

# PLANNING COMMISSION AGENDA

## REGULAR MEETING

**DATE:** November 15, 2016  
**TIME:** 6:00 p.m.  
**LOCATION:** Highland City Hall  
Leo Donahue Council Chambers  
27215 Base Line  
Highland, CA 92346

### MEMBERS

Randall Hamerly, Chairman  
John Gamboa, Vice Chairman  
Trang Huynh, Commissioner  
Marc Shaw, Commissioner  
Milton Sparks, Commissioner

### STAFF

Lawrence A. Mainez, Community Development Dir.  
Kim Stater, Asst. Community Development Dir.  
Ignacio Rincon, Senior Planner  
Tom Thornsley, Associate Planner  
Angela Tafolla, Planning Technician II  
Brandy Littleton, Administrative Assistant III

CITY OF HIGHLAND  
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Website: [www.cityofhighland.org](http://www.cityofhighland.org)



The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the City Clerk's Office at (909) 864-6861 Ex. 226, at least 48 hours prior to the meeting.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the Planning Commission, less than 72 hours prior to that meeting, are available for public inspection at Highland City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

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**PLANNING COMMISSION  
REGULAR MEETING AGENDA  
November 15, 2016  
6:00 P.M.**

**1.0 CALL TO ORDER**

Pledge of Allegiance

**2.0 COMMUNITY INPUT**

Citizens wanting to address the Planning Commission on items not on the agenda will be asked to give their name, address, and the subject to be addressed on a speaker form and return it to the Recording Secretary. **Comments are limited to three minutes and are meant to be an opportunity to express one's views and not to debate the issues.**

**3.0 CONSENT CALENDAR**

3.1 Minutes of November 1, 2016, Regular Meeting

RECOMMENDATION: That the Planning Commission approve the minutes, as submitted.

**4.0 NEW BUSINESS**

4.1 Design Review Application (DRA 16-009) for Façade Improvements, New Landscaping, and Alterations to the Drive-Thru Related to the Remodel of an Existing Fast Food (McDonald's) Restaurant

RECOMMENDATION: That the Planning Commission adopt Planning Commission Resolution 2016-\_\_\_ (Attachment 1) approving Design Review Application (DRA 16-009), all subject to the Findings of Fact and Conditions of Approval.

4.2 Design Review Application (DRA 16-010) for the Construction of Thirteen (13) Detached Single-Family Residences Associated with Tract Map 16448

RECOMMENDATION: That the Planning Commission Adopt PC Resolution 2016-\_\_\_ to approve Design Review Application (DRA 16-010) for the construction of 13 detached single-family residences associated with Tract Map 16448 and adopt the Findings of Fact.

- 4.3 Revocation of Staff Review Permit No. SRP-011-003 Approved by the City's Planning Division on March 11, 2011 for Ponce Recycling – a Small Collection Recycling Facility Located at 26534 9<sup>th</sup> Street in Accordance with the Highland Municipal Code Section 16.08.220  
RECOMMENDATION: That the Planning Commission adopt PC Resolution 2016-\_\_\_ revoking Staff Review Permit No. SRP-011-003 Initially Approved by the City's Planning Division on March 11, 2011 for Ponce Recycling – a Small Collection Recycling Facility Located at 26534 9<sup>th</sup> Street in Accordance with the Highland Municipal Code Section 16.08.220 (Revocation Permits)

## 5.0 ANNOUNCEMENTS

## 6.0 ADJOURN

The next Planning Commission regular meeting is scheduled for December 6, 2016.

I, Brandy Littleton, Community Development Administrative Assistant III of the City of Highland, California, certify that I caused to be posted this agenda on or before the 10<sup>th</sup> of November, 2016, by 5:30 p.m. on our website at [www.cityofhighland.org](http://www.cityofhighland.org) and in the following designated areas:

Highland Branch Library  
7863 Central Avenue

Fire Station No. 1  
26974 Base Line

City Hall  
27215 Base Line

Date: November 10, 2016

  
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Brandy Littleton, Community Development Administrative Assistant III