

**MINUTES  
PLANNING COMMISSION REGULAR MEETING  
June 16, 2015**

**1.0 CALL TO ORDER**

The regular meeting of the Planning Commission of the City of Highland was called to order at 6:00 p.m. by Chairman Hamerly, in the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present:	Chairman	Randall Hamerly
	Vice Chairman	John Gamboa
	Commissioners	Trang Huynh
		Milton Sparks

Absent:	Commissioner	Marc Shaw
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Staff Present: Lawrence A. Mainez, Community Development Director  
Ernest Wong, City Engineer  
Megan Irwin, Senior Planner  
Brandy Littleton, Administrative Assistant III

The Pledge of Allegiance was led by Chairman Hamerly.

**2.0 COMMUNITY INPUT**

There was none.

**4.0 CONSENT CALENDAR**

**4.1 Minutes of June 2, 2015, Regular Meeting**

**A MOTION** was made by Vice Chairman Gamboa and seconded by Commissioner Sparks to approve the minutes, as submitted.

Motion carried, 4-0, with Commissioner Shaw absent.

**5.0 NEW BUSINESS**

**5.1 An Application by Immanuel Baptist Church Requesting an Extension of Time for the Use of an Existing Modular Building. (EXT 015-003)**

Community Development Director Mainez presented the staff report.

(The PC Resolution was presented as 2015-004 but later renumbered to PC Resolution

2015-005)

**A MOTION** was made by Commissioner Huynh and seconded by Commissioner Sparks to adopt Resolution 2015-005 approving a one (1) year extension for the continued use of the existing modular building.

Motion carried, 3-1, with Commissioner Shaw absent and Vice Chairman Gamboa dissenting.

5.2 Tentative Tract Map 18935 (TTM-14-001) for the Subdivision of two (2) Adjoining Parcels into 71 Numbered Lots and One (1) Lettered Lot for the Construction of 70 Detached Single-Family Residences (Continued from June 2, 2015 Planning Commission Meeting)

Chairman Hamerly clarified that this item is Old Business.

Senior Planner Irwin presented the staff report.

Community Development Director Mainez answered questions regarding the staff report.

City Engineer Wong answered questions regarding the staff report.

Bernie Mayer, SITETECH Engineering, answered questions regarding the staff report.

Sally Marks, resident, spoke in opposition of the item.

Pete Pitassi, Diversified Pacific, answered questions regarding the staff report.

Bob Briscoe, resident, spoke in opposition of the item.

Drew Lucas, resident, spoke in opposition of the item.

Biggi Gunnarsson, resident, spoke in opposition of the item.

Tom Sako, resident, spoke in opposition to the item.

David Osuna, resident, spoke in opposition of the item.

William Walker, resident, spoke in opposition of the item.

Paul Jessup, resident, spoke in opposition of the item.

Mark Crosby, resident, spoke in opposition of the item.

Mr. Osuna spoke in opposition to the item for a second time.

Mr. Gunnarsson spoke in opposition to the item for a second time.

Mr. Lucas spoke in opposition of the item for a second time.

Mr. Sako spoke in opposition of the item for a second time.

Christy Gunnarsson, resident, spoke in opposition of the item.

Caroline Ray, resident, offered road design recommendations.

Chairman Hamerly closed the public hearing.

**A MOTION** was made by Commissioner Huynh and seconded by Chairman Hamerly to

1. Adopt the Mitigated Negative Declaration and instruct the Secretary to file a Notice of Determination;
2. Adopt Resolution No. 2015-004 approving Tentative Tract Map Application (TTM-14-001)(TTM-18935), subject to the Conditions of Approval and Findings of Fact; and,
3. Direct Staff to research the feasibility of installing a midblock stop sign on Aplin Street and Provide the findings of the research to the Public Safety Committee for review.

Motion carried, 3-1, with Commissioner Shaw absent and Vice Chairman Gamboa dissenting.

Chairman Hamerly asked the Planning Commission what their preference was for the midblock stop which was Desmond (D Street).

5.3 Review of the City's 2014 General Plan Implementation Annual Report in Accordance with Government Code Section 65400 and 65588

Community Development Director Mainez presented the staff report.

The Planning Commission received and filed the report.

5.4 Municipal Code Amendment (MCA-015-01) – Reorganization of the City of Highland Planning Commission from a seven (7) Member Board to a five (5) Member Board

Community Development Director Mainez presented the staff report.

(The PC Resolution was presented as 2015-005 but later renumbered to PC Resolution 2015-006)

**A MOTION** was made by Commissioner Huynh, seconded by Chairman Hamerly to

1. Adopt a Notice of Exemption and instruct the City Clerk to file a Notice of Exemption with the County Clerk of the Board, and;
2. Adopt Planning Commission Resolution No. 2015-006 recommending the City Council adopt an Ordinance approving Municipal Code Amendment

(MCA-015-001) amending Title 2, Administration and Title 16, Land Use and Development Code to Reorganize the Highland Planning Commission from a seven (7) member Board to a five (5) member Board.

Motion not carried, 1-2-1, with Member Shaw absent, Chairman Hamerly and Commissioner Sparks dissenting, and Vice Chairman Gamboa abstaining due to it being a foregone conclusion.

Motion not carried, 1-3, with Member Shaw absent and Chairman Hamerly, Vice Chairman Gamboa (modifying his vote), and Commissioner Sparks dissenting.

**3.0 SPECIAL PRESENTATION**

Community Development Activity List

Community Development Director Mainez presented the presentation.

**6.0 ANNOUNCEMENTS**

There was none.

**6.0 ADJOURN**

There being no further business, Chairman Hamerly declared the meeting adjourned at 9:19 p.m.

Submitted by:

  
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Brandy Littleton, Administrative Assistant III  
Community Development Department

Approved by:

  
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Randall Hamerly, Chairman  
Planning Commission