

**MINUTES
PLANNING COMMISSION REGULAR MEETING
August 19, 2014**

1.0 CALL TO ORDER

The regular meeting of the Planning Commission of the City of Highland was called to order at 6:00 p.m. by Chairman Hamerly, in the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present: Chairman Randall Hamerly
 Vice Chairman John Gamboa
 Commissioners Richard Haller
 Trang Huynh
 Mark Rush
 Milton Sparks

Absent: Commissioner Michael Stoffel

Staff Present: Lawrence Mainez, Community Development Director
 Kim Stater, City Planner
 Sergio Madera, Associate Planner
 Brandy Littleton, Administrative Assistant III

The Pledge of Allegiance was led by Chairman Hamerly.

2.0 COMMUNITY INPUT

There was none.

3.0 CONSENT CALENDAR

3.1 Minutes of August 5, 2014, Regular Meeting.

A Motion was made by Commissioner Huynh and seconded by Commissioner Haller to approve the Minutes of August 5, 2014, as submitted.

Motion carried, 6–0, with Commissioner Stoffel absent.

4.0 NEW BUSINESS

4.1 Accessory Sign Review (ASR 014-013) – A Request to Install an Approximately 100 Square Foot Building Mounted Business Identification Sign on an Existing 11,250 Square Foot Building

Associate Planner Madera presented the staff report.

A Motion was made by Vice Chairman Gamboa and seconded by Commissioner Huynh to:

1. Approve Accessory Sign Review Application (ASR-014-013) for a new building mounted business identification sign, subject to Conditions of Approval; and
2. Adopt the Findings of Fact.

Motion carried, 6–0, with Commissioner Stoffel absent.

4.2 Review the City's 2013 General Plan Implementation Annual Report in Accordance with Government Code Section 65400 and 65588

City Planner Stater presented the staff report.

A Motion was made by Commissioner Huynh and seconded by Vice Chairman Gamboa to receive and file the 2013 General Plan Annual Report.

Motion carried, 6-0, with Commissioner Stoffel absent.

5.0 ANNOUNCEMENTS

City Planner Stater updated the Commissioners on City Council items. The City Council adopted the declaration of a local emergency do to the flooding on August 3, 2014. It will go to the State to see if we are able to get a declaration on a State level to receive funding and assistance to make repairs.

City Planner Stater informed the Commissioners that on August 26, 2014 the City Council will look at the first reading for the RV Parking Ordinance and combined four (4) different ordinances; Cottage Foods, Land Use Entitlement to run with the Tentative Tract Map Extensions, Electronic Changeable Copy Signs, and Fixed Price Point Stores, into one (1) ordinance.

City Planner Stater, reminded the Commissioners of the Alabama Bridge Ribbon Cutting Ceremony on Wednesday, August 20, 2014, at 9:30 a.m. and will be open to drive through by noon.

City Planner Stater updated the Commissioners on the legislative sessions regarding massage parlors and AB1147.

City Planner Stater asked the Commissioners who would be going to the Volunteer Recognition Dinner.

Commissioner Haller inquired about the Harmony workshop.

City Planner Stater stated that we should be able to release the recirculated portions of the draft EIR in about a week. The meetings will start to be scheduled after the release.

6.0 ADJOURN

There being no further business, Chairman Hamerly declared the meeting adjourned at 6:16 p.m.

Submitted by:

Approved by:

Brandy Littleton, Administrative Assistant III
Community Development Department

Randall Hamerly, Chairman
Planning Commission