



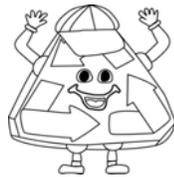
# City of Highland Weekly Report

April 5, 2013

## Get Your FREE Compost on April 6, 2013

### Public Services

#### Repete's Wisdom of the Week



#### Get Your FREE Compost on April 6, 2013

Highland residents this is an opportunity for you to tackle those lawn and garden projects for Spring. The City of Highland Public Services Division and Burrtec Waste Industries, Inc. are teaming up to host a one-day compost give-a-way. Join us on **April 6, 2013** from **8:00am to 12:00 (noon)** at **Highland City Hall (27215 Base Line)** to pick up your FREE compost.

Here is how it works:

- Open to Highland Residents ONLY (proof of residency will be required).
- This is a self-service program, therefore participants must provide their own shovels and assistance to load their vehicles
- Available on a first come first serve basis
- A tarp is recommended for open bed truck or trailers
- City reserves the right to end the event at any time due to product availability.

Compost can be used as a soil additive in gardens and flower beds to give plants additional nutrients and acts as a natural fertilizer.

Compost helps grow stronger, healthier flowers, plants and vegetables.

For more information on this event, please contact Public Services Coordinator, Andrea A. Saavedra at 909-864-8732 ext 271.

#### Learn about the Elements during

#### Highland's Earth Day Celebration

Join the Highland Environmental Education Coalition and the City of Highland for the fifth Annual Highland Earth Day Celebration on Friday, April 19, 2013! Beginning at 2pm make a pledge to lessen your impact on the Earth, water use, air quality, and prevent fires by visiting all of the free interactive booths and activities throughout the children's library and the rooftop gardens.



Patrons are encouraged to participate in the recycling drive. For every 20 CRV items donated (aluminum cans or plastic bottles) you will receive a prize made from recycled plastic. All proceeds from the recycling drive benefit the animals of the Environmental Learning Center (ELC). Don't leave without stopping by the Courtyard to make your own Earth Day tote bag. For a small donation

you get a tote bag and we provide all the supplies you need make a memorable keepsake.

It's back after popular demand, Teen Eco-Poetry Slam! The celebration will wrap-up with young adults showcasing their Do One Thing to help the Earth knowledge at the Teen Eco-Poetry Slam in the Community Room at 4:30pm.

We hope you will join in the celebration and agree to change one thing in your daily routine to help the earth. Even one small change can make a big difference!

The Highland Sam J Racadio Library and Environmental Learning Center is located at 7863 Central Ave Highland, CA 92346.

For more information please call the City of Highland Public Services Division at 909-864-8732 ext. 271.

## Volunteer Services

### Public Safety Appreciation Week

Potluck luncheons were held throughout the week to honor our many police officers and firefighters at our City's Police and Fire Departments. Thanks to everyone for their generous contributions in making these luncheons such a great success. The community and business support that was received really put into light just how much our local officers and firefighters are truly appreciated. Also, thank you to all police and fire personnel for welcoming us in to their busy schedules and for all their assistance during the luncheons.



All those who contributed to the many potlucks during this past week deserve a special thank you. Thank you to the many Highland residents, community businesses and service groups: Albertson's, Cucca's, Farmer Boy's, Juanito's Tacos, Mi Cocina, Open Kitchen Buffet, Rosa Maria's, Stater Bros, Thai Spoon, Two Guys Pizza

and Pasta, Amigo's Recycling, Budget Transmission, Burrtec Waste Industries, Cal Disposal, East Valley Water District, Highland Area Chamber of Commerce, Highland Community News, Highland Family YMCA, Immanuel Baptist Church, Highland Kiwanis Inc., Radiant Rubies of Highland, Highland Council Members and the many City Staff who helped support this very important event.

### Highland Improvement Team

Volunteers were hard at work on Saturday, March 23<sup>rd</sup>. They cleared the neighborhood gutters of trash and weeds, mowed lawns, weeded sidewalks, and helped neighbors haul bulky items away. Way to go volunteers! The historic district is ready for this Saturday's 17<sup>th</sup> Annual Citrus Harvest Festival!

New Volunteers Always WELCOME! To sign up for this cleanup or for more information regarding the Highland Improvement Team, please contact Volunteer Services at 909-864-6861 extension 203.

## Engineering

### Base Line Town Center Beautification Construction Update

The contractor is continuing to make good progress on this project. This week, the contractor completed parkway removals, began constructing sidewalk, curbs, gutters, and ramps on both sides of Base Line between Cole Avenue and Palm Avenue. Additionally, conduits for street lights and irrigation have been installed within this section of the parkways on Base Line. EVWD has installed a water service on Base Line, west of Palm Avenue, for the median landscaping. Next week, installation of electrical and irrigation conduit will continue in the parkways. A road closure for Palm Avenue at Base Line is set for Thursday, April 11, 2013 at 8 pm thru Monday, April 15, 2013 at 7:30 am. Northbound and southbound traffic on Palm Avenue at Base



Line will be detoured during this closure. Although, eastbound and westbound traffic on Base Line will remain open, left-turns will not be permitted as construction will be taking place on the exterior section of the intersection. Reader board signs are posted on Base Line and Palm Avenue to alert motorists of this upcoming road closure.

## Public Works

### Public Works Report March 2013



#### Maintenance Report

Total Maintenance Man-hours	888.5
Compensated Maintenance Man-hours	680.5
Un-Compensated Maint. Man-hours	208

#### Man-Hours per Activity

General Clean-up	26.5
Parkway Maintenance	5
Potholes	6
Sidewalk	10
Storm Drains	10
Signs/Traffic Control	28.25
Trees Trimmed	8.75
Vehicle/Tool Maintenance	32.75
Building/Grounds Maintenance	102.5
Landscape Maintenance District	30.5
Park Maintenance	244
Trail Maintenance	2
Special Maintenance	38.25
Crack Sealing	0
Graffiti	131.5
USA Markings	4.5
Weed Spraying	27.75
Staff Meetings	74
Safety Training	36.5
Personal Time Off	2.25

**SPECIAL:** Service requests, traffic control at Orange St./Greenspot accident, APWA Training "Traffic Control", preparation and cleanup for Citrus Harvest Festival, and street light "outage" inventory (City-wide).

## Finance

### **Commercial Business License Applications -**

There were no new commercial business license applications for the week of 04/01/13 to 04/05/13.

## Administration

### Emergency Preparedness - Caring for Animals

If you are like millions of animal owners nationwide, your pet is an important member of your household.

Unfortunately, animals are also affected by disaster.



The likelihood that you and your animals will survive an emergency such as a fire, flood, tornado, or terrorist attack depends largely on emergency planning done today. Some of the things you can do to prepare for the unexpected, such as assembling an animal emergency supply kit and developing a pet care buddy system, are the same for any emergency. Whether you decide to stay put in an emergency or evacuate to a safer location, you will need to make plans in advance for your pets. Keep in mind that what's best for you is typically what's best for your animals.

If you evacuate your home, **DO NOT LEAVE YOUR PETS BEHIND!** Pets most likely cannot survive on their own and if by some remote chance they do, you may not be able to find them when you return.

If you are going to a public shelter, it is important to understand that animals may not be allowed inside. Plan in advance for shelter alternatives that will work for both you and your pets; consider loved ones or friends outside of your immediate area who would be willing to host you and your pets in an emergency.

Make a back-up emergency plan in case you can't

care for your animals yourself. Develop a buddy system with neighbors, friends, and relatives to make sure that someone is available to care for or evacuate your pets if you are unable to do so. Be prepared to improvise and use what you have on hand to make it on your own for at least three days, maybe longer. Don't forget to include pet supplies when planning your disaster supply kit and figuring out your water needs.

For more information regarding pets during a disaster, please visit [http://www.humanesociety.org/issues/animal\\_rescue/tips/pets-disaster.html](http://www.humanesociety.org/issues/animal_rescue/tips/pets-disaster.html)

For more information regarding disaster preparedness in general, please visit <http://www.ready.gov>

## Code Enforcement



### Code Enforcement Activity Report March 2013

#### Vehicles

- Parking Citations - 9 Citations

#### Administrative Citations

- Hawking - 0
- Recycling Theft - 5 Citations
- Soliciting - 0
- Ice Cream Vendor w/o license - 3 Citations
- Building Code Violations - 9 Citations
- All other miscellaneous violations - 43 Citations
- **Total - 60 Citations**

#### Foreclosures

- Newly Registered Foreclosures - 2
- Total Active Registered Foreclosures - 113

#### Homeless Camps

- None

#### Rentals

- New Rental Applications - 30
- Total Number of Rental Licenses on File - 1,411

#### Emergency Securing / Cleanup

- 7308 Valaria
- 27177 Nona
- 7186 Boulder
- 26624 Ward
- 27285 Norwood
- 27022 Villa
- 7434 Elmwood
- 7588 Eucalyptus
- 8118 Shirley
- 26602 6<sup>th</sup>
- 26449 Cypress
- 27409 5th X 2
- 7712 Victoria

#### Special Inspection & Rehab Permits generated by Code Enforcement Action

- Special Inspection Permits w/code fees - 8
- Rehab Permits - 6

#### Case Count

- New Cases Opened for the Month - 62
- Total Number of Open Cases - 1,335
- Number of Cases Closed for the Month - 71

#### Warrants

- None

#### Sweeps

- None

#### Appeals / Public Nuisance Hearings / Court

- 26608 Base Line (Small Claims Court w/ Base Line Machine)

## Mark Your Calendar



### Friday, April 5, 2013

Public Safety Appreciation Week - Potluck Lunch  
12:00pm to 1:00pm, Fire Station #3, 7649  
Sterling

### Tuesday, April 9, 2013

6pm - Regular City Council Meeting, Donahue  
Council Chambers  
Community Trails Committee Regular Meeting  
has been cancelled

### Thursday, April 11, 2013

5pm - Community Trails Committee Regular  
Meeting, Donahue Council Chambers

### Saturday, April 13, 2013

8:30am - The 19<sup>th</sup> Community Trails Day Event -  
Save the Date!!! Location is to be at the City's  
Natural Parkland near the eastern terminus on  
the north side of Base Line, approximately 375  
linear feet east of Brookwood Lane.  
9am to 2pm - Open House at Fire Station #1 -  
26974 Base Line, Highland

### Tuesday, April 16, 2013

6pm - Planning Commission Regular Meeting,  
Donahue Council Chambers

### Saturday, April 20, 2013

8am to Noon - Highland Improvement Team  
Cleanup, Highland City Hall - 27215 Base Line

### Tuesday, April 23, 2013

6pm - Regular City Council Meeting, Donahue  
Council Chambers

### Thursday, April 25, 2013

Time: TBA, Arbor Day Tree Planting Ceremony  
Highland Community Park 27003 Hibiscus

### Tuesday, May 7, 2013

6pm - Planning Commission Regular Meeting,  
Donahue Council Chambers

### Thursday, May 9, 2013

5pm - Community Trails Committee Regular  
Meeting, Donahue Council Chambers

### Tuesday, May 14, 2013

6pm - Regular City Council Meeting, Donahue  
Council Chambers

### Tuesday, May 21, 2013

6pm - Planning Commission Regular Meeting,  
Donahue Council Chambers

### Monday, May 27, 2013

Memorial Day Observance - City Offices are  
closed

### Tuesday, May 28, 2013

6pm - Regular City Council Meeting, Donahue  
Council Chambers

*Assembled by: Brandy Littleton*



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[www.cityofhighland.org](http://www.cityofhighland.org)