

**MINUTES  
CITY COUNCIL REGULAR MEETING  
OCTOBER 27, 2015**

**CALL TO ORDER**

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Pro Tem Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Reverend Wayne Reynolds, Immanuel Baptist Church, and the Pledge of Allegiance was led by Councilman Timmer.

**ROLL CALL**

Present: Lilburn, Racadio, Scott, Timmer  
Absent: McCallon

**REPORT FROM CLOSED SESSION**

No meeting.

**SPECIAL PRESENTATIONS**

None

**PUBLIC COMMENT**

None

**CITY COUNCIL CONSENT CALENDAR**

**A MOTION** was made by Councilman Racadio, seconded by Councilman Timmer, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-0, with Mayor McCallon being absent.

1. Waive the Reading of All Ordinances  
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – October 13, 2015 City Council Special Meeting  
Approved the Minutes as submitted.
3. Minutes – October 13, 2015 City Council Regular Meeting  
Approved the Minutes as submitted.

4. Warrant Register  
Approved Warrant Register No. 612 for October 27, 2015, in the amount of \$447,334.96 and Payroll of \$80,216.71.
5. Claim Consideration – Fidel Cruz  
Rejected claim.
6. A Request for Co-sponsorship by “5 Tools Plus” for the San Bernardino County Sheriff Canine Department Charity Concert on December 4, 2015, at the 5 Tools Plus Batting Cages
  1. Approved the 5 Tools Plus request for co-sponsorship (waiving of City fees in the amount of approximately \$237.92); and
  2. Authorized staff to install a street banner for the event across Base Line.
7. A Request for Co-sponsorship by the “Highland Relay for Life” for the Ninth (9th) Annual “Relay for Life” from May 14 through May 15, 2016, at the Highland Community Park
  1. Approved the Highland Relay for Life Request for co-sponsorship (waiving of City fees in the amount of approximately \$2,518.12);
  2. Authorized the use of the City logo for Relay promotional items; and
  3. Authorized staff to install a street banner for the event across Base Line.

#### **CITY COUNCIL PUBLIC HEARING**

No Public Hearing

#### **CITY COUNCIL LEGISLATIVE**

8. Consideration of Proposals for the City’s Tow Rotation Program Period Beginning January 1, 2016, and Ending December 31, 2017

Community Development Director Mainez gave a brief review of the staff report.

**A MOTION** was made by Councilwoman Scott, seconded by Councilman Racadio, to approve the proposals from the Tow Operators/Companies and award contracts to participate in the City’s Tow Rotation Program, and authorize the Mayor and City Clerk to execute the necessary agreements. Motion carried, 4-0, with Mayor McCallon being absent.

9. Pavement Management Program Update

Director of Public Works/City Engineer Wong gave a brief review of the staff report.

Ms. Margo Yapp, Vice President Nicholas Consulting Engineers, presented a brief presentation regarding city roads.

City Council's consensus is to accept and provided policy direction relative to the Pavement Management Program as listed in the staff report.

10. Contract Change Order/Greenspot Road Improvement (Project No. str07004)

Director of Public Works/City Engineer Wong gave a brief review of the staff report.

**A MOTION** was made by Councilman Timmer, seconded by Councilman Racadio, to authorize an additional 0.5% contract change orders for the Greenspot Road Improvement Project, increasing the total contract change order percentage from 19.1% to 19.6%. Motion carried, 4-0, with Mayor McCallon being absent.

11. City Selection Committee Election – South Coast Air Quality Management District

**A MOTION** was made by Councilman Racadio, seconded by Councilwoman Scott, to recommend the candidate, Mayor McCallon, and advise the Mayor. Motion carried, 4-0, with Mayor McCallon being absent.

12. Update on SANBAG, SCAG, Omnitrans, Work Program and Regional/Legislative Issues/Development Issues/Subcommittees/AB 1234 Updates

None

13. San Bernardino International Airport Authority and IVDA

None

## **ANNOUNCEMENTS**

None

## **CLOSED SESSION**

None

## **ADJOURN**

There being no further business, Mayor Pro Tem Lilburn adjourned the meeting at 6:48 p.m. in memory of John Adams, Felix D'Amico and Angel Green.

Submitted By:

Approved By:

---

Betty Hughes, MMC  
City Clerk

---

Larry McCallon  
Mayor