

**MINUTES
PLANNING COMMISSION REGULAR MEETING
JUNE 1, 2010**

1.0 CALL TO ORDER

The Regular Meeting of the Planning Commission of the City of Highland was called to order at 6.00p.m. by Chairman Haller in the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present Commissioners Randall Hamerly, Trang Huynh and Michael Stoffel,
Vice Chairman John Gamboa and Chairman Richard Haller

Absent Commissioners Milton Sparks and Michael Willhite

Staff Present John Jaquess, Community Development Director
Lawrence Mainez, City Planner
Bruce Meikle, Senior Planner
Linda McKeough, Administrative Assistant III

2.0 COMMUNITY INPUT

There was none.

3.0 CONSENT CALENDAR

There were no Items

4.0 PUBLIC HEARINGS

- 4 1 MCA 009-006 - City of Highland Municipal Code Section 16 32.070.M is proposed to be amended to reduce the maximum time limit to complete a Certificate of Appropriateness. The location is City-wide. App : City of Highland

Chairman Haller introduced the item and asked Staff if there was any further information and City Planner Mainez said no

A Motion was made by Commissioner Hamerly and seconded by Vice Chairman Gamboa to continue this Item to the June 15, 2010, Meeting.

Motion carried on a 5 – 0 vote with Commissioners Sparks and Willhite absent

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5.0 LEGISLATIVE

- 5.1 A request for a First Extension of Time for Design Review Application DRB-006-037 which proposes the development of two (2), one-story Buildings with approximately 8,643 square feet of combined area, along with associated parking and landscaping, for Industrial / Business Park type uses DRB-006-037 was originally approved on June 5, 2007. The Project is located on an approximate 0.77-acre Site consisting of two (2) adjoining parcels on the north side of Fifth Street approximately six hundred feet (600') west of Palm Avenue (Assessor's Parcel Numbers 1192-621-13 and -14) Applicant Mr Barry St Peter, Property Owner

Chairman Haller introduced the item and called for Staff presentation

Senior Planner Meikle gave the presentation from the Staff Report and explained the proposed Amended Engineering Condition of Approval (COA) No. 21 to the Commission. He also explained how he had received a telephone call from Commissioner Huynh in the morning regarding a Condition of Approval stating when Plans are submitted to the City will be to the current Code and suggested the following verbiage, "All Plans submitted shall be designed to the current Building and Fire Codes." He then explained this would ensure any Plans that are submitted to the City would be to the most recent / current Building and Fire Codes and then concluded his presentation.

Chairman Haller asked if the Commission had any questions of Staff

A question was asked by Vice Chairman Gamboa how many Extensions of Time were permitted for the Project located at Base Line / Seine and Senior Planner Meikle responded there were three (3), one (1) year Extensions of Time approved for the Valero Project at one Extension of Time per year.

Chairman Haller asked how will the City record Engineering COA No. 21 and meeting with the current Codes and if the need to modify the Findings of Fact and document this. Senior Planner Meikle responded that Staff can include or amend a Condition in the Building and Safety Conditions of Approval about that all Plans are to be up to the current Codes.

A comment was made by Commissioner Huynh regarding Page 30 of the Staff Report and suggested with the current latest California Code adopted by the City of Highland and Commissioner Hamerly asked about deleting the last sentence about specific parameters and replace it with "in accordance with the most currently adopted Edition of the Building Codes" and Commissioner Huynh responded that is correct.

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Chairman Haller asked if anyone would like to speak on the item Seeing none, and there being no further questions of Staff, or discussion amongst the Commissioners, Chairman Haller then called for the question

A Motion was made by Commissioner Hamerly and seconded by Commissioner Huynh to:

- 1 Approve a One (1) Year Extension of Time for DRB-006-037, all subject to the Conditions of Approval, as amended with the following

Engineering

- 21 Apply to the City to annex into the City's Landscape Maintenance District for maintenance of Parkway and future Median landscaping Submit a ballot to the City agreeing to the Annexation and amount of assessment Future landscaping in the Median will be maintained by the City utilizing LMD revenue Parkway landscaping along the Project frontages will be maintained by the City only if the City determines that adequate maintenance is not being provided by the property owner

Building and Safety

General Conditions

All structures shall be design in accordance with the most current California Building Code adopted by the City of Highland, Ordinance No 319

and,

- 2 Approve the Extension of Time Finding of Fact

Motion carried on a 5 – 0 vote with Commissioners Sparks and Willhite absent

6.0 ANNOUNCEMENTS

Community Development Director Jaquess explained the Items for the June 15, 2010, Commission Meeting He added the First Reading of the proposed Water Efficient Landscaping Ordinance will be considered by the City Council, as well as other Items on June 8, 2010 He further added the Community Trails Day Event is on this Saturday, June 5, 2010, starting at 8 00 a m at the terminus of Base Line and there will be Guided Tours along the Trail Route

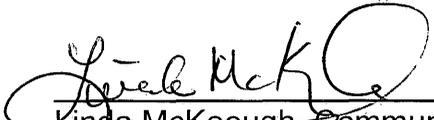
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7.0 ADJOURN

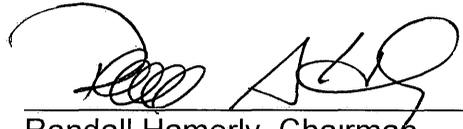
There being no further business, Chairman Haller declared the Meeting adjourned at 6:10 p.m

Submitted by

Approved by



Linda McKeough, Community
Development Administrative Assistant III



Randall Hamerly, Chairman
Planning Commission

06-01-10 PC