

**MINUTES
PLANNING COMMISSION REGULAR MEETING
March 3, 2015**

1.0 CALL TO ORDER

The regular meeting of the Planning Commission of the City of Highland was called to order at 6:00 p.m. by Chairman Hamerly, in the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present:	Chairman	Randall Hamerly
	Vice Chairman	John Gamboa
	Commissioners	Trang Huynh
		Mark Rush
		Milton Sparks
		Michael Stoffel

Absent: None

Staff Present: Lawrence A. Mainez, Community Development Director
Kim Stater, City Planner
Megan Irwin, Senior Planner
Brandy Littleton, Administrative Assistant III

The Pledge of Allegiance was led by Chairman Hamerly.

2.0 COMMUNITY INPUT

There were none.

3.0 CONSENT CALENDAR

3.1 Minutes of February 17, 2015, Regular Meeting

A MOTION was made by Commissioner Stoffel and seconded by Commissioner Huynh to approve the Minutes, as submitted.

Motion carried, 6-0.

4.0 NEW BUSINESS

4.1 Update of City Public Works Projects

Assistant Public Works Director Carlos Zamano presented the staff report.

4.2 Design Review Application (DRA) 14-009 for the Reconstruction of an Existing 1,300 Square Foot Commercial Building and Construction of the Associated Site Improvements as Phase I of a Two (2) Phased Project

Senior Planner Irwin presented the staff report.

Myungvong Lee, Designer of the project, spoke in favor of the item.

Directives / Conditions

1. Item No. 29 – Specify size and species of additional tree; 24" box.
2. Require irrigation controllers to be soil moisture based or weather based.
3. Item No.16 – Remove rooftop equipment language.

A MOTION was made by Vice Chairman Gamboa and seconded by Commissioner Stoffel to:

1. Approve Design Review Application (DRA-14-009) for reconstruction of a 1,300 square foot commercial building and associated site improvements, as amended, and;
2. Adopt the Findings of Fact

5.0 ANNOUNCEMENTS

City Planner Stater informed the Planning Commission of the following:

City Council will be appointing a new Planning Commissioner at their next meeting.

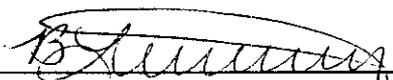
The next scheduled Planning Commission meeting will be on March 17, 2015.

Citrus Harvest Festival is scheduled for March 28, 2015.

6.0 ADJOURN

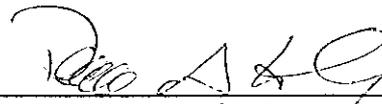
There being no further business, Chairman Hamerly declared the meeting adjourned at 7:08 p.m.

Submitted by:



Brandy Littleton, Administrative Assistant III
Community Development Department

Approved by:



Randall Hamerly, Chairman
Planning Commission