

**MINUTES**  
**PLANNING COMMISSION REGULAR MEETING**  
**October 4, 2016**

**1.0 CALL TO ORDER**

The regular meeting of the Planning Commission of the City of Highland was called to order at 6:00 p.m. by Chairman Hamerly, in the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present:	Chairman	Randall Hamerly
	Vice Chairman	John Gamboa
	Commissioners	Trang Huynh
		Milton Sparks

Absent:	Commissioner	Marc Shaw
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Staff Present: Lawrence A. Mainez, Community Development Director  
Kim Stater, Assistant Community Development Director  
Ignacio Rincon, Senior Planner  
Tom Thornsley, Associate Planner  
Brandy Littleton, Community Development Administrative Assistant III

The pledge of allegiance was led by Chairman Hamerly.

**2.0 COMMUNITY INPUT**

Assistant Community Development Director Stater introduced Senior Planner Rincon.

Senior Planner Rincon introduced himself to the Planning Commission.

**3.0 CONSENT CALENDAR**

3.1 Minutes of August 2, 2016, Regular Meeting

3.2 Minutes of August 16, 2016 Regular Meeting

**A MOTION** was made by Vice Chairman Gamboa, seconded by Commissioner Huynh to approve the Consent Calendar, as submitted.

Motion carried, 4-0, with Commissioner Shaw absent.

#### 4.0 NEW BUSINESS

- 4.1 A Conditional Use Permit Application (CUP 016-004 "Orchid" Verizon Wireless Tower) Requesting to Install a Fifty-Five (55') Tall Wireless Telecommunication Mono-Pole Tower with an Option for a Fifteen (15') Pole Expansion, for Co-Location of a Second Antenna Array, with a Total Built Height of Seventy (70') Feet. This Facility Comprises the New Mono-Pole and Associated Ground Mounted Equipment Placed on a Paved Area within an Existing Mini-Storage Facility

A letter from the Applicant was presented to the Planning Commission requesting the item be continued to November 1, 2016.

**A MOTION** was made by Chairman Hamerly, seconded by Vice Chairman Gamboa, to continue the item to November 1, 2016.

Motion carried, 4-0, with Commissioner Shaw absent.

- 4.2 Review of the City's 2015 General Plan Implementation Annual Report in Accordance with Government Code Section 64500 and 65588

Senior Planner Rincon presented the Staff Report.

**A MOTION** was made by Vice Chairman Gamboa, seconded by Commissioner Huynh, to receive and file the 2015 General Plan Annual Report.

Motion carried, 4-0, with Commissioner Shaw absent.

- 4.3 Code of Ethics – Annual Review

Community Development Director Mainez presented the Staff Report.

**A MOTION** was made by Vice Chairman Gamboa, seconded by Commissioner Sparks to receive and file the Code of Ethics.

Motion carried, 4-0, with Commissioner Shaw absent.

#### 5.0 ANNOUNCEMENTS

Assistant Community Development Director Stater updated the Planning Commission on the 23<sup>rd</sup> Annual Volunteer Recognition Dinner on Thursday, October 6, 2016.

Assistant Community Development Director Stater updated the Planning Commission on Discover Highland Night on Saturday, October 22, 2016.

**7.0 ADJOURN**

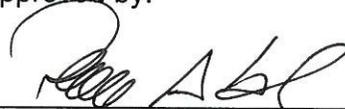
There being no further business, Chairman Hamerly declared the meeting adjourned at 6:10 p.m.

Submitted by:



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Brandy Littleton, Administrative Assistant III  
Community Development Department

Approved by:



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Randall Hamerly, Chairman  
Planning Commission