

**MINUTES
CITY COUNCIL REGULAR MEETING
SEPTEMBER 13, 2016**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Rob Zinn, Immanuel Baptist Church, and the Pledge of Allegiance was led by Councilman Racadio.

ROLL CALL

Present: Lilburn, McCallon, Racadio, Scott, Timmer
Absent: None

REPORT FROM CLOSED SESSION

No reportable action to report.

SPECIAL PRESENTATIONS

None

PUBLIC COMMENT

Ms. Sandra Salazar spoke regarding her concerns with the conditions of sidewalks in the areas of Fisher Street and Central Avenue.

Mr. Anthony Serrano spoke regarding the status of the referendum for the Harmony Project.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Councilman Racadio, seconded by Councilman Timmer, to approve the consent calendar as submitted and with Item #9 being pulled for further discussion. Motion carried on a roll call vote, 5-0, with Mayor Pro Tem Lilburn abstaining from Item #8 due to a conflict of interest as the Senior Center receives CDBG funding.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.

2. Minutes – August 23, 2016 City Council Special Meeting
Approved the Minutes as submitted.
3. Minutes – August 23, 2016 City Council Regular Meeting
Approved the Minutes as submitted.
4. Minutes – August 25, 2016 City Council Special Meeting
Approved the Minutes as submitted.
5. Warrant Register
Approved Warrant Register No. 630 for September 13, 2016, in the amount of \$2,031,359.35 and Payroll of \$153,975.05.
6. Selection of an Event Date and Budget for the 21st Annual Citrus Harvest Festival
 1. Selected March 25, 2017, as the event date for the Citrus Harvest Festival with a rain date of April 1, 2017;
 2. Approved the draft budget; and
 3. Approved the following budget adjustment transferring \$6,505 from 001-2100 (General Fund, Fund Balance) to 001.1450.3010 (General Cost-Salaries).
7. A Request for Co-Sponsorship by “5 Tool Plus” for the San Bernardino County Sheriff Volunteer Charity Concert on October 22, 2016, at the 5 Tool Plus Batting Cages
 1. Approved the 5 Tool Plus request for co-sponsorship (by waiving of City fees in the amount of approximately \$249.83 street banner fee); and
 2. Authorized staff to install the street banner for the event across Base Line.
8. Community Development Block Grant (CDBG) Subrecipient Contract between the City of Highland and Highland District Council on Aging, Inc., to provide for Senior Services, Transportation Services and Senior Visitation to Low- and Moderate-Income Seniors
Approved the contract and authorized execution by the Community Development Director.
10. Declare One Seat Vacant on the Building Code Appeals Board
 1. Declared one seat vacant on the Building Code Appeals Board; and
 2. Directed the City Clerk to advertise the vacancy on the Building Code Appeals Board.
11. Declare Three Seats Vacant on the Historic and Cultural Preservation Board
 1. Declared three seats vacant on the Historic and Cultural Preservation Board; and
 2. Directed the City Clerk to advertise the vacancies on the Historic and Cultural Preservation Board.

12. Final Map Approval/Tract No. 18861 (LCD Greenspot, LLC)
Adopted Resolution No. 2016-054 approving the Final Map of Tract No. 18861.

RESOLUTION NO. 2016-054
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, APPROVING THE FINAL MAP FOR TRACT NO. 18861
(LCD GREENSPOT, LLC)

ITEMS PULLED FROM THE CONSENT CALENDAR

9. Community Development Block Grant (CDBG) Subrecipient Contract between the City of Highland and Highlanders Boxing Club

Assistant Community Development Director Stater gave a brief review of the staff report.

Mr. Tony CiFuentes spoke regarding clarifications to any allegations regarding a recent community event.

Mr. Mark Falcone spoke in opposition of the Highlanders Boxing Club receiving CDBG funds.

Mr. Frank Adomitis also spoke in opposition of the Highlanders Boxing Club receiving CDBG funds.

A MOTION was made by Councilman Racadio, seconded by Councilman Timmer, to approve the contract and authorize execution by the Community Development Director, with a condition that no monies are extended without approval and review of both City of Highland and County of San Bernardino staff. Motion carried, 5-0.

CITY COUNCIL PUBLIC HEARING

No public hearing.

CITY COUNCIL LEGISLATIVE

13. Extension of Contract for Concrete Maintenance Contract

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Councilman Racadio, seconded by Councilwoman Scott, to approve extension of the Concrete Maintenance Contract with Above All Names Construction Services, Inc., for one year. Motion carried, 5-0.

14. Extension of Contract for Tree Trimming and Arborist Service

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Councilman Racadio, seconded by Councilwoman Scott, to approve extension of the Tree Trimming and Arborist Service Contract with United Pacific Services, Inc., for one year. Motion carried, 5-0.

15. Purchase of Demonstration Fire Engine (Council Goal)

City Manager Hughes gave a brief review of the staff report.

A MOTION was made by Councilwoman Scott, seconded by Councilman Racadio, to:

1. Approve the purchase of a 2014 Kovatch Mobile Equipment (KME) Predator Severe Service Pumper (KME Job GSO 9584) in the total amount of \$499,653.92 (including options, modifications, and sales tax);
2. Approve the following budget adjustment for fiscal year 2016-2017: Transfer \$500,000 from 029-2512 (Fire Dept - Unreserved, Designated Vehicle Replacement fund balance) to 029-2100-6060 (Vehicles);
3. Determine that a demonstration vehicle is considered a used vehicle; and
4. Declare the 2002 American LaFrance Eagle fire engine (VIN #4Z36ETDB6XR985827 & CA License Plate 1126178) as surplus to the needs of the City and authorize staff to dispose of it by any of the following methods:
 - a. Sale through competitive bid or auction; or
 - b. By donation to a governmental entity; or
 - c. By donation to a community non-profit organization; or
 - d. Selling the equipment for scrap metal value.Motion carried, 5-0.

16. Adoption of Public Works Policies, Procedures and Standards

Public Works Director/City Engineer Wong gave a brief review of the staff report.

Mr. Stephen Rogers spoke in regards to the Public Works Standards and how they will relate to the Harmony project.

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Councilman Racadio, to adopt the Public Works Policies, Procedures and Standards as presented, and subsequent revisions as prepared by the Public Works Director/City Engineer will be approved by the Public Works Subcommittee. Motion carried, 5-0.

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:50 p.m.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor