

# City of Highland

## Weekly Report



February 05, 2016

## Public Services

### Eco-Friendly Family Valentine's Day

Valentine's Day is an undeniably a sweet holiday surrounded by feelings of warmth, love, and happiness. While the holiday's traditions don't necessarily make the occasion rife with eco-sins, there *are* ways to make Valentine's Day a greener affair. From the sweets you choose to the cards your kids send, read on for ways to make the holiday a Valentine to your family and Mother Earth as well.

*Exchange Homemade/Recycled Cards or Send E-Cards* — Making your own cards from newspapers, construction paper around the house, stamps, stickers, etc. allows you to use your resources and your creativity. Making keepsake Valentine crafts are also a great way to spend some quality art time with your kids. Sending e-cards is also a way to eliminate the paper. Some e-card companies offer interactive options, so kids can have fun picking or creating the perfect love note to their aunty.

*Swap Overhyped V-Day Dinner Dates for a Homemade Meal or Potluck Party* — Skip the overpriced Special Prix Fixe at a local restaurant that likely features out-of-season produce. Instead make your own vegetarian Valentine's Day feast using local ingredients. Finish on a sweet note with some vegan pudding or a dessert using citrus fruits, many of which are in season this time of year. Try some fun ingredients that are red such as goji berries or mix in some heart-healthy nuts or choose seasonal treats like sweet potatoes or acorn squash. Making the evening into a family affair or even a pot-luck with friends is a nice way to share the holiday with everyone.

*Spread the Love* — As a family, make cards to send to kids in the hospital, make a huge Valentine's sign for a nursing home, or even whip up a batch of healthy cookies or muffins for the underappreciated people in your everyday life-the mail delivery person, a bank teller, or garbage person.



*Make Heart-Healthy Decisions as a Family* — With all the focus on hearts on Valentine's Day, make a family pact to start a healthy habit. You can think of every Valentine's Day like a New Year's celebration for your family's heart health. Whether it's taking a post-dinner walk, foregoing sugary breakfast cereal for healthier oatmeal, or even trying some family yoga or meditation (good for hearts *and* minds), thinking up small ways to improve health together is a great way to discuss fitness and nutrition in a fun setting that gives them the opportunity to offer some input.



# The Annual Citrus Harvest Festival ~BAKING CONTEST

Thursday, March 10, 2016

Entries need to be submitted on Thursday, March 10, 2016, at Highland City Hall between the hours of 7:30am and 12:30pm, Judging is from 12:30pm to 1:30pm

*Entries must be homemade and contain a citrus product*

Categories available:

ADULT CATEGORY:

- ◆Cookie/Bar
- ◆Pie/Tart
- ◆Cake/Cupcake
- ◆Bread/Muffin
- ◆Jam/Jelly/Relish/Salsa

CHILD CATEGORY:

- ◆Cookie/Bar
- ◆ Pie/Tart



Cake/Cupcake Refrigeration is available for those entries that need to stay cold. Entries forms are available at Highland City Hall, 27215 Base Line

Ribbons will be awarded for 1st, 2<sup>nd</sup> and 3<sup>rd</sup> place in each Adult and Child category and Winners will be announced in the Highland Community News and awards will be given at the Main Stage during the Citrus Harvest Festival on Saturday, March 26, 2016.

Judges are needed! To sign up to judge or for more information, please contact Volunteer Services at 909-864-6861 extension 203.



Join the Highland Improvement Team (H.I.T.) this month as we continue our storm drain stenciling project. The Highland Improvement Team plans on continuing with this citywide project until completed. We will be stenciling the sidewalks above each storm drain in the City with the message "NO DUMPING, FLOWS TO CREEK" Each storm drain has been stenciled in the past but over time have faded due to weather conditions and normal wear. This special message is placed above each drain as a reminder to everyone that dumping is not allowed in the storm drains. This includes dumping or rinsing anything (paint, oil, etc.) into the gutters which will ultimately find its way into the storm drain which leads into the creek.

This project is scheduled for Saturday, February 20<sup>th</sup> from 8am to noon. Volunteers must provide their own transportation on this day as we will be traveling from storm drain to storm drain within the scheduled project area. Please contact Volunteer Services to sign up for this project or for more information at 909-864-6861 extension 203.

DEVELOPMENT AND NEW BUSINESS CORNER ~

- **Glenrose Ranch** (Richmond American Homes) location at the n/e corner of Greenspot Road and Boulder Avenue has started construction of their model home complex. The model home complex is 70% completed and other site work is also being installed included the boundary block walls. This gated motor court residential community will be built in phases and ultimately be home to 120 new Highland families.
- **Highland Hills** (Diversified Pacific Homes) located on the s/e corner of Water Street and Aplin Street across from Cram Elementary School finished their first phase of 9 homes including 4 model homes and now 5 families are calling Highland home. The second phase will include 69 new homes and will start construction this Spring once the Final Map is recorded and grading plans are approved. The existing orange grove and structures are currently being removed from the property.



NEW BUSINESS INTEREST ~

- **Historic Bank Building.** An engineering and surveying firm is showing interest in purchasing and rehabbing the old Historic Bank Building located at the s/w corner of Palm Avenue and Main Street within the City's Historic District. Precision Engineering and Surveying Company is a well establish local engineering firm that is currently working with the City to obtain appropriate tenant improvement permits to rehab the historic building, but the process will be slow and meticulous due to the current title issues, as well as the poor structural condition of the historic bank building. Precision Engineering anticipates completing tenant improvement plans within the next few months for City review and permits (pending the close of escrow on the property). Once all permits are issued it is estimated to take Precision Engineering 8 to 12 months to complete improvements on the building and property.
- **Save A Lot Food Stores.** A new discount full service grocery store is now open at the corner of Victoria Avenue and 9<sup>th</sup> Street. The new Save A Lot replaces the closed Rio Rancho Market. The property owner is also making plans to rehab the entire center in the near future.

HARMONY SPECIFIC PLAN UPDATE ~

- The **Harmony Specific Plan** and Draft Environmental Impact Report, and Draft Development Agreement are available on the City's webpage. Staff and the applicant Lewis Group of Companies, have been working diligently together to prepare all the necessary ordinances, resolutions, and findings of facts required for Planning Commission action. A public hearing will be scheduled and the public notified once all the findings and ordinances are drafted by staff and assembled within a draft Planning Commission Staff Report. If you or anyone you know would like to be notified in writing of any future public hearings on the Harmony Specific Plan project, please contact

FINANCE

***Commercial Business License Applications***

There was one new commercial Business Licenses for the week of 2/01/16 to 2/05/16  
Weave Pro located at 27212 Base Line, Highland



**Planning Commission:** At the February 2, 2016 Study Session, the Planning Commission considered the following items:

1. Study Session for Consideration of a Warehouse Proposal in an Area Designated for Planned Development

The Planning Commission heard Staff's and the Applicant's presentation and provided feedback regarding land use options.

At the February 2, 2016 regular meeting, the Planning Commission considered the following items:

1. Adopting a Resolution for the Denial of Conditional Use Permit Application (CUP-015-004) for the Construction of a Forty-Six Foot (46') Tall, Wireless Telecommunication Facility (Mono-Eucalyptus) and Associated Landscaping and Fencing of the Equipment. Continued from January 19, 2016.

The Planning Commission adopted Resolution 2016-003 denying Conditional Use Permit Application (CUP 015-004) and adopted the Findings of Fact.

2. "Come Home to Highland" Program Report for the Period of January 1, 2015 to December 31, 2015

The Planning Commission received and filed the report.

**Historic and Cultural Preservation Board:** *Congratulations* Patrick Sanford and Karsten Polk! Patrick was reelected as Chairman and Karsten was reelected as Vice Chairman.

At the February 4, 2016 regular meeting, the Historic and Cultural Preservation Board considered the following items:

1. Revision to Certificate of Appropriateness No 2013-009 to Replace one Existing Aluminum Window with a Wood Window and to Install a Second New Wood Window

The Historic and Cultural Preservation Board:

1. Approved the revision to COA-13-009 subject to Conditions of Approval, and;
2. Adopted the Findings of Fact.

2. Certificate of Appropriateness No. 16-001 for Construction of a New 400 Square Foot Carport

The Historic and Cultural Preservation Board:

1. Approved COA-16-001, for the construction of a 400 square foot carport, subject to conditions of Approval, and;
2. Adopted the Findings of Fact.

3. Planning for the 2016 Annual Citrus Harvest Festival, Including Discussion of Vendors, Car Show, Home Tour, Entertainment, and Marketing

The Historic and Cultural Preservation Board discussed preparations for the upcoming event.

4. Residential Fencing Guidelines for the Highland Historic District

The Historic and Cultural Preservation Board reviewed and discussed the Residential Fencing Guidelines.

5. Update Regarding Installation of a Commemorative Plaque at the "Iron Bridge" on Greenspot Road in Celebration of it's 100<sup>th</sup> Anniversary

The Historic and Cultural Preservation Board received and filed staff's report.

6. An Update of Code Enforcement Activity in the Historic District and Status Report Regarding Certificate of Appropriateness Applications

The Historic and Cultural Preservation Board received and filed staff's report.

# Public Works

## MAINTENANCE REPORT

Total Maintenance Man-hours	775.5
Compensated Maintenance Man-hours	775.5
Un-compensated Maintenance Man-hours	0
MAN-HOURS PER ACTIVITY	
General Clean-up	61.5
Parkway Maintenance	0
Potholes	42
Sidewalk	0
Storm Drains	62
Signs/Traffic Control	79.25
Trees Trimmed	16.5
Vehicle/Tool Maintenance	41
Building/Grounds Maintenance	167
Landscape Maintenance District	36.5
Park Maintenance	75.25
Trail Maintenance	14.5
Special Maintenance	24.5
Crack Sealing	0
Graffiti	62
USA Markings	2
Weed Spraying	8.5
Staff Meetings	81.25
Safety Training	0.75
Personal Time Off	0



**During the period of January 25, 2016 through January 28, 2016, graffiti was made known to Public Works staff by the following means and removed:**

**Routine observation by Public Works:** North of Base Line and Golondrina, Wheeler Street, McKinley and Base Line, 26001 Base Line, South Side of Base Line and East of McKinley, Mira Vista and Base Line, North Side of Base Line and Golondrina, 8023 Del Rosa, Base Line and Vine, 26630 Base Line, 9<sup>th</sup>



# alendar of Events



## **February 9, 2016**

4:30pm—Finance Subcommittee Meeting, Upright Conference Room

5pm— Special Meeting Closed Session Meeting

6pm — City Council Meeting, Donahue Council Chambers

## **February 11, 2016**

5pm - Community Trails Committee, Donahue Council Chambers

## **February 16, 2016**

6pm - Planning Commission, Donahue Council Chambers

## **February 20, 2016**

8am to 12pm Noon -Highland Improvement Team Project, Registration 7:30am to 8am at Highland City Hall - 27215 Base Line

## **February 23, 2016**

6pm—City Council Meeting, Donahue Council Chambers

## **March 1, 2016**

6pm—Planning Commission, Donahue Council Chambers

## **March 7, 2016**

4pm to 5pm—Blood Drive Committee Meeting, Highland City Hall, 27215 Base Line

## **March 8, 2016**

6pm—City Council Meeting, Donahue Council Chambers

## **March 10, 2016**

Citrus Harvest Festival BAKING CONTEST

7:30am to 12:30pm - Entries Accepted

12:30pm to 1:30pm - Judging

Highland City Hall - 27215 Base Line

5pm— Community Trails Committee, Donahue Council Chambers

## **March 15, 2016**

6pm—Planning Commission, Donahue Council Chambers

## **March 21, 2016**

1:30pm to 6:30pm— Highland Blood Drive, Highland Police Station, 26985 Base Line

## **March 22, 2016**

6pm—City Council Meeting, Donahue Council Chambers



*Created by: Elena Rodrigues*