

**MINUTES
PLANNING COMMISSION REGULAR MEETING
August 4, 2015**

1.0 CALL TO ORDER

The regular meeting of the Planning Commission of the City of Highland was called to order at 6:00 p.m. by Chairman Hamerly, in the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present: Chairman Randall Hamerly
 Vice Chairman John Gamboa
 Commissioners Trang Huynh
 Marc Shaw
 Milton Sparks

Absent: Two (2) Vacancies

Staff Present: Kim Stater, Assistant Community Development Director
 Tom Thornsley, Associate Planner

The Pledge of Allegiance was led by Chairman Hamerly.

2.0 COMMUNITY INPUT

There was none.

3.0 CONSENT CALENDAR

3.1 Minutes of June 16, 2015, Regular Meeting

A MOTION was made by Vice Chairman Gamboa, seconded by Commissioner Huynh to approve the minutes, as submitted.

Motion carried, 5-0.

4.0 NEW BUSINESS

4.1 A Sign Review Application (ASR-015-004) Requesting to Install One (1) 26 Square Foot Building Mounted Business Identification Sign on the Existing Building for a Business Known as "Joyful Hair and Beauty"

Associate Planner Thornsley presented the staff report.

Chairman Hamerly opened the Public Hearing.

Chairman Hamerly closed the Public Hearing

A MOTION was made by Vice Chairman Gamboa and seconded by Commissioner Sparks to:

1. Approve a proposed Sign Application (ASR-015-004) for one (1) building mounted sign on an existing commercial building, subject to the Conditions of Approval.
2. Adopt the Findings of Fact

Motion carried, 5-0.

4.2 A Sign Review Application (ASR-015-009) Requesting to Install Two (2) 80.8 Square Foot Building Mounted Business Identification Sign on an Existing Business Known as Save-A-Lot

Associate Planner Thornsley presented the staff report.

A MOTION was made by Vice Chairman Gamboa and seconded by Commissioner Huynh to:

1. Approve a proposed Sign Application (ASR-015-009) for Two (2) Building Mounted signs on an existing commercial building, subject to the Conditions of Approval
2. Adopt the Findings of Fact

Motion carried, 5-0.

4.3 A Conditional Use Permit Application (CUP-015-004) for the Construction of a Sixty Foot (60') Tall, Unmanned Co-Locatable Wireless Telecommunication Facility (Mono-Eucalyptus) and Associated Equipment

Commissioner Sparks excused himself due to a financial conflict of interest with Verizon.

Commissioner Shaw excused himself due to a conflict of interest by being on the East Highlands Ranch Board.

Chairman Hamerly excused himself due to a conflict of interest by being a resident of the East Highlands Ranch.

Being left without a quorum, Assistant Community Development Director Stater determined that Chairman Hamerly would be allowed to participate in the Public Hearing, in order to maintain a quorum.

Commissioner Sparks and Commissioner Shaw left the dais at 6:13 P.M.

Associate Planner Thornsley presented the staff report.

Assistant Community Development Director Stater indicated that the Commission had received a letter from Julene Amatrjain, a concerned citizen, regarding the project, just prior to the meeting.

Chairman Hamerly opened the public hearing.

James Rogers, SmartLink LLC, representative to Verizon Wireless, answered questions regarding the project.

Julene Amatrjain, resident, spoke in opposition to the item.

Charles, Kiel, resident, spoke in opposition to the item.

Chairman Hamerly closed the public hearing.

A MOTION was made by Commissioner Huynh, seconded by Chairman Hamerly to table the item.

Motion carried, 2-1, with Commissioner Gamboa dissenting to the item.

Commissioner Shaw and Commissioner Sparks returned to the dais at 7:34 p.m.

5.0 ANNOUNCEMENTS

City Planner Stater informed the Commission of items going to the next City Council meeting; the Diversified Pacific appeal and the reorganization of the planning commission.

City Planner Stater asked the Planning Commission about their availability for a Study Session regarding the understanding of roles of the Planning Commission and general overview of decision making process.

City Planner Stater informed the Planning Commission of the Volunteer Dinner.

6.0 ADJOURN

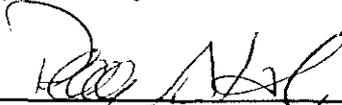
There being no further business, Chairman Hamerly declared the meeting adjourned at 7:36 p.m.

Submitted by:



Brandy Littleton, Administrative Assistant III
Community Development Department

Approved by:



Randall Hamerly, Chairman
Planning Commission