

**MINUTES  
CITY COUNCIL REGULAR MEETING  
APRIL 25, 2017**

**CALL TO ORDER**

The regular meeting of the City Council of the City of Highland was called to order at 6:01 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Tracy Johnson, Immanuel Baptist Church, and the Pledge of Allegiance was led by Mayor Lilburn.

**ROLL CALL**

Present: Lilburn, McCallon, Solano, Timmer  
Absent: Chavez

**REPORT FROM CLOSED SESSION**

No meeting.

**SPECIAL PRESENTATIONS**

Mayor Lilburn presented a Proclamation proclaiming April 28, 2017 as Arbor Day in the City of Highland.

Highland Area Chamber of Commerce presented their Annual Report to City Council.

**PUBLIC COMMENT**

Ms. Shira Hopkins spoke regarding the zoning for the property located at 25308 4th Street.

Mr. Oscar Parrott also spoke regarding the zoning for the property located at 25308 4th Street.

## CITY COUNCIL CONSENT CALENDAR

**A MOTION** was made by Mayor Pro Tem McCallon, seconded by Councilwoman Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-0, with Councilman Chavez being absent.

1. Waive the Reading of All Ordinances  
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – April 11, 2017 City Council Regular Meeting  
Approved the Minutes as submitted.
3. Warrant Register  
Approved Warrant Register No. 644 for April 25, 2017, in the amount of \$2,305,450.94 and Payroll of \$80,074.19.
4. Treasurer’s Report for March 2017  
Received and filed Treasurer’s Report for March 2017.
5. Grant of Easement/Patricia M. Dillard, Trustee – 5th Street Improvement Project (Phase 2)
  1. Accepted the Grant of Easement for Road and Drainage Purposes from Patricia M. Dillard, Trustee; and
  2. Directed the City Clerk to record the Grant of Easement.
6. Grant of Easement/Jamel and Zaride Saleh – 3rd Street Extension to 5th Street
  1. Accepted the Grant of Easement for Road and Drainage Purposes from Jamel Saleh and Zaride Saleh, Trustees of the Jamel and Zaride Saleh Family Trust dated 4/25/2001; and
  2. Directed the City Clerk to record the Grant of Easement.
7. Grant of Easement/Jacobs – Tract 18013 (Alice Street, Mansfield Street, Goodman Court)
  1. Accepted the Grant of Easement for Road and Drainage purposes from William and Linda Jacobs; and
  2. Directed the City Clerk to record the Grant of Easement.

## CITY COUNCIL PUBLIC HEARING

No public hearing.

## CITY COUNCIL LEGISLATIVE

8. Bid Award – Bid No. 2017-01, “Landscape Maintenance for Facilities/Parks and Landscape Maintenance District

Public Works Director/City Engineer Wong gave a brief review of the staff report.

**A MOTION** was made by Mayor Pro Tem McCallon, seconded by Councilwoman Solano, to:

1. Award the contract for Bid Schedule A (Facilities/Parks Landscape Maintenance) to the responsive low bidder, DLS Landscape, Inc., in the amount of \$106,920.00;
2. Accept the request from Mariposa Landscape to withdraw their bid;
3. Reject the bid from CAM Services; and
4. Award the contract for Bid Schedule B (Landscape Maintenance Districts) to the responsive low bidder, RP Landscape & Irrigation, Inc., in the amount of \$202,220.00. Motion carried, 4-0, with Councilman Chavez being absent.

9. Updates on LAFCO, Omnitrans, SBCOG, SBCTA, SBIAA, SBVMWD, SCAG, SCAQMD, Work Program, Regional/Legislative Issues, Development Issues, Subcommittees and AB 1234/Council Member District Updates

Mayor Pro Tem McCallon gave a brief update regarding LAFCO, SCAG and AQMD.

Councilman Timmer gave a brief update regarding his attendance at the recent Plan B meeting.

Councilwoman Solano stated she attended a ride along with the Sheriff’s Department and gave a brief review.

## **ANNOUNCEMENTS**

April 28 at 9:00 a.m.  
May 3 & 5

Arbor Day at Cunningham Park  
Redlands Bicycle Classic ~ Highland Area

## **CLOSED SESSION**

None

## **ADJOURN**

There being no further business, Mayor Lilburn adjourned the meeting at 6:42 p.m. in memory of Buford A. Johnson, Curt Van Hoesen and Henry Wolfe.

Submitted By:

Approved By:

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Betty Hughes, MMC  
City Clerk

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Penny Lilburn  
Mayor