



ADOPT-A-TRAIL PROGRAM



What is Adopt-A-Trail?

Adopt-A-Trail is a stewardship program in which the community is actively involved in the care and maintenance of the City of Highlands Trails System. Volunteers will assist City staff by monitoring and maintaining the City's Trail System. This unique opportunity combines recreation and physical fitness and helps our community continue to thrive.

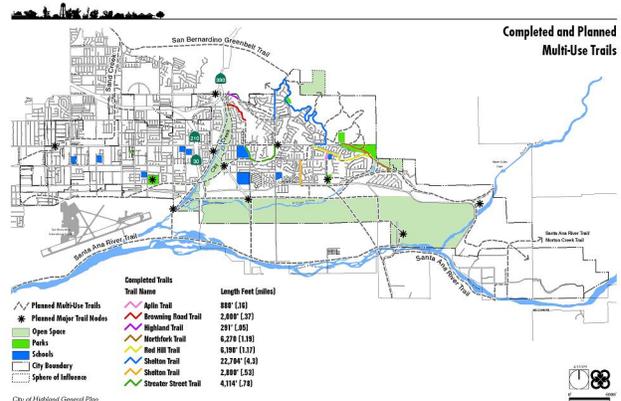
Who can Adopt-A-Trail?

The City of Highland is looking to local residents, community groups (i.e. scouts, bicycling and horseback riding groups, or running, jogging, or walking groups), and businesses to join us in our efforts.

What is Expected of an Adopt-A-Trail Volunteer?

On a quarterly basis volunteers are asked to assist in the care and maintenance of a City Trail section by:

-  Walking and monitoring their adopted section to report trail problems, including erosion, vandalism, suspicious or illegal activities, missing signage, or safety issues;
-  Conducting maintenance of their Trail section including the removal of trash, sticks, and weeds, pruning small limbs, cleaning water bars, drainage ditches, and clearing debris from benches, bridges, stairs and viewing structures.



How long is a volunteers' commitment?

Because this is a volunteer program there is no strict time commitment. However, we encourage volunteers to commit for a full calendar year starting on January 1st. Preference on Trail Sections is given to individuals or organizations that have previously participated in the program.

How can I get started?

If you would like to Adopt-A-Trail please contact the City of Highland and request an application or download the Application online at <http://www.ci.highland.ca.us/>. You may also view a list of available Trail Sections online and indicate on your Application the Trail Section you or your organization would prefer to adopt.

Adopt-A-Trail Procedures



- 1) Prior to any work on the City Trails System an "Adopt-A-Trail" application must be submitted and approved by the City of Highland, Planning Division.
- 2) Once your Application is approved by the Planning Division a meeting with the Public Works Maintenance Staff will be scheduled to train the group leaders on proper trail maintenance including the removal of trash, sticks and weeds that occur within the Trail path, pruning small limbs, cleaning water bars, drainage ditches, and clearing debris from benches, bridges, stairs and viewing structures.
- 3) Volunteers are expected to visit the trail section on a quarterly basis. Check with the City of Highland Planning Division to ensure that no Trail Activities are scheduled on the day you wish to conduct maintenance.
- 4) Volunteers are expected to dress appropriately. This includes wearing of safety equipment including gloves and safety glasses. The use of gas or electric maintenance equipment on the Trails by volunteers is strictly prohibited. Motorized vehicles are prohibited on the Trail. Please note that there is a potential for wildlife to be encountered while maintaining the trail.
- 5) Please contact the City of Highland, Planning Division to schedule pick-up of waste prior to any maintenance activity.
- 6) Volunteers are asked to bring their own trash bags. The City of Highland will dispose of waste generated as part of the maintenance activities. All maintenance activities shall occur during daylight hours. Do not perform maintenance that you are not comfortable with.
- 7) It is suggested that volunteers commit time for period of one year. Applications may be terminated at any time by the Volunteer(s) or City of Highland.

Should you have any question regarding the Adopt-A-Trail Program please feel free to contact the City at:

City of Highland,
Planning Division
27215 Base Line
Highland, CA 92346
Phone: (909) 864-8732
Fax: (909) 862-3180
Email: AdoptATrail@CityofHighland.org

Att. Adopt-A-Trail / Volunteer Application