

**MINUTES  
PLANNING COMMISSION REGULAR MEETING  
MAY 20, 2014**

**1.0 CALL TO ORDER**

The Regular Meeting of the Planning Commission of the City of Highland was called to order at 6:03p.m. by Chairman Hamerly, in the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present:       Chairman               Randall Hamerly  
                  Vice Chairman       John Gamboa  
                  Commissioners       Trang Huynh  
  Mark Rush  
  Milton Sparks  
  Michael Stoffel

Absent:       Commissioner Richard Haller

Staff Present: Kim Stater, City Planner  
                  Linda McKeough, Administrative Assistant III

The Pledge of Allegiance was led by Chairman Hamerly.

**2.0 COMMUNITY INPUT**

There was none.

**3.0 CONSENT CALENDAR**

**3.1 Minutes of May 6, 2014, Regular Meeting.**

On top of Page 4, Vice Chairman Gamboa indicated that he had polled no on the Environmental. The Poll for the Environmental was amended to read as follows: "Environmental: Split Vote - 2 ayes - 2 noes"

**A Motion** was made by Vice Chairman Gamboa and seconded by Commissioner Sparks to approve the Minutes of May 6, 2014, as amended.

Motion carried on a 6 – 0 vote with Commissioner Haller absent.

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Discussion ensued between the Commission and Staff regarding the Action Minutes style / format. The Commission concurred / directed Staff to have the Action Minutes style / format placed on the Agenda for further discussion when there is a light Agenda.

#### **4.0 OLD BUSINESS**

- 4.1 A Continued Public Hearing request for a Municipal Code Amendment (MCA 011-005): An Ordinance of the City of Highland creating Chapter 10.28 (Parking of Recreational Vehicles), amending Chapters 16.06 (Definitions) and 16.52 (Parking Regulations) to establish Regulations for Parking and Storage of Recreational Vehicles. The location is City-wide. (Continued from the Planning Commission April 15, 2014, Regular Meeting.)

**A Motion** was made by Chairman Hamerly and seconded by Commissioner Huynh to continue the Public Hearing to the June 3, 2014, Meeting.

Motion carried on a 6 – 0 vote with Commissioner Haller absent.

#### **5.0 NEW BUSINESS**

- 5.1 A Public Hearing request for a Municipal Code Amendment (MCA-14-004): An Amendment to the Municipal Code, Title 16, Land Use and Development Code Section 16.56.150 and Section 16.56.160 initially approved in 2011 to clarify the review and approval process related to new Freeway Oriented Business Signage. The proposed Land Use and Development Code Amendment will address some ambiguity as it relates to the permitted Zoning Districts the subject signage is permitted within the City of Highland. The location is City-Wide.

**A Motion** was made by Chairman Hamerly and seconded by Commissioner Huynh to continue the Public Hearing to the June 3, 2014, Meeting.

Motion carried on a 6 – 0 vote with Commissioner Haller absent.

#### **6.0 ANNOUNCEMENTS**

City Planner Stater provided an update on projects that were forwarded from the Commission up to City Council.

05-20-14.PC

- May 27, 2014 - State of the Community Chamber Luncheon
- June 3, 2014 - Items tentatively scheduled for consideration by at the Commission's Regular Meeting

Staff requested the Commission to submit their Municipal Code Books to Staff so they can be updated.

Staff distributed the 11" x 14" "Natural Parkland and Interpretive Trail" Booklet to the Commission.

Commissioner Huynh requested to place on a future Agenda for discussion / update on activities with Massage Parlors and Business Licenses and provide a comparison with the last two – three (2 – 3) years. City Planner Stater provided an update on Massage Parlors relative to Assembly Bill 1147.

Commissioner Huynh requested if there could be a Tour scheduled for the Commission, or a Joint Tour with the City Council and the Commission scheduled for the East Valley Water District Facilities. City Planner Stater responded that Staff will see if that can be scheduled.

**7.0 ADJOURN**

There being no further business, Chairman Hamerly declared the Meeting adjourned at 6:20p.m.

Submitted by:

Approved by:

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Linda McKeough, Community Development  
Administrative Assistant III

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Randall Hamerly, Chairman  
Planning Commission