1.0 CALL TO ORDER

The regular meeting of the Planning Commission of the City of Highland was called to order at 6:00 p.m. by Chairman Hamerly, in the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present:  Chairman  Randall Hamerly  
Vice Chairman  John Gamboa  
Commissioners  Trang Huynh, Milton Sparks  

Absent:  Commissioner  Marc Shaw  
Two (2) Vacancies  

Staff Present:  Kim Stater, Assistant Community Development Director  
Tom Thornsley, Associate Planner  
Brandy Littleton, Administrative Assistant III  

The Pledge of Allegiance was led by Chairman Hamerly.

2.0 COMMUNITY INPUT

Ron Sellers, resident, expressed his concern over receiving help from Washington. Mr. Sellers encouraged letting higher governments know what the City wants, rather than them telling the City what they want. It is important to care about what goes on and how/who we listen to.

3.0 CONSENT CALENDAR

3.1 Minutes of September 1, 2015, Regular Meeting

A MOTION was made by Vice Chairman Gamboa, seconded by Commissioner Sparks to approve the minutes, as submitted.

Motion carried, 3-0-1, with Commissioner Shaw absent and Commissioner Huynh abstaining due to being absent from that meeting.

4.0 NEW BUSINESS

4.1 Design Review Application (DRA 015-005): a Request to Construct a 14' Wide by 14' Long by 35' Tall Tower Building to House a New Wireless Communication Antenna Array and Associated Operating Equipment
Commissioner Sparks excused himself from the dais at 6:04, abstaining from the item, due to a conflict of interest.

Associate Planner Thornsley presented the staff report.

Chris Colton, Spectrum Services, Applicant, answered questions regarding the project.

**Modifications**
Condition #4 — read to say the structure is 14' wide x 15' long x 35' tall.

Condition #5 — read to say "All façade improvements made to the tower facility shall be made at the property owner's expense."

A MOTION was made by Vice Chairman Gamboa and seconded by Commissioner Huynh to:
1. Approve Design Review Application (DRA 015-005) to construct a 14' wide by 15' long by 35' tall building to house a new wireless communication antenna array and associated operating equipment subject to the Conditions of Approval, as amended, and;
2. Adopt the Findings of Fact.

Motion carried, 3-0-1, with Commissioner Shaw absent and Commissioner Sparks abstaining due to conflict of interest.

4.2 Conditional Use Permit Application (CUP-015-003): a Request to Install a Seventy (70') Foot Tall Wireless Telecommunication Tower Disguised as a Pine Tree to Replace and Co-Locate an Existing Mono-Pole Antenna Operated by Another Vendor

A MOTION was made by Chairman Hamerly and seconded by Vice Chairman Gamboa, to continue the item to the October 20, 2015 meeting.

Motion carried, 3-0-1, with Commissioner Shaw absent and Commissioner Sparks abstaining due to conflict of interest.

Commissioner Sparks returned to the dais at 6:53 PM.

4.3 Code of Ethics — Annual Review

Assistant Community Development Director Stater presented the staff report.

The Planning Commission reviewed and filed the report.

5.0 ANNOUNCEMENTS

Assistant Community Development Director Stater informed the Planning Commission of the RSVP date for the 22nd Annual Volunteer Recognition Dinner and updated the
Commission on the Diversified Pacific Appeal before the City Council.

6.0 **ADJOURN**

There being no further business, Chairman Hamerly declared the meeting adjourned at 6:56 p.m.

Submitted by:  

Brandy Littleton, Administrative Assistant III  
Community Development Department

Approved by:  

Randall Hamerly, Chairman  
Planning Commission