

**MINUTES  
CITY COUNCIL REGULAR MEETING  
AUGUST 28, 2018**

**CALL TO ORDER**

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Rob Zinn, Immanuel Baptist Church, and the Pledge of Allegiance was led by Council Member Timmer.

**ROLL CALL**

Present: Chavez, McCallon, Solano, Timmer  
Absent: Lilburn

**REPORT FROM CLOSED SESSION**

No meeting

**SPECIAL PRESENTATIONS**

None

**PUBLIC COMMENT**

Fred Yauger spoke in regards to the methods of communication the City uses to inform the community of agendas and events.

**CITY COUNCIL CONSENT CALENDAR**

**A MOTION** was made by Mayor Pro Tem Chavez, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-0, with Council Member Lilburn being absent.

1. Waive the Reading of All Ordinances  
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – August 8, 2018 City Council Special Meeting  
Approved the Minutes as submitted.
3. Minutes – August 8, 2018 City Council Regular Meeting  
Approved the Minutes as submitted.

4. Minutes – August 14, 2018 City Council Regular Meeting  
Approved the Minutes as submitted.
5. Warrant Register  
Approved Warrant Register No. 670 for August 28, 2018, in the amount of \$1,308,406.73 and Payroll of \$84,719.15.
6. Treasurer’s Report for July 2018  
Received and filed Treasurer’s Report for July 2018.
7. Declare One Seat Vacant on the Building Code Appeals Board
  1. Declared one seat vacant on the Building Code Appeals Board; and
  2. Directed the City Clerk to advertise the vacancy on the Building Code Appeals Board.
8. Authorization to Submit Claim for TDA Article 3 Funds – Highland/Redlands Regional Connector Project (Project No. str15002)
  1. Adopted Resolution No. 2018-042 authorizing submittal of a claim to SBCTA for TDA Article 3 funds for the Highland/Redlands Regional Connector Project; and
  2. Authorized the Public Works Director/City Engineer and the Director of Administrative Services/City Treasurer to execute the claim documents.

RESOLUTION NO. 2018-042  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,  
CALIFORNIA, AUTHORIZING SUBMITTAL OF A CLAIM TO SBCTA  
FOR TDA ARTICLE 3 FUNDS FOR THE  
HIGHLAND/REDLANDS REGIONAL CONNECTOR PROJECT

9. Authorization to Submit Claim for TDA Article 3 Funds – City Creek/Alabama Street Bikeways Project (Project No. str17001)
  1. Adopted Resolution No. 2018-043 authorizing submittal of a claim to SBCTA for TDA Article 3 funds for the Alabama Street/City Creek Bikeways; and
  2. Authorized the Public Works Director/City Engineer and the Director of Administrative Services/City Treasurer to execute the claim documents.

RESOLUTION NO. 2018-043  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,  
CALIFORNIA, AUTHORIZING SUBMITTAL OF A CLAIM TO SBCTA  
FOR TDA ARTICLE 3 FUNDS FOR THE  
CITY CREEK/ALABAMA STREET BIKEWAY PROJECT

10. Contract with Charles Abbott Associates, Inc. (CAA) for Building & Safety Services (City of Highland Building & Safety Division)  
Approved a professional services contract with Charles Abbott Associates, Inc., for Building & Safety Services (for the City’s Building & Safety Division) and authorized the City Manager to execute the contract.

## CITY COUNCIL PUBLIC HEARING

11. Consideration of a Resolution to Adjust the Business Tax on the Extraction and/or Processing of Rock, Sand and Gravel (Aggregate) Pursuant to Section 5.17.040 (Rock, Sand and Gravel [Aggregate] Extraction and Processing Tax), Chapter 5.17 (Business License Tax on Extraction and/or Processing of Rock, Sand and Gravel [Aggregate]), Title 5 (Business Licenses and Regulations)

Mayor McCallon opened the public hearing.

Director of Administrative Services Dantuono stated this is the annual adjustment to the mining tax. The CPI did increase last year by 4.1% so we are asking for Council to increase the mining tax from 20.12 cents per ton to 20.94 cents per ton. Also, he would like to make Council aware that there is a new area in the CPI that includes San Bernardino County now so when there's one full year of data at this point next year we will be using that area.

Mayor McCallon called for any speakers in favor or in opposition of this item. Seeing none, the public hearing is now closed.

**A MOTION** was made by Council Member Timmer, seconded by Mayor Pro Tem Chavez, to adopt Resolution No. 2018-044 fixing the Highland Business License Tax on the extraction and/or processing of rock, sand and gravel (aggregate) for Fiscal Year 2018-19. Motion carried, 4-0, with Council Member Lilburn being absent.

RESOLUTION NO. 2018-044  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,  
CALIFORNIA, FIXING THE HIGHLAND BUSINESS LICENSE TAX ON THE  
EXTRACTION AND/OR PROCESSING OF ROCK SAND AND GRAVEL  
(AGGREGATE) FOR FISCAL YEAR 2018-2019

## CITY COUNCIL LEGISLATIVE

12. Amendment No. 4 to the Lease with the YMCA

Director of Administrative Services Dantuono gave a brief review of the staff report.

Kevin Pearson gave a brief overview of the attendance numbers in their various programs.

Lindsey Cobaugh, YMCA Executive Director, spoke in favor of this item.

Allen Fleming spoke in favor of this item.

Corey Verdugo spoke in favor of this item.

Kellen Johnson spoke in favor of this item.

**A MOTION** was made by Mayor Pro Tem Chavez, seconded by Council Member Solano, to approve Amendment No. 4 to the lease with the YMCA. Motion carried, 4-0, with Council Member Lilburn being absent.

13. Cooperative Agreement with City of San Bernardino for Six Joint Projects

Public Works Director/City Engineer Wong gave a brief review of the staff report.

**A MOTION** was made by Council Member Timmer, seconded by Mayor Pro Tem Chavez, to approve the Cooperative Agreement with the City of San Bernardino for six joint projects and authorize the Mayor to sign the agreement. Motion carried, 4-0, with Council Member Lilburn being absent.

14. Amendment to Measure I Five-Year Capital Improvement Program (Fiscal Years 2017/2018 through 2021/2022)

Public Works Director/City Engineer Wong gave a brief review of the staff report.

**A MOTION** was made by Council Member Solano, seconded by Mayor Pro Tem Chavez, to adopt Resolution No. 2018-045 approving the Amended Measure I Five-Year Capital Improvement Program (Fiscal Years 2017/2018 through 2021/2022). Motion carried, 4-0, with Council Member Lilburn being absent.

RESOLUTION NO. 2018-045  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,  
CALIFORNIA, APPROVING AMENDED FIVE-YEAR CAPITAL IMPROVEMENT  
PROGRAM FOR MEASURE I LOCAL STREET PROGRAM  
FOR FISCAL YEARS 2017/2018 THROUGH 2021/2022

15. Measure I Five-Year Capital Improvement Plan (2018/2019 through 2022/2023)

Public Works Director/City Engineer Wong gave a brief review of the staff report.

**A MOTION** was made by Council Member Solano, seconded by Council Member Timmer, to:

1. Approve the Measure I Capital Improvement Plan Expenditure Strategy (2018/2019-2022/2023); and
2. Approve Resolution No. 2018-046 adopting the Measure I Five-Year Capital Improvement Plan (2018/2019-2022/2023). Motion carried, 4-0, with Council Member Lilburn being absent.

RESOLUTION NO. 2018-046  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,  
CALIFORNIA, ADOPTING THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN  
FOR MEASURE I LOCAL STREET PROGRAM (2018/19 – 2022/23)

16. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

None

17. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Pro Tem Chavez stated he attended the Monthly Chamber of Commerce luncheon.

## **ANNOUNCEMENTS**

September 11

City Council Meeting Canceled

## **CLOSED SESSION**

None

## **ADJOURN**

There being no further business, Mayor McCallon adjourned the meeting at 6:31 p.m.

Submitted By:

Approved By:

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Betty Hughes, MMC  
City Clerk

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Larry McCallon  
Mayor