



City of Highland Weekly Report

March 8, 2013

Calling all Vendors! Citrus Harvest Festival - 3/30/13

Community Development



Calling all Vendors!!! The Citrus Harvest Festival is in just three weeks!!! If you are a Vendor, and want some business, obtain a Vendor's Application from City Hall or on the City's Website, because on Saturday, March 30, 2013, the City will be celebrating its 17th Annual Citrus Harvest Festival. The Festival will be held in the Highland Historic District at the intersection of Palm Avenue and Main Street up to Pacific Street.

Join us on Saturday, March 30 from 10:00 am to 3:30 pm. The Historic District will be filled with crafters, delicious food, antique and classic cars and lots of area residents. There will fun for everyone including live entertainment, kids' games and rides, and historic home tour, shopping and much more. For further details, on either the Event or the Vendor's Application, please contact Kim Stater at (909) 864-8732, at Extension 204. You may also visit the City's Website at www.ci.highland.ca.us under the Events Section.

Planning Commission determination: At its March 5, 2013, regular Meeting, the Commission considered the following Items:

5.1 Design Review Application (DRA 012-007) for a new East Valley Water District Administrative Office Building and Corporate Yard ("Campus") on a 24.7 acre site which includes 28,300 square feet of administrative office, an operations yard which include a 5,803 square foot operations building; and approximately 11.6 acres of native vegetation and an existing citrus grove will remain in its natural setting and will be incorporated in the long-term use of the site, as well as a demonstration garden to illustrate water conservation. The Project's is located on Greenspot Road (south side - one quarter mile east of Santa Paula Road)(APNs: 0297-051-17 & 18). Representative: Richard Gnannt, Balfour Beatty Construction (East Valley Water District representative).

The Planning Commission approved the following for DRA 012-007:

Determined the Mitigated Negative Declaration certified by the Lead Agency (East Valley Water District - Notice of Determination dated February 27, 2013) is an adequate environmental

document for the subject Project and direct staff to file a Notice of Determination with the San Bernardino County Clerk of the Board and State Clearinghouse in accordance with CEQA Section 15096(i);

1. Approved the following Plans:
 - a. The Site Plan / Plot Plan;
 - b. The Grading and Drainage Plan;
 - c. The Conceptual Building and Design Elevation Plans;
 - d. The Photometric Plan;
 - e. The Conceptual Landscaping Plan;
 - f. The Exterior Elevations and Material Sample Board, all subject to the Conditions of Approval, as revised;

Approved the Design Review Findings of Fact; and;

2. Determined that the construction of East Valley Water District's new Administrative Office and Corporate Yard is consistent with the City's General Plan in accordance with Government Code Section 65401.

The Application may now proceed forward in the process.

Engineering

3rd Street Drainage Improvements - Inland Valley Development Agency began construction of its 3rd Street Storm Drain Project this week. This project consists of installing approximately 2,200 feet of new storm drain pipe along the south side of 3rd Street between Victoria Avenue and the west line of IVDA's landfill parcel east of Central Avenue, removing approximately 600 feet of existing City Creek Bypass drainage channel along the south side of 3rd Street east of Victoria Avenue, and constructing a new triple wide concrete box culvert under 3rd Street at the channel crossing.

This project is primarily funded by the U.S. Economic Development Administration. In order to facilitate timely and safe construction of the box culvert across 3rd Street, the City will allow 3rd Street between Victoria Avenue and Central Avenue be closed for approximately 8 working days, beginning April 1. Construction of the entire drainage project is scheduled for completion by the end of May.

Boulder Avenue Bridge at City Creek Construction Suspension. The City has received many calls from residents regarding pavement transitions and overall completion of the project now it has been opened for public use. Please be advised that this project has not been completed. Construction has been suspended while the City awaits obligation of federal funding.



This additional funding will complete construction of the pavement, landscape medians and parkways, sound wall and street/bridge lighting. Motorists are reminded again of the reduced speed limit of 40 mph due to pavement transitions in the roadway and construction zone. It is anticipated construction will resume late March 2013 and be completed May 2013.

Base Line Town Center Beautification Construction Update. There was a slight delay with construction of the project this week due to rain. However, next week the Contractor will complete placement of base material and asphalt concrete adjacent to the new median curbs on Base Line between Palm Avenue and Bonita Drive. They will also continue with installation of the electrical conduit for irrigation and street lights throughout the project. Traffic is anticipated to be shifted to the interior lanes adjacent to the new medians the week of March 18, 2013 in order for the work to be done within the outer lanes and parkway.

Volunteer Services

Baking Contest... This year's Annual Citrus Harvest Baking Contest is Thursday, March 21ST. Contestants have a chance to enter many categories and multiple entries are accepted. There are two age categories: child, ages 5 to 15 and adult, 16 years and older. Categories are child cookie/bar, child pie/tart, child cake/cupcake, adult cookie/bar, adult pie/tart, adult cake/cupcake, adult bread/muffin and adult jam/jelly/relish.



Entries must be homemade and contain a citrus product.

Please submit entries at Highland City Hall, 27215 Base Line, on March 21 from 7:30am to 1:00pm. Refrigeration is available. Unfortunately, dishes cannot be returned. Entry forms are available at City Hall. Please contact Cindy Calvert at 909-862-4837 for more information.

Highland Blood Drive - New Members Always Welcome! Interested in volunteering but short on time...join the Highland Blood Drive Committee! Help is needed during the blood drives to sign-in donors and help in the canteen. Donors must stay for 15 minutes after they donate blood to make sure they do not experience a reaction. Our volunteers keep donor time; assist with doling out snacks and drinks and best of all...engage in great conversation with members of the community. One to six hours every two months is all it takes to commit to this great committee.

Join us at our next planning meeting on Monday, March 11, 2013 to find out more. The meeting will take place at Highland City Hall, 27215 Base Line from 4pm to 5pm.

The next Community Blood Drive is Monday, March 25, 2013 from 1:30pm to 6:30pm at the Highland Police Station, 26985 Base Line. Contact Volunteer Services at 909-864-6861

extension 203 to find out more information.

Highland Improvement Team - The 17th Annual Citrus Harvest Festival is just around the corner. The Highland Improvement Team is teaming up with other groups and City Staff to prepare the Historic District in Highland for the Festival. You too, can join in and help spruce up the neighborhood. Volunteers will be mowing lawns, pulling weeds, picking up litter and hauling away old bulky items. Everyone is welcome and encouraged to participate. Volunteers will meet and sign-in at Community Cross Church located at 6955 Palm Avenue on the morning of the cleanup.

The cleanup will take place from 8:00am to noon. The City will host a BBQ for all those volunteering their time immediately following the cleanup.

To sign up for this cleanup or for more information regarding the Highland Improvement Team, please contact Volunteer Services at 909-864-6861 extension 203.

Public Safety Appreciation Week...POTLUCK CELEBRATION! Tuesday, April 2, 2013 - Friday, April 5, 2013. The City of Highland will be honoring our Police and Fire Personnel during the City's Annual Public Safety Appreciation Week. Each day during the week, the City will host a potluck luncheon at one of the stations. The festivities begin on Tuesday at the Highland Police Station, followed by Fire Station #1 on Wednesday, Fire Station #2 on Thursday and Fire Station #3 on Friday.

Community members, businesses and organizations are invited to join us at one or all four lunches. Please come out and show your support by contributing a favorite dish to share and by staying to enjoy lunch among Highland's Police and Fire personnel. This is just a small way we can show our gratitude for their commitment to our community...everyday.



The DATES and SCHEDULES are as follows:

LUNCH - 12:00 pm to 1:00 pm with Food Prep -
11:00 am to 12:00 pm

Tuesday, April 2, 2013 - Highland Police Station -
26985 Base Line - 909-425-9793

Wednesday, April 3, 2013 - Fire Station #1 -
26974 Base Line (west) - 909-862-3031

Thursday, April 4, 2013 - Fire Station #2 -
29507 Base Line (east) - 909-862-1760

Friday, April 5, 2013 - Fire Station #3 - 7649
Sterling Avenue - 909-884-4100

To find out more information, please contact
Volunteer Services Coordinator, Denise Moreno
at 909-864-6861 extension 203.

SAFE ROUTES TO SCHOOL - Just for
Kids, Please share this information with children...

Tips for Walking Safely to School - Walking is
a fun, but you need to be safe while doing it.
Follow these tips to make sure you get to and
from school without any problems.

Walk Together - Younger children should always
walk with an adult. Tell your parents that walking
is great exercise and a nice way to spend time
together.

If your parents say that you can walk to school
on your own, remember these tips:

- Walk with a friend when possible.
- Ask your parents to help you pick a safe
route to school, one that avoids dangers.
- Stick to the route you picked with your
parents. Don't let friends talk you into
shortcuts that are more dangerous.
- When you are near the street, don't push,
shove, or chase each other.
- Never hitchhike or take rides from people
not arranged by your parents.
- Talk to your parents and teacher about any

bullying that may happen during your walk.

Be Seen - Remember, drivers may not be able to
see you well. Always wear bright-colored clothes
and if it is dark or hard to see, carry flashlights
or wear reflective gear.

Look for Traffic - Watch out for cars and trucks
at every driveway and intersection on your walk
to school. Look for drivers in parked cars. They
may be getting ready to move.

Cross the Street Safely -

1. Stop at the curb or edge of the street.
2. Look left, right, left and behind you and in
front of you for traffic.
3. Wait until no traffic is coming and begin
crossing.
4. Keep looking for traffic until you have
finished crossing.
5. Walk, don't run across the street.

Obey Traffic Signs, Signals and Adult School
Crossing Guards

For more resources and information on Safe
Routes to School, please visit the National Center
for Safe Routes to School Web site at
www.saferoutesinfo.org. *Information courtesy of
www.saferoutesinfo.org*

Public Services



Repete's Wisdom of the Week - Everything You Need to Know about
Buying in Bulk. We all know that buying in bulk is
good for the environment. Heading to the bulk
section not only allows you to skip the packaging
when purchasing pantry staples, but it also
dramatically shrinks the carbon and energy
footprint of your meals, as bulk goods require
less overall transportation before arriving at the

grocery store.

But let's be honest: Between lugging your own containers to the supermarket and weighing out each item you purchase, buying in bulk can seem downright annoying. Even at Earth911, many of staff says they'd love to try bulk but feel it would be too much of an added hassle for them. Earth911 sat down with a team of experts and got to the bottom of this alternative shopping tactic. And, after all of their research, they discovered that buying in bulk really isn't that hard.

After arming themselves with knowledge and a few reusable shopping bags, they were set to take on the bulk section. Ready to do the same? Read on to finally put all those qualms to rest and give bulk-buying a try - saving money, reducing waste and shrinking the footprint of your nightly meals.

1. Getting started in the bulk aisle - To break it down simply, the bulk-buying process is made up of four steps:

- Fill your container with the bulk food of your choice (you may have to complete one more step if you're bringing your own container which will be covered later).
- Label your purchase with the four-digit PLU code provided by the store.
- Bring your bulk purchase to the register to be weighed.
- Pay for your purchase and go!

2. The container conundrum - While bringing your own containers like glass jars or plastic storage sets helps you reduce waste while buying in bulk, it's not your only option. Reusable cloth bags are a simple, easy-to-carry alternative to bulkier picks.

If you decide to bring your own bag or container, stop by the register first to have the container weighed. A store attendant will mark it with its

tare weight, so you'll only be charged for the food you're buying, not the container. After you get used to the concept of buying in bulk, try to train yourself to leave a few reusable containers in your car or desk for impromptu shopping trips. Much like getting into the habit of using a reusable shopping bag, it may take you a few trips before it becomes second nature. But after you get over that initial hump, coming to the store prepared becomes business as usual.

3. Getting over the 'sticker shock' - When you head to the bulk aisle, one thing you may notice right away are the high prices posted on some items. Oregano for \$30 a pound? Sounds a bit pricey! Calm down and look a little closer. Posted prices are for one pound of product, which is typically way more than you will purchase at once. For example, if you filled a standard 1-ounce spice jar with dried oregano from the bulk section, that purchase will cost less than \$2, compared to a \$6 price tag on oregano from the spice aisle.

4. Learning to buy what you need - The next time you're planning a recipe, bring a few small containers and a set of measuring spoons to the bulk aisle. Measure out spices you need for your recipe, and pour them right into your containers. By following this simple step, you'll never end up paying \$5 or more for a whole jar of a spice you may never even use again.

Beyond that, purchase bulk coffee, tea, grains and dried fruits in portions you will realistically use before your next trip to the grocery store. You'll save money, your foods will be fresher when you use them and nothing will go to waste.

5. Set a goal and get started - If you're new to bulk-buying, start by setting an attainable goal for yourself until you get into the swing of things. For example, pledge to begin buying one type of food in bulk, such as spices, grains or flours. Once you're used to it, move on to the rest of the bulk section. Buying in bulk also helps

you control portion size, reducing waste and saving money.

To read the full article and for more tips on buying in bulk visit www.earth911.com

Finance

Commercial Business License Applications - There were no new commercial business licenses for the week of 3/4/13 to 3/8/13.

Administration

Water - In a disaster, water supplies may be cut off or contaminated. Store enough water for everyone in your family to last for at least 3 days.

- Store one gallon of water per person, per day. Three gallons per person per day will give you enough to drink and for limited cooking and personal hygiene. Remember to plan for pets.



If you store tap water:

- Tap water from a municipal water system can be safely stored without additional treatment.
- Store water in food grade plastic containers, such as clean 2-liter soft drink bottles. Heavy duty, reusable plastic water containers are also available at sporting goods stores. Empty milk bottles are not recommended because their lids do not seal well and bottles may develop leaks.
- Label and store in a cool, dark place.
- Replace water at least once every six months.

If you buy commercially bottled "spring" or "drinking" water:

- Keep water in its original container,

and don't re-store a bottle once it's been opened.

- Store in a cool, dark place.
- If bottles are not marked with the manufacturer's expiration date, label with the date and replace bottles at least once per year.

Treating Water after Disaster: If you run out of stored drinking water, strain and treat water from your water heater or the toilet reservoir tank (except if you use toilet tank cleaners). Swimming pool or spa water should not be consumed but you can use it for flushing toilets or washing.

Treatment Process:

Strain any large particles of dirt by pouring the water through layers of paper towels or clean cloth. Next, purify the water one of two ways:

- Boil - bring to a rolling boil and maintain for 3-5 minutes. After the water cools, pour it back and forth between two clean containers to add oxygen back; this will improve its taste.
- Disinfect - If the water is clear, add 8 drops (1/8 teaspoon) of bleach per gallon of water. If it is cloudy, add 16 drops (1/4 teaspoon) per gallon. Make sure you are using regular bleach— 5.25% percent sodium hypochlorite— rather than the "ultra" or "color safe" bleaches. Shake or stir, then let stand 30 minutes. A slight chlorine taste and smell is normal.

For more information on disaster preparedness, please visit www.ready.gov or www.72hours.org.

Put on Your Eagle Eyes - It's Time to Count Eagles! - Volunteers are needed to help count bald eagles for the 35th season in the annual winter bald eagle counts in the Inland Empire on Saturday March 9th. This will be the

last bald eagle census for this winter.

Concurrent bald eagle counts are held at Big Bear Lake, Lake Arrowhead, Lake Silverwood, Lake Perris, and Lake Hemet. Volunteers are stationed at vantage points around the lakes, where they watch for bald eagles during a 1-hour period on the count mornings. Volunteers record their observations on maps and data sheets. This is a wonderful opportunity to catch a glimpse of our breath-taking national symbol. A brief orientation is conducted prior to the count so volunteers know where to go and what to do.

We expect it to be a fun time with good odds of seeing eagles since they are being seen at Lake Hemet, Lake Perris, Lake Arrowhead, Lake Gregory, Lake Silverwood, and Big Bear Lake.

No experience is needed. Signing up ahead of time is unnecessary - just show up at the designated time and location, dress warmly, bring binoculars and a watch. Children and groups are welcome to participate!

· **Big Bear Lake** area volunteers will meet at 8:00 a.m. at the Forest Service's Big Bear Discovery Center on North Shore Drive for orientation. Contact Robin Eliason (reliason@fs.fed.us or 909-382-2832) for more information. There will be a free bald eagle talk at the Discovery Center at 11:00 after the eagle count. Contact the Discovery Center (909-866-2789) for more information.

· **Lake Arrowhead/Lake Gregory** volunteers will meet at 8:00 a.m. at the Skyforest Ranger Station for orientation. Contact Robin Eliason (reliason@fs.fed.us or 909-382-2832) for more information.

· **Silverwood Lake State Recreation Area** volunteers should plan to meet at the Visitor Center at 8:00 a.m. for orientation. Contact Kathy Williams or Mark Wright for more information about volunteering or taking an eagle tour (760-389-2303 between 8:00 and 4:00; or email: kwilliams@parks.ca.gov).

· **Lake Hemet** volunteers should plan on meeting at the Lake Hemet Grocery Store at 8:30 a.m. for orientation. Contact Anne Poopatanapong (apoopatanapong@fs.fed.us or 909-382-2935) for more information.

· **Lake Perris State Recreation Area** volunteers should plan to meet at the Lake Perris Regional Indian Museum at 8:00 for orientation. Contact the office for more information at 951-940-5600.

If weather is poor, please call the appropriate contact number for cancelations. See websites for additional information about the San Bernardino National Forest at (<http://www.fs.fed.us/r5/sanbernardino/>) and the California State Recreation Areas (www.parks.ca.gov).

Public Works

PUBLIC WORKS REPORT -February 2013

Total Man-hours	969.5
Compensated Man-hours	685
Un-compensated Man-hours	284.5

MAN-HOURS PER ACTIVITY

General Clean-up	100
Parkway Maintenance	3
Potholes	45
Sidewalk	15.5
Storm Drains	10.5
Signs/Traffic Control	30
Trees Trimmed	4
Vehicle/Tool Maintenance	19.75
Building/Grounds Maintenance	156.75
Landscape Maintenance District	25.25
Park Maintenance	226
Trail Maintenance	34
Special Maintenance	28
Crack Sealing	0
Graffiti	157.25
USA Markings	12.3
Weed Spraying	20.25
Staff Meetings	74.8
Safety Training	2
Personal Time Off	4

SPECIAL: Removed fallen tree; set barricades on sidewalk due to water leak; Boulder Bridge "grand opening"; delivered sandbags to fire stations.

Mark Your Calendar



Monday, March 11, 2013

4pm to 5pm - Blood Drive Committee Recruitment Meeting, Highland City Hall, 27215 Base Line

Tuesday, March 12, 2013

5:15pm - Public Works Subcommittee Meeting, Upright Conference Room

5:30pm - Finance Subcommittee Meeting, Upright Conference Room

6pm - Regular City Council Meeting, Donahue Council Chambers

Thursday, March 14, 2013

4pm - Community Trails Special Meeting, Donahue Council Chambers

5pm - Community Trails Committee Regular Meeting is cancelled

Tuesday, March 19, 2013

6pm - Planning Commission Regular Meeting, Donahue Council Chambers

Thursday, March 21, 2013

7:30am to 1pm - Baking Entries Accepted - Citrus Harvest Festival BAKING CONTEST Highland City Hall - 27215 Base Line

Saturday, March 23, 2013

8am to Noon - Highland Improvement Team Clean Up, Meet at Community Cross Church, 6955 Palm Avenue

Tuesday, March 26, 2013

6pm - Regular City Council Meeting, Donahue Council Chambers

Saturday, March 30, 2013

10am - 3:30pm - Citrus Harvest Festival,

located in the Highland Historic District at the intersection of Palm Avenue and Main Street up to Pacific Street

Tuesday, April 2, 2013

6pm - Planning Commission Regular Meeting, Donahue Council Chambers

Public Safety Appreciation Week - Potluck Lunch 12:00pm to 1:00pm, Highland Police Station, 26985 Base Line

Wednesday, April 3, 2013

Public Safety Appreciation Week - Potluck Lunch 12:00pm to 1:00pm, Fire Station #1, 26974 Base Line

Thursday, April 4, 2013

Public Safety Appreciation Week - Potluck Lunch 12:00pm to 1:00pm, Fire Station #2, 29507 Base Line

5pm - Historic and Cultural Preservation Regular Meeting, Donahue Council Chambers

Friday, April 5, 2013

Public Safety Appreciation Week - Potluck Lunch 12:00pm to 1:00pm, Fire Station #3, 7649 Sterling

Saturday, April 6, 2013 RAIN DATE

10am - 3:30pm Citrus Harvest Festival, located in the Highland Historic District at the intersection of Palm Avenue and Main Street up to Pacific Street

Thursday, April 11, 2013

5pm - Community Trails Committee Regular Meeting, Donahue Council Chambers

Tuesday, April 16, 2013

6pm - Planning Commission Regular Meeting, Donahue Council Chambers

Assembled by: Elena Rodrigues