

**MINUTES
CITY COUNCIL REGULAR MEETING
FEBRUARY 13, 2018**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Rob Zinn, Immanuel Baptist Church, and the Pledge of Allegiance was led by Boy Scout Troop 20.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Timmer
Absent: Solano

REPORT FROM CLOSED SESSION

None

SPECIAL PRESENTATIONS

None

PUBLIC COMMENT

Mr. Mark Falcone spoke regarding the upcoming election and his concerns for the 40th District representative.

Mr. Tony Mejia spoke regarding his concerns with the Public Works Subcommittee's recommendation to have residential refuse billing placed on the homeowner's property tax bill.

Ms. Carla Flanders spoke in opposition to having residential refuse billing placed on the homeowner's property tax bill and the impacts it would have to self-haulers.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Councilwoman Lilburn, seconded by Councilman Timmer, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-0, with Councilwoman Solano being absent.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – January 23, 2018 City Council Regular Meeting
Approved the Minutes as submitted.
3. Warrant Register
Approved Warrant Register No. 659 for February 13, 2018, in the amount of \$2,246,263.18 and Payroll of \$166,627.08.
4. Treasurer’s Report for December 2017
Received and filed Treasurer’s Report for December 2017.
5. Claim Consideration – Tammy Berry
Rejected claim.
6. AB 1600 Development Impact Fee Annual Report for Fiscal Year 2016-2017 per Government Code Section 66066
Received and filed the AB 1600 Development Impact Fee Annual Report for Fiscal Year 2016-2017.
7. Developer In-Lieu Fee Annual Report for Fiscal Year 2016-2017
Received and filed the Developer In-Lieu Fee Annual Report for Fiscal Year 2016-2017.
8. Notice of Completion – Bid No. 2017-02, “CDBG Pavement Rehabilitation of Various Streets”
 1. Accepted Bid No. 2017-02, “CDBG Pavement Rehabilitation of Various Streets” as complete;
 2. Authorized the Mayor to sign the Notice of Completion; and
 3. Directed the City Clerk to file the Notice of Completion.
9. Comprehensive Annual Financial Report (CAFR), the Single Audit Report on Federal Award Programs, the GAS (Internal Controls) Letter and the Gann Limit (Appropriations Limit) Letter. All Reports are for Fiscal Year Ended June 30, 2017.
Received and filed the Comprehensive Annual Financial report (CAFR), the Single Audit Report on Federal Award Programs, the GAS (Internal Controls) letter and the Gann Limit (Appropriations Limit) letter. All reports are for Fiscal Year Ended June 30, 2017.

CITY COUNCIL PUBLIC HEARING

10. Allocation of the City of Highland's Community Development Block Grant Funds for Fiscal Year 2018-2019

Mayor McCallon opened the public hearing.

Mayor Lilburn excused herself from this item due to a conflict of interest as she is employed by one of the applicants who have applied for the CDBG.

Councilwoman Lilburn left the dais.

Assistant Community Development Director Stater stated this is the time of the year that the City Council allocates the funds that we expect to receive from HUD this year. The County's estimate is that we will receive \$362,389 which is a slight decrease and it's a conservative estimate at this point. We won't know for a few more months what our allocation is but this is their recommendation for funding this evening. So the maximum percentage that can be allocated towards our public service projects is about \$54,000 and leaving the remaining 85% for construction and code enforcement projects. So that remaining amount is \$308,031. The City received seven applications that are eligible for funding this year. Two of those are City projects, including code enforcement, as well as pavement improvements. The applications are included in your packet and if I can draw your attention to page number 11, there is a summary of the Council's allocations for the last 10 years, and then on pages 13 and 14 are summaries of both categories of funding that is available and applications that are eligible for funding.

Mr. Tom Leo, Representative of the Highland Library, spoke regarding their programs and their request of CDBG funds.

Ms. Virginia Kautzman spoke in support of the Highland Senior Center.

Ms. Jeanette McCallouch spoke in support of the Highland Senior Center.

Ms. Kitty Rozzi spoke in support of the Highland Senior Center.

Ms. Kimberly Zuniga, Assemblyman Steinorth Representative, spoke in support of the Highland Senior Center.

Mr. Adam Eventov, San Manuel Band of Mission Indians Representative, spoke in support of the Highland Senior Center.

Ms. Michelle Williamson, Central Little League President, spoke regarding their program and their request of CDBG funds.

Mr. Danny Carrasco spoke in support of the Highland Senior Center.

Mr. Kevin Pearson, YMCA, spoke regarding their programs and their request of CDBG funds.

Mayor McCallon called for any other speakers. Seeing none, the public hearing is now closed.

Councilman Timmer stated he would like to recommend the Council do the construction portion first since there are two separate allocation funds. He would like to make a motion using the last three numbers of each of them, 012 construction \$148,760, and 015 construction \$159,271 which equals a total of \$308,031.

A MOTION was made by Councilman Timmer, seconded by Mayor Pro Tem Chavez, to prioritize funding of FY 2018-2019 Community Development Block Grant Applications in the following allocation amounts, LOG Number HIGH18CN-012, various street improvements around Elmwood Road from Base Line to Fisher Street; Walker Street from Sterling Avenue to east terminus and McKinley Street from 9th Street to Base Line in the amount of \$148,760, and LOG Number HIGH18CN-015, enhanced Code Enforcement activities eliminating or preventing targeted areas from blighting influences in the amount of \$159,271, totaling the amount of \$308,031. Motion carried, 3-0, with Councilwoman Lilburn abstaining and with Councilwoman Solano being absent.

Councilman Timmer stated we roughly have \$1,000 less this year to allocate, so what he would propose is for Council's consideration of the same allocation for 011, which is the Senior Center, of \$24,000; the Central Little League, the same as last year \$11,000, that is 035; and the Highland YMCA which is 050, \$11,289 which is the same as last year; and the Library is 055 for the literacy program, \$8,069, which adds up to the \$54,358 if that's agreeable with the Council.

A MOTION was made by Councilman Timmer, seconded by Mayor Pro Tem Chavez, to prioritize funding of FY 2018-2019 Community Development Block Grant Applications in the following allocation amounts, LOG Number HIGH18PS-011 Highland Senior Center in the amount of \$24,000, LOG Number HIGH18PS-035 Central Little League in the amount of \$11,000, LOG Number HIGH18PS-050 Highland Family YMCA in the amount of \$11,289 and LOG Number HIGH18PS-055 in the amount of \$8,069 which total to the amount of \$54,358. Motion carried, 3-0, with Councilwoman Lilburn abstaining and with Councilwoman Solano being absent.

CITY COUNCIL LEGISLATIVE

11. Agreement for Specific Payments In-Lieu of Transient Occupancy Taxes between San Manuel Band of Mission Indians and the City of Highland

City Manager Hughes gave a brief review of the staff report.

A MOTION was made by Councilman Timmer, seconded by Councilwoman Lilburn, to authorize the City Manager to execute an agreement to receive specified annual payments in the amount of \$225,000.00 in-lieu of Transient Occupancy Taxes once the City Attorney approves as to its form. Motion carried, 4-0, with Councilwoman Solano being absent.

12. Cooperative Agreement with SBCTA Regarding Traffic Signal Coordination System

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Councilman Timmer, seconded by Mayor Pro Tem Chavez, to:

1. Approve Cooperative Agreement No. 16-1001391 between SBCTA and City of Highland for San Bernardino Valley Coordinated Traffic Signal System Operation and Maintenance (Local Agency Retiming); and
2. Authorize the City Manager to execute the agreement on behalf of the City. Motion carried, 4-0, with Councilwoman Solano being absent.

13. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

None

14. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor McCallon stated Mayor Pro Tem Chavez had a good idea regarding recognizing businesses in his district with their anniversary date. He thought it would be a good idea for the entire Council, in their respective districts, to also do this. Therefore, every year the Council will congratulate those businesses in their districts who have achieved the anniversaries of 5, 10, 15, and so on. He also attended the Thompson Elementary School 100th Day of School event. Captain Fisk, Lieutenant Walker and he recently attended an AQMD sponsored event at the Fontana Speedway.

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 7:31 p.m. in memory of William O'Neil.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor