

**MINUTES  
CITY COUNCIL REGULAR MEETING  
JANUARY 24, 2017**

**CALL TO ORDER**

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Jerry Highfill, Immanuel Baptist Church, and the Pledge of Allegiance was led by Mayor Pro Tem McCallon.

**ROLL CALL**

Present: Chavez, Lilburn, McCallon, Solano, Timmer  
Absent: None

**REPORT FROM CLOSED SESSION**

No meeting.

**SPECIAL PRESENTATIONS**

None

**PUBLIC COMMENT**

Mr. Frank Adomitis spoke regarding his concerns with how the City is currently being governed and the goals for the upcoming 2018 election.

Ms. Debora Wright spoke regarding her health and safety concerns with East Valley Water District's quality of water being provided. For the record, on January 4, 2017 notices were prepared by East Valley Water District and sent out; she received the notice on January 6, 2017. January 13, 2017 she received a door hanger stating that within 24-72 hours the new meter installations would begin.

Mr. Anthony Serrano spoke regarding his concerns of the City establishing policies and procedures for the Community Room located at the Highland Sheriff's Station.

## CITY COUNCIL CONSENT CALENDAR

**A MOTION** was made by Councilman Timmer, seconded by Mayor Lilburn, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances  
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – January 10, 2017 City Council Regular Meeting  
Approved the Minutes as submitted.
3. Warrant Register  
Approved Warrant Register No. 638 for January 24, 2017, in the amount of \$2,662,835.34 and Payroll of \$102,976.45.
4. Treasurer’s Report for November 2016  
Received and filed Treasurer’s Report for November 2016.
5. Claim Consideration – Frank Adomitis  
Rejected claim.
6. Claim Consideration – Frank Adomitis  
Rejected claim.
7. 23rd Annual Highland Community Trails Day Event  
Approved Saturday, April 8, 2017, as the date for the 23rd Annual Highland Community Trails Day Event to be staged at the Aurantia Park with access to new and existing trails.
8. Resolution No. 2017-002, City of Highland Representative and Alternate Designation to the County of San Bernardino Solid Waste Advisory Task Force  
Adopted Resolution No. 2017-002 designating Mayor Penny Lilburn as the City’s designated Representative and Public Services Manager Melissa Morgan as the City’s designated Alternate to the County of San Bernardino Solid Waste Advisory Task Force and rescinded Resolution No. 2011-03.

### RESOLUTION NO. 2017-002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING MAYOR PENNY LILBURN AS THE DESIGNATED REPRESENTATIVE AND PUBLIC SERVICES MANAGER MELISSA MORGAN AS THE DESIGNATED ALTERNATE FOR THE CITY OF HIGHLAND ON THE SOLID WASTE ADVISORY TASK FORCE (SWAT) AND RESCINDING RESOLUTION 2011-003

## CITY COUNCIL PUBLIC HEARING

9. Municipal Code Amendment (MCA-17-001) – Ordinance No. 413, an Ordinance of the City of Highland Amending Chapter 10.20 to the Highland Municipal Code regarding the Vehicle Abatement and Removal Program, and Chapter 2.34 Regarding the Public Nuisance Hearing Board [2015/2016 City Council Work Program]

Mayor Lilburn opened the public hearing.

Community Development Director Mainez stated this item before you is a City Council work program item from 2015-2016. The proposed ordinance basically eliminates the vehicle abatement appeals board and replaces that board with our Public Nuisance Hearing Board. As I stated in the staff report, the current ordinance dictates or directs the Community Development Director to establish a three member vehicle abatement appeals board. However, there is no direction on the makeup of that board, there's no direction in the State law or any other government code to direct the Development Director to make up that board. So it's a little odd, so we found that the Public Nuisance Hearing Board was adopted or appointed by the City Council as the appropriate body to hear any appeals related to our vehicle abatement and removal program. So in essence, that is in a nut shell what this is, and staff is recommending that we adopt the ordinance first reading tonight.

Mayor Lilburn called for any speakers in favor of or in opposition to this item. Seeing none, the public hearing is now closed.

Councilman Timmer stated this is pretty obvious that this makes it more efficient to get this kind of an issue through the system quicker. It takes a committee that is already formed rather than having to form one all the time, so I would go ahead and move this. It makes things more efficient on addressing some of our code enforcement issues.

**A MOTION** was made by Councilman Timmer, seconded by Mayor Pro Tem McCallon, to:

1. Adopt a Notice of Exemption and instruct staff to file a Notice of Exemption with the Clerk of the Board of Supervisors of San Bernardino County; and to
2. Introduce Ordinance No. 413 amending Chapter 10.20 to the Highland Municipal Code regarding the Vehicle Abatement and Removal Program and Chapter 2.34 regarding the Public Nuisance Hearing Board. Motion carried, 5-0.

City Clerk Hughes introduced Ordinance No. 413:

ORDINANCE NO. 413  
AN ORDINANCE OF THE CITY OF HIGHLAND AMENDING CHAPTER 10.20  
OF THE CITY'S MUNICIPAL CODE REGARDING THE VEHICLE ABATEMENT  
AND REMOVAL PROGRAM AND CHAPTER 2.34 OF THE CITY'S MUNICIPAL  
CODE REGARDING THE PUBLIC NUISANCE HEARING BOARD  
[MCA-17-001]

which title was read.

**CITY COUNCIL LEGISLATIVE**

10. Professional Services Agreement Environmental and Engineering Services for Boulder Avenue Improvement Project (Project No. brg04004a)

Principal Project Manager Dennis Barton gave a brief review of the staff report.

Mr. Fred Yauger inquired as to what the other bid amounts were, and if they were lower, why the contractors were not considered.

Mayor Pro Tem McCallon responded the Council evaluates the contractors based on their expertise, their technical presentation and then Council determines which firms are qualified.

**A MOTION** was made by Mayor Pro Tem McCallon, seconded by Councilman Chavez, to:

1. Approve the Professional Services Agreement with NCM Engineering Corporation to provide environmental and engineering services for the Boulder Avenue Improvements Project;
  2. Authorize the City Manager to approve contract amendments up to 10% of the proposal amount; and
  3. Authorize the Mayor to sign the Agreement. Motion carried, 5-0.
11. Updates on LAFCO, Omnitrans, SBCOG, SBCTA, SBIAA, SBVMWD, SCAG, SCAQMD, Work Program, Regional/Legislative Issues, Development Issues, Subcommittees and AB 1234

Mayor Pro Tem McCallon stated he attended a Cal LAFCO meeting on January 23, 2017, at the Metropolitan Water District where updates were given regarding the drought conditions in northern and southern California.

**ANNOUNCEMENTS**

January 31

2017-2018 Work Program Study Session

**CLOSED SESSION**

None

**ADJOURN**

There being no further business, Mayor Lilburn adjourned the meeting at 6:29 p.m. in memory of Kathryn Smith.

Submitted By:

Approved By:

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Betty Hughes, MMC  
City Clerk

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Penny Lilburn  
Mayor