

# City of Highland

## Weekly Report



January 8, 2016

### HIGHLAND IMPROVEMENT TEAM

The Highland Improvement Team will have its first cleanup of 2016 on Saturday, January 16th. Volunteers will be participating in a litter abatement project. The cleanup is scheduled for 8am to Noon. Interested volunteers can call Volunteer Services to sign-up or they can sign-in the morning of the cleanup from 7:30am to 8:00am at Highland City Hall located at 27215 Base Line.

#### 2016 HIT SCHEDULE:

- Saturday, January 16, 2016
- Saturday, February 20, 2016
- Saturday, March 19, 2016
- Saturday, April 30, 2016
- Saturday, May 21, 2016
- Saturday, June 18, 2016
- Saturday, July 16, 2016
- Saturday, September 17, 2016
- Saturday, October 15, 2016
- Saturday, November 19, 2016
- Saturday, December 17, 2016



Please contact Volunteer Services at 909-864-6861 extension 203 for more information about joining the Highland Improvement Team!

**Please note: Volunteers will be required to provide their own transportation to and the cleanup site.** Volunteers under 18 years are always welcome to join us but, must be accompanied by an adult over 18 years of age.

BLOOD DRIVE COMMITTEE

**VOLUNTEER SERVICES**

**Committee Meeting...New Members Always Welcome!**

Join us at our first Blood Drive Committee meeting of 2016! Committee members help with promoting each blood drive by making phone calls and posting flyers. They also assist during each blood drive with registration and serve as hosts in the canteen. Volunteers play a very important part in the blood drive donation process. To find out how you can become part of this great group of volunteers, join us at the meeting on Monday, January 11, 2016 from 4:00pm 5:00pm at Highland City Hall, 27215 Base Line. Questions, please contact Volunteer Services at 909-864-6861 extension 203.

**2016 Blood Drive Dates!**

The following are the blood drive dates for 2016:



- Monday, January 25
- Monday, March 21
- Monday, May 23
- Monday, July 25
- Monday, September 26
- Monday, November 21



Highland Blood Drives take place in the Community Room at the Highland Police Station (26985 Base Line) from 1:30pm to 6:30pm. If you are you interested in becoming a Highland donor, volunteering with the Highland Blood Drive Committee or would like more information, contact Volunteer Services Coordinator, Denise Moreno, at 909-864-6861 extension 203.



**Community Development**

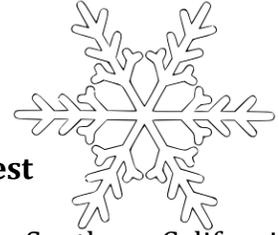
**Harmony Specific Plan Update**

The Harmony Specific Plan is nearing public hearing. The entitlements for this project will include the Specific Plan (zoning and development standards), Tentative Tract Map, Development Agreement and Environmental Impact Report (EIR). All portions of the project are ready to move forward with the exception of the EIR.

The Draft EIR and Recirculated Draft EIR were made available to the public for comment. Those comments have been received and responses prepared. The project team is currently working to complete the Final EIR. Once complete, it will be available for review and response to comments will be provided to all those who submitted questions and concerns. Completion of the Final EIR will spur City staff to schedule the project for public hearing. Public hearings will begin with the Planning Commission whose recommendation will be presented then to the City Council.

There is currently no estimate when these hearings will be held. However, extensive noticing by mail, e-mail, newspaper publication, onsite publication and posting on the City's website and designating posting locations will occur at least 10 days in advance. Any questions regarding the project should be directed to Kim Stater, Asst. Community Development Director at (909) 864-8732, extension 204.

# ADMINISTRATION



## Winter Wonderland on the San Bernardino National Forest

The first El Nino storms brought plenty of fresh snow to the local mountains in Southern California, creating a winter wonderland. With the snow, visitors need to plan for heavy traffic this weekend. The US Forest Service, Caltrans and the California Highway Patrol are asking visitors to ***“Know Before You Go”*** by calling ahead to check on current conditions in the local mountains.

Unlike some of the wildlife that lives within them, America’s forests do not hibernate for the winter. Rather, many of these areas are open to a host of recreational opportunities unique to the season. Cross-country and downhill skiing as well as snowshoeing, snowboarding, and snow play are just a few of the activities that you can enjoy on public lands. “As the lure of the fresh snow appeals to residents across the southland, we’re asking folks to be wise and follow safe practices while in snowy conditions across the forest,” said Deputy Forest Supervisor John D. Exline. “We want everyone to have safe visit, drive with care, park legally and pack out your trash,” Exline added.

### Winter Visitor Tips:

- Winter weather conditions in the mountains can be extreme and change without notice. An inadequately clothed person can get hypothermia (low internal body temperature). Hypothermia can be deadly – learn to recognize the early symptoms. Keep warm and dry.
- Stay Away from ice covered lakes and streams. Over the past decade several forest visitors have fallen through thin ice and drown. – Do not attempt to cross any water.
- Be extremely careful when walking on ice covered or slippery surfaces like parking areas and trails and especially steep slopes. One slip could result in a serious injury.
- Be courteous and remember that you are sharing public lands with other recreational users. Do not recreate on unauthorized areas or private property.
- Bring along extra safety items such as extra clothing, blankets, water, flashlights, maps, and your cell phone. Did you remember spare batteries?
- “Pack it in, Pack it out” – Do not Litter. Take along a trash bag or other receptacle for collecting your trash so that you can deposit it in the proper trash receptacle.

The Forest Adventure Pass must be displayed on a visitor’s parked vehicle when recreating in Winter Special Recreation Permit areas and certain developed sites like campgrounds, snow play, and picnic areas. A list of designated fee sites and areas is posted on the Fee Program website at: <http://www.fs.fed.us/r5/sanbernardino/ap/>

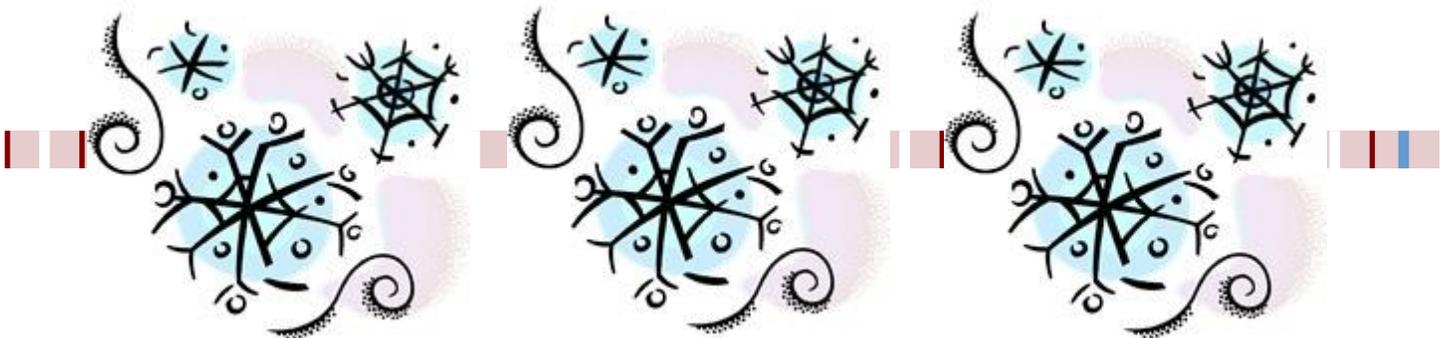
**Motorists Tips:**

- Snow Chains are required during winter months. Be prepared to show them at chain control, and know how to install them.
- When installing tire chains or traction devices, park in a safe location well off the roadway. Never stop in traffic lanes for these purposes, you may cause other motorists to lose control when they spot your vehicle blocking lanes.
- Park your vehicle in a safe location and do not double or triple park (blocking in others). Never park in front of closed gates, they may be needed for emergency access, and you could be cited or have your vehicle towed away.
- Do not park in restricted or "No Parking" areas. These are posted for the safety of all travelers.
- If you are involved in a traffic accident, try to immediately drive your vehicle to the roadside, but only if safe to do so. Getting the obstructing vehicles off the roadway may prevent the accident from getting worse, involving other vehicles. Immediately call 911, or ask other travelers to call 911 for you from the nearest phone.
- Current road conditions and chain control are available on-line at: <http://www.dot.ca.gov/>

Forest visitors are encouraged to **"Know Before You Go"** and call ahead to the local Ranger Station to check on location conditions and restrictions.

- Big Bear Discovery Center 909-382-2790
- Front Country Ranger Station 909-382-2851
- San Jacinto Ranger Station 909-382-2922
- Mill Creek Visitor Center 909-382-2882
- Santa Rosa & San Jacinto Mountains Monument Visitor Center 760-862-9984

For information about the San Bernardino National Forest, please visit: <http://www.fs.usda.gov/sbnf>



**GO-Biz Hosting Two Free Webinars for Businesses Interested in Applying for \$75 Million in California Competes Tax Credits**  
*Thursday, Jan. 7 and Tuesday, Jan. 19*

**Sacramento, Calif.** - The Governor's Office of Business and Economic Development (GO-Biz) announced it is hosting two free webinars in January for businesses interested in applying for the California Competes Tax Credit (CCTC). GO-Biz is now accepting applications for \$75 million in tax credits during the current application period which closes on January 25. Businesses of all sizes are encouraged to apply for tax credits which are available to companies that are expanding and adding jobs in the state. The online application is available at [www.calcompetes.ca.gov](http://www.calcompetes.ca.gov).

**Webinars**

Thursday, January 7, 2016

Tuesday, January 19, 2016

Since 2014, GO-Biz has awarded \$223 million to 330 companies projected to create over 42,000 jobs and \$9.6 billion in investments. In 2015, GO-Biz hosted 68 workshops and five webinars across the state. If you have any questions regarding the CCTC program or application process, please call (916) 322-4051 or email [CalCompetes@gov.ca.gov](mailto:CalCompetes@gov.ca.gov).

**About the California Governor's Office of Business and Economic Development (GO-Biz)**  
*GO-Biz serves as California's single point of contact for economic development and job creation efforts. GO-Biz offers a range of services to business owners including: attraction, retention and expansion services, site selection, permit streamlining, clearing of regulatory hurdles, small business assistance, international trade development, assistance with state government, and much more. For more information visit: [www.business.ca.gov](http://www.business.ca.gov).*



FINANCE

***Commercial Business License Applications***

There were no new commercial Business Licenses for the week of 1/04/16 to 1/08/16



**Public Works Report— December 2015**

Total Maintenance Man-hours	953
Compensated Maintenance Man-hours	953
Un-compensated Maintenance Man-hours	0

MAN-HOURS PER ACTIVITY

General Clean-up	57.25
Parkway Maintenance	0
Potholes	60.75
Sidewalk	0
Storm Drains	65.75
Signs/Traffic Control	20.75
Trees Trimmed	0.5
Vehicle/Tool Maintenance	26.25
Building/Grounds Maintenance	261
Landscape Maintenance District	58
Park Maintenance	131.75
Trail Maintenance	22.5
Special Maintenance	8
Crack Sealing	0
Graffiti	95
USA Markings	14.5
Weed Spraying	28.25
Staff Meetings	93.25
Safety Training	9.5
Personal Time Off	0

**SPECIAL:** Hazwhopper Refresher Training



# Public Works



**During the period of December 16, 2015 through December 31, 2015** — graffiti was made known to Public Works staff by the following means and removed:

**Routine:** Victoria and 9<sup>th</sup>, 7878 Bonnie, 26030 Base Line, west side of Sterling and south of Base Line, Cole and Messina, 13<sup>th</sup> and Cole 3 times, McKinley and 9<sup>th</sup>, 9<sup>th</sup> and Sterling, 9<sup>th</sup> and Golondrina times 2, Elm and 9<sup>th</sup>, Del Rosa Dr. and Base Line, Old Jolly Boys, Sterling and Station #3, McKinley and 9<sup>th</sup>, East Side of Del Rosa Drive, North Side of 9<sup>th</sup> to South of Base Line, East Side of Del Rosa Drive north bound, 4<sup>th</sup> and Del Rosa Drive, West Side of Del Rosa Drive, Mira Vista and Base Line, Del Rosa Drive and Base Line North Bound, Palm and Pacific, 26030 Base Line, North Side of Base Line and Guthrie and west of McKinley, Fisher and Sterling, Elm and Base Line, North Side of Base Line and K&L Hardware

# ADMINISTRATION

## PREPARE YOUR HOME FOR WINTER WEATHER

Although periods of extreme cold cannot always be predicted far in advance, weather forecasts can sometimes provide you with several days' notice. Listen to weather forecasts regularly, and check your emergency supplies whenever a period of extreme cold is predicted.

If you plan to use a fireplace or wood stove for emergency heating, have your chimney or flue inspected each year. An inspector can be found in the yellow pages of your telephone directory under "chimney cleaning."

Also, if you'll be using a fireplace, wood stove, or kerosene heater, install a smoke detector and a battery-operated carbon monoxide detector near the area to be heated. Test them monthly, and replace batteries twice a year.

Your ability to feel a change in temperature decreases with age, and older people are more susceptible to health problems caused by cold. If you are over 65 years old, place an easy-to-read thermometer in an indoor location where you will see it frequently, and check the temperature of your home often during the winter months.

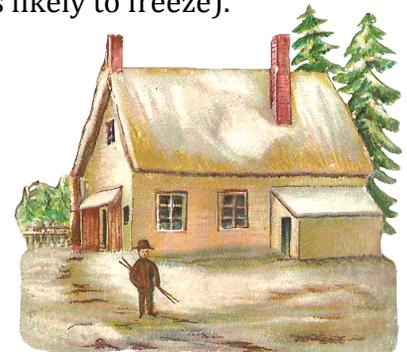
Insulate any water lines that run along exterior walls so your water supply will be less likely to freeze. To the extent possible, weatherproof your home by adding weather-stripping, insulation, insulated doors and storm windows, or thermal-pane windows.

If you have pets, bring them indoors. If you cannot bring them inside, provide adequate shelter to keep them warm and make sure that they have access to unfrozen water.

### Checklist

- Insulate walls and attic.
- Caulk and weather-strip doors and windows.
- Install storm windows or cover windows with plastic from the inside.
- Insulate any water lines that run along outer walls (water will be less likely to freeze).
- Service snow-removal equipment.
- Have chimney and flue inspected.
- Install easy-to-read outdoor thermometer.

For more information, please visit [www.ready.gov](http://www.ready.gov).



---

# **C**alendar of *Events*

---

**January 11, 2016**

4pm to 5pm—Blood Drive Committee Meeting  
at Highland City Hall - 27215 Base Line

**January 12, 2016**

6pm—City Council Meeting, Donahue Council  
Chambers

**January 16, 2016**

8am to 12:00 pm—Highland Improvement  
Team Cleanup, Highland City Hall - 27215 Base  
Line

**January 25, 2016**

1:30 pm to 6:30 pm—Blood Drive held at  
Highland Police Station - 26985 Base Line

**January 26, 2016**

6pm—City Council Meeting, Donahue Council  
Chambers

**February 9, 2016**

6pm—City Council Meeting, Donahue Council  
Chambers

**February 23, 2016**

6pm—City Council Meeting, Donahue Council  
Chambers

