



**Excavations Guidelines**  
CITY OF HIGHLAND BUILDING DIVISION  
27215 BASELINE, HIGHLAND, CA 92346  
(909) 864-8732

BULLETIN

January 2009

The following guidelines shall be adhered to during excavations and construction of residential and commercial projects within the City. Violations of Highland Municipal Code will result in penalties and/or court actions.

1. Soils removed from, or imported to, construction sites shall not be stockpiled within the City right-of-way. If an alternate location for stockpiling is not available, contact the engineering Department to obtain an Encroachment permit application.
2. Excavation materials of 50 cubic yards shall not be stockpiled to other parcels within the City or imported into the City without first obtaining prior approvals from the City of Highland Building Division.
3. Materials stockpiles on site shall be stored using National Pollutant Discharge Elimination System (NPDES) Best Management Practices (BMP's).
4. If a permit is obtained from Engineering for material storage in the right of way, all NPDES and BMP's shall be complied with.
5. Any damage to sidewalk, curb and gutter, perimeter fencing, pavement or other street improvements shall be repaired immediately as directed by engineering staff. Additional engineering and permits may be required to repair public or private property.
  - A. All stored materials shall be covered to prevent erosion of silt and other sediments into storm water drainage ways.
  - B. All stored materials shall have containment measures in place. (Sandbags, hay bales, swaddles or other approved materials).
  - C. Excavation equipment leak preventive measures shall be in place before excavation equipment is transferred on-site.

I, \_\_\_\_\_ have read and understand the above listed guidelines. I realize a Citation may be issued for violation of the above guidelines.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Permit # \_\_\_\_\_