

**MINUTES
CITY COUNCIL REGULAR MEETING
APRIL 10, 2018**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Tracy Johnson, Immanuel Baptist Church, and the Pledge of Allegiance was led by Mayor Pro Tem Chavez.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

REPORT FROM CLOSED SESSION

No meeting

SPECIAL PRESENTATIONS

Mayor McCallon spoke regarding Highland citizen Sahvanna Jaquish, USA Softball Olympic Team, and would like to honor her with a Certificate of Recognition for her accomplishments.

Mayor McCallon presented Denise Bunnell with a Proclamation proclaiming April 2018 as DMV/Donate Life California Month.

San Bernardino Valley Municipal Water District gave a brief presentation regarding Advisory Commission on Water Policy.

PUBLIC COMMENT

Mr. Mershaunt Collins spoke regarding First Step Highland program and how their program can serve the community.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Councilwoman Lilburn, seconded by Councilwoman Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – March 27, 2018 City Council Regular Meeting
Approved the Minutes as submitted.
3. Warrant Register
Approved Warrant Register No. 663 for April 10, 2018, in the amount of \$1,347,783.17 and Payroll of \$71,253.84.
4. Treasurer’s Report for February 2018
Received and filed Treasurer’s Report for February 2018.
5. Notice of Completion – Project No. sig14001, “Base Line/5th Street/Greenspot Road Corridors and Five Corridors Traffic Signal Coordination Improvements” (Bid No. 2016-03)
 1. Accepted Project No. sig14001, “Base Line/5th Street/Greenspot Road Corridors and Five Corridors Traffic Signal Coordination Improvements” (Bid No. 2016-03) as complete;
 2. Authorized the Mayor to sign the Notice of Completion; and
 3. Directed the City Clerk to file the Notice of Completion.
6. Sheriff’s Department Schedule A for FY 2018-2019
 1. Authorized the Mayor to execute the Schedule A contract (fiscal year 2018-2019) for Law Enforcement Services with the San Bernardino County Sheriff’s Department; and
 2. Approved the budget adjustment for fiscal year 2018-2019 of \$376,000 in revenues and \$376,000 in expenditures, included in more detail in Attachment D.

CITY COUNCIL PUBLIC HEARING

No Public Hearing

CITY COUNCIL LEGISLATIVE

7. Purchase of a New Vehicle/Code Compliance Division

City Manager Hughes gave a brief review of the staff report.

A MOTION was made by Councilwoman Lilburn, seconded by Councilman Timmer, to:

1. Waive formal contract procedures per Municipal Code Section 2.40.100;
2. Authorize the use of a “piggyback” contract through National Joint Powers Alliance (NJPA) Contract No. 120716-NAF between NJPA and National Auto Fleet Group;
3. Approve proposal in the amount of \$29,115 from National Auto Fleet Group for purchase of a new vehicle; and
4. Approve budget adjustment to transfer \$30,615 from 001-2512 (General Fund-unreserved, designated vehicle replacement) to be expended from 001-4600-6060 (Code Enforcement-Vehicles) for purchase of a new vehicle (\$29,112.63) and a separate purchase of a safety light bar from another vendor (\$1,500). Motion carried, 5-0.

8. Procurement of Traffic Signal Equipment – Real Journey Academies (Project sig 18001)

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Councilman Timmer, seconded by Councilwoman Lilburn, to:

1. Waive formal contract procedures per Municipal Code Section 2.40.100;
2. Authorize the use of Municipal Code Sections 2.40.070 for the purchase of certain traffic signal electronic equipment for construction of a new traffic signal on Highland Avenue at the entrance to the Real Journey Academies charter schools (Project sig18001); and
3. Approve quotes from McCain, \$17,395.16; Clary Corporation, \$9,703.24; and Iteris, Inc., \$21,420.70. Motion carried, 5-0.

9. Omnitrans Passenger Amenity Program Agreement

Assistant Public Works Director Zamano gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem Chavez, seconded by Councilwoman Solano, to:

1. Approve Passenger Amenity Program Agreement with Omnitran, subject to the City Attorney’s final review and approval; and
2. Authorize the City Manager to sign the agreement. Motion carried, 5-0.

10. FY 2018-19 Senate Bill 1 Projects List

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Councilman Timmer, seconded by Mayor Pro Tem Chavez, to adopt Resolution No. 2018-010 approving the list of projects for Fiscal Year 2018-19 funded by SB1: The Road Repair and Accountability Act of 2017. Motion carried, 5-0.

RESOLUTION NO. 2018-010

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2018-19 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

11. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

None

12. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor McCallon stated he will be attending SCAG's General Assembly the first week in May as the City of Highland's representative. Bylaw changes will be proposed which will allow past presidents to be part of the Regional Council without being elected to districts. If this passes, this will mean he will be back on the Regional Council at SCAG.

Councilwoman Lilburn stated she recently attended Highland Night at the 66'ers ballpark. She also attended the Annual Trails Day event on Saturday which was a very nice event.

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:45 p.m. in memory of Sam Gutierrez and Michael Lauderman.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor