



City of Highland Weekly Report

May 9, 2013

Please Join Us on Saturday, May 11, 2013 Inland Empire Soap Box Derby

Administration



Inland Empire Soap Box Derby - Please join us for this exciting event!!! The Derby will take place on Saturday, May 11, 2013 along Boulder Avenue

between Highland and Atlantic Avenue.

Schedule:

7:00-8:00 AM Track set-up

8:00-8:30 AM Sign-in

7:30-9:00 AM Weigh-in and inspection

9:30 AM Practice runs as needed for first time drivers

10:00 AM Racing Starts

The all-volunteer Inland Empire Soap Box Derby Committee was formed in the fall of 2011 and is comprised of business leaders, educators, employees and City representatives and is hosting a Southern California Soap Box Derby race in the City of Highland.

The goals of the race are to build teamwork, good competitive skills and sportsmanship amongst Middle and High School student team members and to integrate races with science, technology, engineering and mathematics and to

boost revenues for the local and surrounding economics. This event will provide a fun family event for the City of Highland and its surrounding residents. More information will come and it becomes available. Hope to see you at the event!

Community Development

Planning Commission determination: At its May 7, 2013, regular Meeting, the Commission considered the following Items:

1. Accessory Sign Review Application (ASR-013-009), Amendment No. 3 to the Approved Sign Program for the Arco Gas Station Center. The Project is located at the southeast corner of Palm Avenue and Fifth Street and is identified as Assessor Parcel Number: 1201-311-48. Representative: Amer Quol. (Continued from the Planning Commission Regular Meeting of April 16, 2013.)

The Planning Commission approved the Applicant's proposal to enlarge the size and modify the design of the Monument Sign (A-1) Approved on September 6, 2011, subject to the Conditions of Approval and Findings of Fact.

The Application may now proceed forward in the process.

Emergency Preparedness - Preparation for Seniors. The likelihood that you and your family will recover from an emergency tomorrow often depends on the planning and preparation done today. While each person's abilities and needs are unique, every individual can take steps to prepare for all kinds of emergencies. By evaluating your own personal needs and making an emergency plan that fits those needs, you and your loved ones can be better prepared.

There are commonsense measures older Americans can take to start preparing for emergencies before they happen.

Create a network of neighbors, relatives, friends and co-workers to aid you in an emergency. Discuss your needs and make sure everyone knows how to operate necessary equipment. If appropriate, discuss your needs with your employer.



In addition to a regular emergency supplies kit, seniors should keep specialized items ready, including extra wheelchair batteries, oxygen, catheters, medication, food for service animals and any other items you might need. Keep a list of the type and model numbers of the medical devices you require, as well as medication. Be sure to make provisions for medications that require refrigeration. Make arrangements for any assistance to get to a shelter.

Volunteer Services

Highland Blood Drive Committee -Our next Blood Drive is Monday, May 20, 2013 at the Highland Police Station, 26985 Base Line from 1:30pm to 6:30pm. Donations are severely low right now...your donation counts. As a special incentive for those donating, LifeStream will issue each donor a \$10 gas card. Now is your

chance to donate the "Gift of Life" to your community.

Please contact Denise Moreno, Volunteer Services Coordinator, at 909-864-6861 extension 203 for more information.

Highland Improvement Team - Join The Highland Improvement Team for the next big "HIT" on Saturday, May 18, 2013 from 8:00am to 12 noon. The Highland Improvement Team will be doing litter abatement along Base Line, just east of Boulder Avenue. There is a stretch of Base Line that seems to be a magnet for food wrappers, cups, papers, etc. We can all make a difference by keeping our community clean and litter free. All volunteers are always welcome to participate with any Highland Improvement Team cleanup. To sign-up, contact Volunteer Services at 909-864-6861 extension 203.

Safe Routes To School - It's National Bike to School Month! Here are some nifty tips that will help you wear a helmet the correct way... It's not enough to simply buy a bicycle helmet - it should be properly fitted, adjusted, and worn each time you ride.

The Proper Helmet Fit - Helmets come in various sizes, just like hats. Size can vary between manufacturers. For the most comprehensive list of helmet sizes according to manufacturers, go to the following website, Bicycle Helmet Safety Institute (BHSI) site: <http://www.danscomp.com/products/charts/helmetchart.htm>

To select and properly fit a bicycle helmet, follow the helmet fitting instructions below. It may take some time to ensure a proper fit.

Step 1 - Size: Measure your head for approximate size. Try the helmet on to ensure it fits snugly. While it is sitting flat on top of your head, make sure the helmet doesn't rock side to side. Sizing pads come with new helmets; use the

pads to securely fit to your head. Mix or match the sizing pads for the greatest comfort. In your child's helmet, remove the padding when your child's head grows. If the helmet has a universal fit ring instead of sizing pads, adjust the ring size to fit the head.

Step 2 - Position: The helmet should sit level on your head and low on your forehead—one or two finger-widths above your eyebrow.

Step 3 - Buckles: Center the left buckle under the chin. On most helmets, the straps can be pulled from the back of the helmet to lengthen or shorten the chin straps. This task is easier if you take the helmet off to make these adjustments.

Step 4 - Side Straps: Adjust the slider on both straps to form a "V" shape under, and slightly in front of, the ears. Lock the slider if possible.

Step 5 - Chin Strap: Buckle your chin strap. Tighten the strap until it is snug, so that no more than one or two fingers fit under the strap.

Step 6 - Final Fitting:

- A. Does your helmet fit right? Open your mouth wide...big yawn! The helmet should pull down on the head. If not, refer back to step 5 and tighten the chin strap.
- B. Does your helmet rock back more than two fingers above the eyebrows? If so, unbuckle, shorten the front strap by moving the slider forward. Buckle, retighten the chin strap, and test again.
- C. Does your helmet rock forward into your eyes? If so, unbuckle, tighten the back strap by moving the slider back toward the ear. Buckle, retighten the chin strap, and test again.
- D. Roll the rubber band down to the buckle. All four straps must go through the rubber band and be close to the buckle to prevent the buckle from slipping.

When to Replace a Helmet - Replace any helmet that has been involved in a crash or is damaged.

The Helmet Should Fit Now - Buy a helmet that fits your head now, not a helmet to "grow into." *Replace any helmet that has been outgrown.*



The Helmet Should Be Comfortable - If it feels small, put in the thinner sizing pads or purchase a larger helmet. Ideally, select a helmet brand and size that fits well prior to any adjustments. If you buy a helmet that you find comfortable and attractive, you are more likely to wear it.

The Helmet Must Cover Your Forehead, The Chin Strap Must Be Tight and Properly Adjusted and The Helmet Should Not Rock Forward or Backward on Your Head. If it does, see step 6.

A bicycle helmet can protect your head and brain ONLY if you wear it each time you ride!

Helmet Laws - Many States and local jurisdictions have bicycle helmet laws; please refer to your State or local jurisdiction. To find additional information regarding this law please go to www.helmets.org/mandator.htm

A bicycle crash can happen at any time. A properly fitted bicycle helmet reduces the risk of head injury by as much as 85 percent and the risk of brain injury by as much as 88 percent. More children age 5 to 14 go to hospital emergency rooms for injuries associated with bicycles than with any other sport. Many of these injuries involve the head. Helmet laws ensure the safety of our children.

Model Safe Behavior - Everyone—adult and child—should wear bicycle helmets each time they ride. Helmets are the single most effective

way to prevent head injuries resulting from bicycle crashes. Wearing a helmet each ride can encourage the same smart behavior in others.

Helmet Certification - Buy a new helmet that has been tested and meets the uniform safety standard issued by the U.S. Consumer Product Safety Commission (CPSC); use an old helmet only if it has a seal from one or more of the voluntary bicycle helmet standards, such as ASTM, Snell, or ANSI. Look for the certification seal labeled on the helmet.

For more information on bicycle safety, visit the National Highway Traffic Safety Administration (NHTSA) Web site at: www.nhtsa.dot.gov
(Information Courtesy of NHTSA Website: www.nhtsa.dot.gov)



Public Services

REPETE'S WISDOM OF THE WEEK - Mow Down Air Pollution 2013 Electric Lawn Mower Exchange Program. The South Coast Air Quality Management District (AQMD) is conducting a lawn mower exchange program for residents living within its 4-county jurisdiction, which includes all of Orange County, most of Los Angeles County (excluding the Antelope Valley), almost all of Riverside County, and the non-desert portion of San Bernardino County. This program allows residents to turn in their working gas-powered lawn mower and purchase a new cordless rechargeable electric mower at a discounted price.

Who Is Eligible for the Lawn Mower Exchange?

- You must be a resident living within AQMD's 4-county jurisdiction, which includes all of Orange County, most of Los Angeles County (excluding the Antelope Valley), almost all of Riverside County, and the non-desert portion of San Bernardino County. You will be asked to show proof of residency (driver's

license, utility bill, etc.) when you come to exchange your mower.

- You must turn in a working gas mower.
- You must be at least 18 years of age.
- You must **pre-register** for one of the exchange events and have the reservation form showing your reservation number for that event.
- At the exchange event, you must pay depending on the model you choose. (Cash, Check, or Major Credit Cards Accepted).
- There is a limit of one mower per residence.

How Do I Register? You can register online at www.aqmd.gov or by phone during AQMD's working hours (Tuesday through Friday, 8 am to 5:00 pm) by calling 1-(888) 425-6247.

How Does the Exchange Event Work? A total of 4 exchange events have been scheduled. The closet events for Highland residents will be in Riverside on June 8, 2013. To participate, residents must pre-register. You will be given a registration number, and a half-hour time slot during which we would like you to arrive. This reduces traffic congestion, and allows for a quick orderly flow through the exchange process. Your reservation is only good for the day and location of the event for which you registered.

There will be staff at the event to unload your old mower and load your new mower into your vehicle. You will not have to get out of your car. It is a drive-thru event. The whole process from when you arrive to when you leave typically takes less than 15 minutes.

What Are The Air Quality Benefits of Exchanging Your Gas Mower? Using a typical gas mower for one year can pollute as much as a car driven for 22,000 miles. All the gas mowers that are turned in for this program will be scrapped and the metal recycled.

For more information please visit www.aqmd.gov or call 1-888-425-6247, Tuesday - Friday from 8am to 5pm.

Engineering

Base Line Town Center Beautification Construction Update. The contractor began installation of the median atrium drains this week. They also repaired the concrete median nose at City Hall and installed concrete sidewalk, curbs, gutters, and handicap ramps. Street light foundations east of Palm Avenue have been constructed. Next week, the contractor will continue to install median atrium drains, pour concrete within the parkway, reconstruct portions of the raised medians on Base Line between Palm Avenue and Bonita Drive, construct pavement adjacent to the median curbs, and install irrigation and street light conduit.



Vehicle/Tool Maintenance	30.5
Building/Grounds Maintenance	141.25
Landscape Maintenance District	19
Park Maintenance	131.8
Trail Maintenance	10
Special Maintenance	39.75
Crack Sealing	2
Graffiti	130
USA Markings	6.75
Weed Spraying	23.5
Staff Meetings	88
Safety Training	0.75
Personal Time Off	8

SPECIAL: Loaded dirt for removal from 6th/Victoria; installed new trash can at Community Park; picked-up cabinets in Redlands and brought to City Hall; removed placard set in concrete at City Hall; loaded damaged signs/removed hardware; took down banner over Base Line; service requests; removed palm fronds on Base Line; moved tables/chairs for Public Safety Week lunches; met with East Highlands Ranch HOA at east end of Base Line.

Finance

Commercial Business License Applications - There was one new commercial business license applications for the week of 04/29/13 to 05/03/13, Noah's Ark Child Care located at 27061 Base Line.

Public Works

PUBLIC WORKS REPORT -April 2013

Total Man-hours	764
Compensated Man-hours	764
Un-compensated Man-hours	-0-
MAN-HOURS PER ACTIVITY	
General Clean-up	47.5
Parkway Maintenance	0
Potholes	36.5
Sidewalk	0
Storm Drains	0
Signs/Traffic Control	7.25
Trees Trimmed	11.25

Mark Your Calendar



Saturday, May 11, 2013

8am - 8:30am Sign In, Race starts at 10am
Southern California Soap Box Derby Race,
Boulder Avenue between Highland and Atlantic
Avenues

Tuesday, May 14, 2013

9:00am - Public Safety Subcommittee Meeting,
Upright Conference Room
4:45pm - Finance Subcommittee Meeting,
Upright Conference Room
5pm - Public Works Subcommittee Meeting,
Upright Conference Room
5:30pm - Special City Council Meeting, Donahue
Council Chambers
6pm - Regular City Council Meeting, Donahue
Council Chambers

Thursday, May 16, 2013

5pm - Historic and Cultural Preservation,
Special Meeting, Donahue Council Chambers

Saturday, May 18, 2013

8am to Noon - Highland Improvement Team
Cleanup, Meet at City Hall - 27215 Base Line
9am to 9am - Relay for Life, Highland Community
Park, 7793 Central Avenue

Monday, May 20, 2013

1:30pm to 6:30pm - Highland Blood Drive
Highland Police Station - 26985 Base Line

Tuesday, May 21, 2013

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Monday, May 27, 2013

Memorial Day - City Offices are closed

Tuesday, May 28, 2013

6pm - Regular City Council Meeting, Donahue
Council Chambers

Tuesday, June 4, 2013

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Wednesday, June 5, 2013

4pm - Public Nuisance Hearing Board Special
Meeting, Donahue Council Chambers

Thursday, June 6, 2013

5pm - Historic and Cultural Preservation Board
Regular Meeting, Donahue Council Chambers

Tuesday, June 11, 2013

6pm - Regular City Council Meeting, Donahue
Council Chambers

Thursday, June 13, 2013

5pm - Community Trails Committee Regular
Meeting is cancelled

Tuesday, June 18, 2013

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Tuesday, June 25, 2013

6pm - Regular City Council Meeting, Donahue
Council Chambers

Assembled by: Elena Rodrigues



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