Total Inspections Performed for the month of January: 394

Building and Safety Division Activity Update. The following statistics were provided by the Building and Safety Division for the number of Permit Totals and Valuations for the month of February, 2013.

Code / Description / No. of Units

OS - Plumbing, Electrical, Mechanical,
Reroofs, Patio Covers, Special Inspections, etc.
/ 71
329 - Structures Other than Buildings, Pools,
Walls, Fences / 13
434 - Single Family Additions, Alterations / 16
437 - Commercial Additions / Alterations / 3
649 - Demolition of All Other Buildings,
Structures / 3

Grand Total Valuation: \$777,409.00

Plan Check	\$ 8,356.61
Building Permits	\$25,592.29
S.M.I.P.	\$ 28.34
Archiving	\$ 454.49
Green Building	\$ 84.00
Code Enforcement	\$ 3,675.52
Police Fee	\$ 545.82
Lien Release	\$ <u>258.00</u>

Total Fees Collected \$38,995.07

Total Inspections Performed for the month of February: 411

Building and Safety Division Activity Update. The following statistics were provided by the Building and Safety Division for the number of Permit Totals and Valuations for the month of March, 2013.

Code / Description / No. of Units

OS - Plumbing, Electrical, Mechanical,
Reroofs, Patio Covers, Special Inspections, etc.
/ 64
327 - Stores & Customer Service Bldgs, Mini
Storage, Food Distrib. Centers, Warehouses / 1
329 - Structures Other than Buildings, Pools,
Walls, Fences / 5
434 - Single Family Additions, Alterations / 16
437 - Commercial Additions / Alterations / 2
645 - Demolition of Single Family Residences/ 1
649 - Demolition of All Other Buildings,
Structures / 1
Grand Total Valuation: \$1,142,590.00

Building and Safety Division in Total Fees collected

Plan Check	\$ 6,072.39
Building Permits	\$ 26,970.24
S.M.I.P.	\$ 151.87
Archiving	\$ 921.92
Green Building	\$ 102.00
Code Enforcement	\$ 892.58
Police Fee	\$ 224.36
Lien Release	\$ <u>126.00</u>

Total Fees Collected \$35,461.36

Total Inspections Performed for the month of March: 331

Building and Safety Division Activity Update. The following statistics were provided by the Building and Safety Division for the number of Permit Totals and Valuations for the month of April, 2013.

Code / Description / No. of Units

OS - Plumbing, Electrical, Mechanical,
Reroofs, Patio Covers, Special Inspections, etc.
/ 64
329 - Structures Other than Buildings, Pools,
Walls, Fences / 12
434 - Single Family Additions, Alterations / 9
Grand Total Valuation: \$530,519.00

Building and Safety Division in Total Fees collected

Plan Check	\$13,874.55
Building Permits	\$20,304.61
S.M.I.P.	\$ 18.50
Archiving	\$ 307.32
Green Building	\$ 70.00
Code Enforcement	\$ 1,730.08
Police Fee	\$ 351.62
Lien Release	\$ <u>172.00</u>

Total Fees Collected \$36,828.68

Total Inspections Performed for the month of April: 441

Year 2013	Number of permits	Total fees collected	Total inspections	Plan Checks
Jan	88	\$35,226.10	394	25
Feb	106	\$38,995.07	411	20
March	90	\$35,461.36	331	16
April	85	\$36,828.68	441	26

Fire Prevention

Fire Prevention Division Activity Update. The following statistics were provided by the Fire Prevention Division for the number of Permit Totals and Valuations for the month of January, 2013.

Some of the Permits / Inspections include, but are not limited to the following: Fire Suppression, Various Types of Fire Sprinklers, UL 300, Fire Alarms, Various Types of Certificates of Occupancy, and Fire Construction Review.

Fire Prevention Division in Total Fees collected

Inspection	\$4,814.74
Plan Check	\$ 931.00
Archiving	\$ 76.23
Total	\$5,821.97

Total Inspections Performed for the month of January: 48

Fire Prevention Division Activity Update. The following statistics were provided by the Fire Prevention Division for the number of Permit Totals and Valuations for the month of February, 2013.

Some of the Permits / Inspections include, but are not limited to the following: Fire Suppression, Various Types of Fire Sprinklers, UL 300, Fire Alarms, Various Types of Certificates of Occupancy, and Fire Construction Review.

Fire Prevention Division in Total Fees collected

Inspection	\$1,330.00
Plan Check	\$ 971.00
Archiving	\$ 17.76
Total	\$2,318.76

Total Inspections Performed for the month of February: 113

Fire Prevention Division Activity Update. The following statistics were provided by the Fire Prevention Division for the number of Permit Totals and Valuations for the month of March, 2013.

Some of the Permits / Inspections include, but are not limited to the following: Fire Suppression, Various Types of Fire Sprinklers, UL 300, Fire Alarms, Various Types of Certificates of Occupancy, and Fire Construction Review.

Fire Prevention Division in Total Fees collected

Inspection	\$1,950.00
Plan Check	\$1,473.00
Archiving	\$ 53.52
Total	\$3,476.52

Total Inspections Performed for the month of March: 29

Fire Prevention Division Activity Update. The following statistics were provided by the Fire Prevention Division for the number of Permit Totals and Valuations for the month of April, 2013.

Some of the Permits / Inspections include, but are not limited to the following: Fire Suppression, Various Types of Fire Sprinklers, UL 300, Fire Alarms, Various Types of Certificates of Occupancy, and Fire Construction Review.

Fire Prevention Division in Total Fees collected

Inspection	\$2,463.08
Plan Check	\$1,463.00
Archiving	\$ 83.21

Total \$4,009.29

Total Inspections Performed for the month of April: 82

Year 2013	Total permits issued	Total fees collected	Total inspections	Plan Checks
Jan	18	\$5,821.97	48	5
Feb	8	\$2,318.76	113	5
Mar	11	\$3,476.52	29	6
April	14	\$4,009.29	82	10

Code Enforcement

Monthly Activity Report for the Month of April, 2013. The following is a very brief synopsis of some of the Violations / Citations.

Total Open Cases	1,303
New Cases Opened for the Month	78
Number of Cases Closed for the Month	73
Vehicles	
Parking Citations	10 / \$100
Administrative Citations	
Hawking	1 / \$100
Recycling Theft	1 / \$100
Ice Cream Vendor without License	1 / \$100
Building Code Violations	7 / \$5,000
All Other Miscellaneous Violations	51 / \$4,300
Foreclosures	
Newly Registered Foreclosures	8 / \$840
Total Active Registered Foreclosures	106
Emergency Securing / Cleanup	
27206 Nona	7712 Victoria
26229 Cypress	27177 Nona

Rentals	
New Rental Applications	20 / \$3,220
Total Number of Rental Licenses on File	1,421
Special Inspections and Rehab Permits generated by Code Enforcement Action	
11 Special Inspections with Code Fees	\$5,440.86
5 Rehab Permits	\$1,606.60

Volunteer Services

Highland Blood Drive Committee -Our next Blood Drive is Monday, May 20, 2013 at the Highland Police Station, 26985 Base Line from 1:30pm to 6:30pm. Right now, donations are very low...LifeStream has only 1 and ½ day supply of blood available...your donation counts. As a special incentive for those donating, LifeStream will issue each donor a \$10 gas card. Now is your chance to donate the "Gift of Life" to your community.

Please contact Denise Moreno, Volunteer Services Coordinator, at 909-864-6861 extension 203 for more information.

Highland Improvement Team - Join the Highland Improvement Team for the next big "HIT" on Saturday, May 18, 2013 from 8:00am to 12 noon. The Highland Improvement Team will be doing litter abatement along Base Line, just east of Boulder Avenue. There is a stretch of Base Line that seems to be a magnet for food wrappers, cups, papers, etc.

We can all make a difference by keeping our community clean and litter free. All volunteers are always welcome to participate with any Highland Improvement Team cleanup. To sign-up, contact Volunteer Services at 909-864-6861 extension 203.



Safe Routes to School -

Congratulations Amber and Fausto! They are the two lucky winners of the "Win a Bicycle" contest at Cypress Elementary School. The lucky winners received a new bicycle, helmet and bicycle lock. This great opportunity and items were made possible by the Safe Routes to School grant that the City of Highland received for Cypress Elementary.

All students were invited to participate in "Walking Wednesday's" at Cypress. Every Wednesday, parent volunteers are posted at different street corners surrounding the school. The parent volunteers keep track of the students that pass their corner and keep count. Each month, students at the winning corner (the corner with the most and most increased number of students walking), received an entry form to win a new bicycle. On the last "Walking Wednesday", each student who participated in walking to school received an entry form as well. Congratulations again...enjoy your new bikes!

For more information about the Safe Routes to School program, contact Denise Moreno, Volunteer Services Coordinator, at 909-864-6861 extension 203.

Engineering

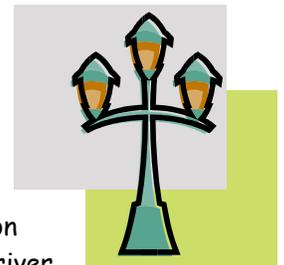
Assisted Living Facility; Begin Onsite Paving -Asphalt concrete base paving of the onsite parking and drive isles for the Brightwater Assisted Living/Senior Care facility, currently under construction at 28807 Base Line (South side of Base Line, west of Church Street), will begin on Saturday, May 18, 2013. This onsite paving will allow for the delivery of construction materials for the new building. Concrete curbs and drainage gutters have previously been constructed to allow for the paving operations, which should be completed in one day.

Once the majority of building construction and site work is completed, then a final asphalt

concrete "cap" will be placed to complete the on-site paving process. In the near future, a raised curbed, landscaped median will be constructed on Base Line adjacent to this project frontage. Also, the existing street surface on Base Line will receive a slurry seal coating and new lane striping at this location. This Assisted Living facility is scheduled to open sometime this fall.

Base Line Town Center Beautification Construction Update -

The decorative street lights on the north side of Base line between Palm Avenue and SR-210 have been installed. Additionally, the contractor installed lighting conduit and foundations on the south side of Base Line east of Palm Avenue. They constructed the median atrium grates and started preparing the medians for installation of river rock. Next week, the contractor will install a sewer lateral for the future fire station next to City Hall, install median river rock, pour concrete within the parkway, reconstruct portions of the raised medians on Base Line between Palm Avenue and Bonita Drive, and construct pavement adjacent to the median curbs.



Finance

Commercial Business License Applications - There was one new commercial business license applications for the week of 05/13/13 to 05/17/13, The Belle located at 6917 Palm Ave and Nutrishop Highland located at 27949 Greenspot Rd

Public Works

Graffiti Report: During the period of 5/01/13 - 5/09/13, graffiti made known to Public Works staff, by the following means, was removed: **Reported to Hotline:** Boulder/Webster; Yarnell/Base Line; 7231 Palm

Ave.; 7933 Palm; **Reported by Staff:** South end of Orange St.; old Post Office bldg.; Community Park; **Routine Observation by Public Works:** south side of YMCA; east side of Central - s/o 7073; Fisher/Central; Sterling n/o Jane; 11th/Victoria; Central s/o 13th; LMD AT Base Line e/o Seine; Vine/Base Line; Central n/o 9th; Pacific/Palm; Palm/Main/ Orange/Pacific; s/w curb at the corner of 11th/Victoria; Church/5th; 7199 Palm; 14th/Central/ Sterling/13th; Rockford - Western; Palm Plaza; 3rd/Palm; 27132 3rd; Sterling s/o Byron; 6th/Lankershim; Del Rosa Dr./Base Line; Del Rosa Dr. to Fisher; Elmwood/Pacific; south side of Pacific to Del Rosa Ave.

Mark Your Calendar



Saturday, May 18, 2013

8am to Noon - Highland Improvement Team Cleanup, Meet at City Hall - 27215 Base Line
9am to 9am - Relay for Life, Highland Community Park, 7793 Central Avenue

Monday, May 20, 2013

1:30pm to 6:30pm - Highland Blood Drive
Highland Police Station - 26985 Base Line

Tuesday, May 21, 2013

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Monday, May 27, 2013

Memorial Day - City Offices are closed

Tuesday, May 28, 2013

4pm - City Council Special Meeting
5:15 pm - City Council Closed Session
6pm - Regular City Council Meeting, Donahue Council Chambers

Wednesday, May 29, 2013

9:30am - Finance Subcommittee Meeting,
Upright Conference Room
10am - Budget Study Session, Donahue Council Chambers

Tuesday, June 4, 2013

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Wednesday, June 5, 2013

4pm - Public Nuisance Hearing Board Special Meeting, Donahue Council Chambers

Thursday, June 6, 2013

5pm - Historic and Cultural Preservation Board Regular Meeting, Donahue Council Chambers

Tuesday, June 11, 2013

6pm - Regular City Council Meeting, Donahue Council Chambers

Thursday, June 13, 2013

5pm - Community Trails Committee Regular Meeting is cancelled

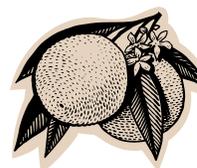
Tuesday, June 18, 2013

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Tuesday, June 25, 2013

6pm - Regular City Council Meeting, Donahue Council Chambers

Assembled by: Elena Rodrigues



City of Highland
27215 Base Line
Highland, CA
(909) 864-6861
www.cityofhighland.org