

**MINUTES
CITY COUNCIL REGULAR MEETING
OCTOBER 13, 2015**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Jason Barker, Immanuel Baptist Church, and the Pledge of Allegiance was led by Councilman Timmer.

ROLL CALL

Present: Lilburn, McCallon, Racadio, Scott, Timmer

Absent: None

REPORT FROM CLOSED SESSION

City Attorney Steele stated prior to the meeting this evening, the Council met in closed session regarding the three items on the posted agenda and took no reportable action with regard to the litigation matter or the real property negotiation involving multiple parties and multiple parcels with regard to the real property negotiation involving a Greenspot Road property. The Council voted unanimously to reject a proposal by which a loan agreement would be extended and the Council rejected that request.

SPECIAL PRESENTATIONS

Ms. Cindy Larson, Vice President of the Highland Area Chamber of Commerce, gave the Annual Report for the Chamber.

PUBLIC COMMENT

Ms. Karen Lampert, Executive Director of the Highland Y, gave a brief review of upcoming events at the Highland YMCA.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Councilman Racadio, seconded by Mayor Pro Tem Lilburn, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.

2. Minutes – September 22, 2015 City Council Regular Meeting
Approved the Minutes as submitted.
3. Warrant Register
Approved Warrant Register No. 611 for October 13, 2015, in the amount of \$1,623,498.29 and Payroll of \$158,998.59.
4. Treasurer’s Report for August 2015
Received and filed Treasurer’s Report for August 2015.

CITY COUNCIL PUBLIC HEARING

5. An Appeal of the Historic and Cultural Preservation Board’s Conditions of Approval for Certificate of Appropriateness No. 15-002 Requiring a Front Yard Fence to be Painted a Dark Color

Mayor McCallon opened the public hearing.

Senior Planner Taggart gave a brief review of the staff report.

Ms. Janet Nicholson spoke in favor of this item.

Mr. Fred Yauger spoke in favor of this item.

Mayor McCallon called for any other speakers in favor or in opposition of this item. Seeing none, the public hearing is now closed.

City Attorney Steele stated it might be helpful to also point out the difference between a guideline for one of your boards and commissions and the Municipal Code. Not to defend the Historic Commission, but they have to follow the guidelines and the guideline says what it says. I think the point of an appeal process to the City Council is to give the Council an opportunity to determine whether the guideline is appropriate in every case or whether there’s some reason to deviate from the guideline. It’s not a code section; it’s not the municipal code so you don’t have to grant a variance for example. This is an opportunity for the Council to determine on a case by case basis whether the guidelines that are established for commissions to follow should be deviated from in a particular case so there is a difference between the Municipal Code and a guideline.

A MOTION was made by Councilman Timmer, seconded by Councilman Racadio, to approve Appeal No. 15-002 and uphold the Historic and Cultural Preservation Board’s determination to approve COA-15-002 modifications to Condition Nos. 4 and 5 for the replacement of an existing dark-colored picket fence constructed of wood with a white picket fence constructed of vinyl within the front yard of a contributing residence located at 27164 Pacific Street. Motion carried, 5-0.

CITY COUNCIL LEGISLATIVE

6. Appoint Two Members of the Public to the Community Trails Committee

City Clerk Hughes gave a brief review of the staff report.

Mr. A.J. O'Connell spoke regarding his submittal for the vacant positions on the Community Trails Committee.

City Clerk Hughes opened the floor for nominations.

Councilman Timmer nominated Mark Lyons and Joseph Ellis.

Councilwoman Scott stated she was going to nominate Dennis Johnson.

City Clerk Hughes closed the floor for nominations.

City Clerk Hughes called for the vote for Mark Lyons; received five votes.

City Clerk Hughes called for the vote for Joseph Ellis; received three votes.

Mark Lyons and Joseph Ellis have been appointed to the Community Trails Committee.

7. Bid Award – Bid No. 2015-01, “Highland Sam J. Racadio Library & Environmental Learning Center Rooftop Deck Coating and Waterproofing”

Director of Public Works/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Councilman Timmer, seconded by Mayor Pro Tem Lilburn, to:

1. Award the bid for Bid No. 2015-01, “Highland Sam J. Racadio Library & Environmental Learning Center Rooftop Deck Coating and Waterproofing,” to the responsive low bidder, Universal Coatings, Inc., in the amount of \$238,000; and
2. Approve a budget adjustment transfer \$261,800 from 023-2100 (General Capitol Financing, Unreserved, Undesignated) to be expended from 023-3890-6030 (Building). Motion carried, 5-0.

8. Construction Management Services Proposal/Willdan Engineering – Base Line Street Safety Improvements (Project No. str08002)

Director of Public Works/City Engineer Wong gave a brief review of the staff report.

Mr. Fred Yauger asked for clarification regarding the process.

A MOTION was made by Councilman Racadio, seconded by Councilman Timmer, to:

1. Approve a proposal from Willdan Engineering to provide construction management services for the Base Line Safety Improvement Project; and
2. Authorize the City Manager to approve contract amendments up to 10% of the contract amount. Motion carried, 5-0.

9. Notice of Completion – Bid No. 2013-09, “Base Line/Greenspot Road Traffic Safety and Bikeway Improvements,” (Project No. sig13001)

Director of Public Works/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Councilman Timmer, seconded by Mayor Pro Tem Lilburn, to:

1. Accept Bid No. 2013-09, “Base Line/Greenspot Road Traffic Safety and Bikeway Improvements,” (Project No. sig13001) as complete;
2. Authorize the Mayor to sign the Notice of Completion; and to
3. Direct the City Clerk to file the Notice of Completion. Motion carried, 4-1, with Councilwoman Scott dissenting.

10. Notice of Completion – Bid No. 2014-04, “CDBG Pavement Rehabilitation and Various Street Repair,” (Project No. ola13001)

Director of Public Works/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Councilman Timmer, seconded by Councilman Racadio, to:

1. Accept Project No. ola13001, “CDBG Pavement Rehabilitation and Various Street Repair,” (Bid No. 2014-04) as complete;
2. Authorize the Mayor to sign the Notice of Completion; and to
3. Direct the City Clerk to file the Notice of Completion. Motion carried, 5-0.

11 Notice of Completion – Project No. str11002, “9th Street Safety Improvements,” (Bid No. 2014-08)

Director of Public Works/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Councilman Timmer, seconded by Mayor McCallon, to:

1. Accept Project No. str11002, “9th Street Safety Improvements,” as complete;
2. Authorize the Mayor to sign the Notice of Completion; and
3. Direct the City Clerk to file the Notice of Completion. Motion carried, 5-0.

12. Update on SANBAG, SCAG, Omnitrans, Work Program and Regional/Legislative Issues/Development Issues/Subcommittees/AB 1234 Updates

Councilman Racadio stated he attended the League of California Cities Annual Conference in San Jose on September 30, 2015 through October 2, 2015.

13. San Bernardino International Airport Authority and IVDA

Councilwoman Scott gave a brief summary regarding the upcoming Air Show event.

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 7:08 p.m. in memory of Pearl Crump and Angelica Marquiss.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Penny Lilburn
Mayor Pro Tem