



City of Highland Weekly Report

February 13, 2014

Submit Your Application for the Public Nuisance Hearing Board

Community Development

There is still time to submit your Public Service Application for the Public Nuisance Hearing Board. On January 14, 2014, the City Council declared one (1) seat vacant on the Public Nuisance Hearing Board. The Public Nuisance Hearing Board consists of five residents and meets as needed for the purpose of hearing the issues associated with the enforcement and abatement of various City laws and/or regulations as set forth in the Highland Municipal Code, and to hear appeals of Administrative Citations.



One vacancy exists which terms of office will expire August, 2016. The City Council is tentatively scheduled to make the appointment at their Meeting of March 11, 2014. Appointees must be a resident of the City and shall be qualified by experience and training to pass on matters pertaining to enforcement of the Highland Municipal Code. All appointees serve without compensation, will need to complete an ethics training course and will have to submit an FPPC Statement of Economic Interest Form. Residents meeting the criteria above who desire

to be considered must file an Application with the City Clerk prior to the close of business **MONDAY, FEBRUARY 24, 2014**. Applications can be obtained at City Hall, 27215 Base Line, Highland, California, 92346, or on the City's Website at www.cityofhighland.org.

Historic and Cultural Preservation Board determination. At its February 6, 2014, Regular Meeting, the Board Approved Certificate of Appropriateness No. 13-013 to allow replacement of approximately 75 square feet of exterior siding on an existing 1,496 square foot historic residence located at 27206 Nona Avenue, in the Highland Historic District. Representatives and Owners: Jesse and Pamela Bible.

Volunteer Services

Highland Improvement Team February Project... Join the Highland Improvement Team on Saturday, February, 15, 2014 from 8:00am to noon. This cleanup will be a little different. HIT members will be "cleaning house" this month...volunteers will be cleaning, organizing, stenciling and marking tools and supplies used for HIT projects. Anyone interested can sign in

the morning of the cleanup at 8:00am at the Highland Corporation Yard, located at 7935 Central Avenue, just south of the Highland Library. If you would like more information, please contact Denise Moreno, Volunteer Services Coordinator, at 909-864-6861 ext. 203.

Wipe Out Blight... Blight can have an impact on the amount of criminal activity in a neighborhood. Homes and neighborhoods that are unattended to and not taken care of can attract loitering, vandalism and other crimes. The Highland Improvement Team (HIT) can help decrease crime by keeping our community clean of litter, graffiti and improving the overall appearance of residences.



Maybe the HIT can be of assistance to you or someone in your neighborhood. We are currently looking for Highland homeowners who need help with yard cleanup, minor landscaping or garage clean out. There are no income eligibility requirements to qualify and there is absolutely no charge to the homeowner. A fabulous team of volunteers completes all work and repair at H.I.T. cleanups.

Here is what is needed to qualify:

- Resident must be 55 years and older (or) disabled
- Eligible resident must live in home

The Highland Improvement Team schedules one cleanup per month. Each cleanup requires enough work to fill the allotted four-hour period, usually from 8am to Noon.

Please contact Denise Moreno, Volunteer Services Coordinator, to see if you qualify or to recommend a resident who may qualify for a residential HIT cleanup. Volunteer Services can be reached at 909-864-6861 extension 203.

Blood Drive Committee - Mark Your Calendars! You can help Highland increase blood donations! Below is the Blood Drive Schedule for the rest of the year. Hope to see you there!

2014 Blood Drive Schedule

Monday, March 24th

Tuesday, May 27th

Monday, July 28th

Monday, September 22nd

Monday, November 24th

Time: 1:30pm - 6:30pm

Location: Highland Police Station - 26985 Base Line

Blood drives are hosted at the Highland Police Station, located at 26985 Base Line. Donation times are from 1:30pm to 6:30pm. Please remember to bring a picture I.D. and drink plenty of fluids prior to donation.

Do you have questions or need information about becoming a new donor or volunteer? Contact Volunteer Services Coordinator, Denise Moreno at 909-864-6861 extension 203.

Administration

Recreation Fees Waived for Presidents' Day Weekend - The San Bernardino National Forest will waive fees at the forest recreational fee sites during President's Day Weekend, Feb. 15-17.

This fee waiver applies to day-use fees at all standard amenity fee sites operated by the U.S. Forest Service, including many picnic areas, boat launches, trailheads and visitor centers. Concession operations will continue to charge fees unless the permit holder wishes to participate. Visitors who inadvertently use a Daily Adventure Pass this weekend can have it replaced free of charge. Though the Adventure Pass fee will be waived, campground,

reservation, group-site, and concession fees will still be in effect.

Visitors to national forests will not pay fees on the following dates in 2014:

Presidents' Day Weekend, Feb. 15-17
National Trails Day - June 7
National Get Outdoors Day - June 14
National Public Lands Day - September 27
Veterans Day Weekend - November 8-11

Those interested may contact their local Ranger Station for more information:

Big Bear Ranger Station & Discovery Center 909-382-2790
Idyllwild Ranger Station - 909-382-2922
Lytle Creek Ranger Station - 909-382-2852
Mill Creek Ranger Station - 909-382-2882
Santa Rosa & San Jacinto Mountains National Monument - 760-862-9984

Engineering

Greenspot Bridge Construction Begins!

Work will begin to construct a new bridge across Santa Ana River and realign Greenspot Road on Tuesday, 2/18. New improvements include construction of a new bridge across Santa Ana River approximately 250' downstream from the existing iron bridge, and realigning approximately 3,500 feet of Greenspot Road. The new bridge will be 98' in width, wide enough for 4 travel lanes, but will be initially striped for 2 lanes to match the 2-lane roadway. The bridge can ultimately be striped for 4 lanes to accommodate traffic growth in the future. The realigned roadway will be 40' wide, providing 2 travel lanes with paved shoulders and a large radius curve to improve traffic safety along this section of Greenspot Road. The project also includes rehabilitation of the existing historic iron bridge to provide for pedestrian, equestrian and bicycle uses.

Greenspot Road will remain open during the first several months of construction; temporary closures will take place when tying new road improvements to the existing road. It will take one year to construct bridge, road and rehabilitation improvements. Construction cost for the improvements is \$8.8 million with the majority of funding coming from Federal and State grants.

Emergency Preparedness - Maintaining your kit - Just as important as putting your supplies together is maintaining them so they are safe to use when needed. Here are some tips to keep your supplies ready and in good condition:

- Keep canned food in a cool, dry place.
- Store boxed food in tightly closed plastic or metal containers to protect from pests and to extend its shelf life.
- Throw out any canned good that becomes swollen, dented or corroded.
- Use foods before they go bad and replace them with fresh supplies.
- Place new items at the back of the storage area and older ones in the front.
- Change stored food and water supplies every six months. Be sure to write the date you store it on all containers.
- Re-think your needs every year and update your kit as your family's needs change.
- Check batteries. Throw out any that are corroded or discharged and replace with fresh ones.
- Check medication and first aid items. Throw out any that are beyond their expiration date and replace.



Keep items in airtight plastic bags and put your entire disaster supplies kit in one or two easy-

to-carry containers, such as an unused trashcan, camping backpack, plastic tote bin or duffel bag. For more information about disaster preparedness, please visit www.ready.gov.

Public Works

Greenspot Road Improvements - Repairs were made the traffic signal at Greenspot Road and Boulder Avenue to improve traffic circulation. Additionally, this week the contractor added a second westbound through lane on Greenspot Road from Boulder Avenue to SR-210, and a second southbound through lane on Boulder Avenue at Greenspot Road. Caltrans permits have been obtained, which was the cause for the construction delay. Thank you again for your continued patience. Next week, the contractor will construct conduit on the south side of Greenspot Road. The contractor will also set up traffic control at Greenspot Road and SR-210 in order to widen Greenspot and freeway on/off ramps. It should be noted that we will continue to provide two westbound through lanes on Greenspot Road at SR-210. Construction at the interchange is anticipated to take two months.

5th Street Joint Storm Drain and Water Pipeline - Construction of this project is underway. Project notification signs were installed; shoulders on both sides of 5th Street between Central Avenue and Palm Avenue were temporarily paved; k-rail and other traffic control devices were installed; and temporary striping was placed. This week the contractor will continue with construction of an 8-inch sewer main on 5th Street. Motorists are advised of the reduced posted speed, which is 25 mph within the construction zone. Businesses along 5th Street between Victoria Avenue and Palm Avenue are open during construction.

Public Works Report January 2014

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| Total Man-hours | 1,043.5 |
| Compensated Man-hours | 881 |

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| Un-compensated Man-hours | 153.5 |
| Man-Hours per Activity | |
| General Clean-up | 113.5 |
| Parkway Maintenance | 2 |
| Potholes | 40 |
| Sidewalk | 4 |
| Storm Drains | 71.5 |
| Signs/Traffic Control | 39 |
| Trees Trimmed | 24.5 |
| Vehicle/Tool Maintenance | 39.5 |
| Building/Grounds Maintenance | 178.25 |
| Landscape Maintenance District | 44.75 |
| Park Maintenance | 193 |
| Trail Maintenance | 15 |
| Special Maintenance | 38.5 |
| Crack Sealing | 0 |
| Graffiti | 106.5 |
| USA Markings | 17.5 |
| Weed Spraying | 1 |
| Staff Meetings | 105 |
| Safety Training | .75 |
| Personal Time Off | 8.75 |

SPECIAL: Traffic control for YMCA Run; service requests; removed concrete debris on Drummond; Martin Luther King banner over Base Line; Base Line slope irrigation project.

Finance

Commercial Business License Applications - There were three new commercial business licenses for the week of 2/10 to 2/14/14. Top Shelf Hookha & Vape Supply located at 25494 Baseline, JR Automotive located at 27437 5th Street, Unit 1 and DM Vape located at 25899 Baseline St., Unit B.

Mark Your Calendar

Thursday, February 13, 2014

5pm - Community Trails Committee

Regular Meeting, Donahue Council Chambers



Saturday, February 15, 2014

8am to 12 Noon - Highland Improvement Team
Cleanup, City of Highland Corporation Yard 7935
Central Avenue

Monday, February 17, 2014

President's Day Holiday - City Offices are closed

Tuesday, February 18, 2014

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Tuesday, February 25, 2014

6pm - Regular City Council Meeting, Donahue
Council Chambers

Tuesday, March 4, 2014

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Monday, March 10, 2014

4pm to 5pm - Blood Drive Committee Meeting
Highland City Hall, 27215 Base Line

Tuesday, March 11, 2014

6pm - Regular City Council Meeting, Donahue
Council Chambers

Thursday, March 13, 2014

5pm - Community Trails Committee Regular
Meeting, Donahue Council Chambers

Tuesday, March 18, 2014

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Thursday, March 20, 2014

Citrus Harvest Festival Baking Contest
Entries accepted from 7:30am to 12:30pm at
Highland City Hall - 27215 Base Line

Saturday, March 22, 2014

8am to 12 Noon - Highland Improvement Team
Cleanup, Community Cross Church

Monday, March 24, 2014

1:30pm to 6:30pm - Blood Drive
Highland Police Station - 26985 Base Line

Tuesday, March 25, 2014

6pm - Regular City Council Meeting, Donahue
Council Chambers

Saturday, March 29, 2014

9am to 3pm - Annual Citrus Harvest Festival in
the Highland Historic District. Located at the
intersection of Palm Avenue and Main Street up
to Pacific Street. For further information and
Applications, please contact the Highland Area
Chamber of Commerce at (909) 864-4073 or
the Chamber's Website at the following web
address <http://www.highlandchamber.org>

Tuesday, April 1, 2014

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Thursday, April 3, 2014

5pm - Historic and Cultural Preservation Board
Regular Meeting, Donahue Council Chambers

Thursday, April 10, 2014

5pm - Community Trails Committee Regular
Meeting, Donahue Council Chambers

Tuesday, April 15, 2014

6pm - Planning Commission Regular Meeting,
Donahue Council Chambers

Assembled by: Elena Rodrigues



City of Highland
27215 Base Line
Highland, CA 92346
(909) 864-6861
www.cityofhighland.org