

# PRE-BID MEETING AGENDA

## CITY OF HIGHLAND

### BID No. 2011-11 BASE LINE BEAUTIFICATION

*Location:* City Hall (27215 Base Line)

*Date:* November 15, 2011

*Time:* 2:00 p.m.

- I. Introductions
  - Sign-in Sheet
- II. Project Description
  - 3 Schedules
  - Federal Funding – Davis Bacon Act Requirements
- III. UDBE Goal of 10.13%
  - Submit Exhibits 15-G1. If not submitted with Bid, the apparent low bidder, 2<sup>nd</sup> low bidder and 3<sup>rd</sup> low bidder must complete and submit the UDBE Commitment form to the City of Highland no later than 4:00 p.m. on the 4<sup>th</sup> business day after the bid opening.
  - Submit 15-H, Good Faith Efforts.
- IV. Discussion.
  - Addendum No. 1 anticipated to be issued by November 16, 2011, which will include moving bid opening to November 30, 2011 at 2 pm.
  - Questions concerning bid documents must be made in writing via email and received no later than Monday, November 26, 2011 by 5 pm.
- V. Adjournment