

	<p><b>FORM OF APPEAL</b>  <b>Section 1201 (a)</b>  CITY OF HIGHLAND BUILDING DIVISION  27215 BASELINE, HIGHLAND, CA 92346  (909) 864-8732</p>	<p>BULLETIN   January 2009</p>
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Any person entitled to service under Section 1101 © of the 1997 Uniform Housing Code or Section 501 (a) of the 1997 Uniform Code for the Abatement of Dangerous Buildings may appeal from any Notice and Order or any action of the Building Official under these Codes by filing at the office of the Building Official a written appeal containing:

1. A heading in the word, “Before the Board of Appeals of the City of Highland”.
2. A caption reading: “Appeals of \_\_\_\_\_ giving the names of all appellants participating in the appeal.
3. A brief statement setting forth the legal interest of each of the appellants in the building or the land involved in the Notice and Order.
4. A brief statement in ordinary and concise language of the specific order or action protested, together with any material facts claimed to support the contentions of the appellant.
5. A brief statement in ordinary and concise language of the relief sought and the reasons why it is claimed the protested order or action should be reversed, modified or otherwise set aside.
6. The signatures of all parties named as appellants and their official mailing addresses.
7. The verification (By declaration under penalty of perjury) of at least one appellant as to the truth of the matters stated in the appeal.

The appeal shall be filed within thirty (30) days from the date of service of such order or action of the Building Official, provided, however that if the building or structure in such condition as to make it immediately dangerous to the life, limb, property or safety of the public or adjacent property and is ordered vacated and is posted in accordance with Section 11-4, such appeal shall be filed within ten (10) days from the date of service of the Notice and Order of the Building Official.