

**MINUTES
CITY COUNCIL REGULAR MEETING
AUGUST 11, 2015**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Tracy Johnson, Immanuel Baptist Church, and the Pledge of Allegiance was led by Mayor Pro Tem Lilburn.

ROLL CALL

Present: Lilburn, McCallon, Racadio, Scott, Timmer
Absent: None

REPORT FROM CLOSED SESSION

No Reportable Action to report.

SPECIAL PRESENTATIONS

Lieutenant Todd Cole introduced Deputy Adam Griswold as the new POP officer for the City of Highland.

PUBLIC COMMENT

None

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Councilman Timmer, seconded by Councilman Racadio, to approve the consent calendar as submitted with Councilwoman Scott abstaining on Item #3. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – June 23, 2015 City Council Special Meeting
Approved the Minutes as submitted.
3. Minutes – June 23, 2015 City Council Regular Meeting
Approved the Minutes as submitted.

4. Warrant Register
Approved Warrant Register No. 607 for August 11, 2015, in the amount of \$4,413,492.31 and Payroll of \$237,967.22.
5. Treasurer's Report for June 2015
Received and filed Treasurer's Report for June 2015.
6. Resolution No. 2015-030 Authorizing Investment of the City of Highland Monies in the Local Agency Investment Fund (LAIF)
Approved Resolution No. 2015-030 authorizing investment of the City of Highland monies in the Local Agency Investment Fund (LAIF).

RESOLUTION NO. 2015-030
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, AUTHORIZING INVESTMENT OF MONIES IN THE
LOCAL AGENCY INVESTMENT FUND (LAIF)

7. Rejection of Bid No. 2015-01, "Highland Sam J. Racadio Library & Environmental Learning Center Rooftop Deck Coating and Waterproofing"
Rejected the only bid received and direct staff to readvertise the project for new bids.
8. Declare Two Seats Vacant on the Community Trails Committee
 1. Declared two seats vacant on the Community Trails Committee; and
 2. Directed the City Clerk to advertise those vacancies on the Community Trails Committee.
9. Claim Consideration – Ivy Faustorilla
Rejected claim.
10. Claim Consideration – Tephinie Valenzuela
Rejected claim.
11. Claim Consideration – Richard Rocklien
Rejected claim.
12. Request for Special Event Permit (SEP-015-012) by St. Adelaide Church for its Annual Carnival from Friday, October 2, 2015, through Sunday, October 4, 2015
Authorized the three day annual carnival at St. Adelaide Church facilities subject to the conditions of approval.

CITY COUNCIL PUBLIC HEARING

13. An Appeal of the Planning Commission Approval of Tentative Tract Map 18935 (TTM-14-001) for the Subdivision of Two Adjoining Parcels in 71 Numbered Lots and One Lettered Lot for the Construction of 70 Detached Single-Family Residences

Mayor McCallon opened the public hearing.

A MOTION was made by Councilman Timmer, seconded by Mayor Pro Tem Lilburn, to continue Appeal No. 15-001 as requested by the project developer to the September 22, 2015, Council Meeting. Motion carried, 5-0.

14. Municipal Code Amendment (MCA-015-002) An Ordinance of the City of Highland adding Chapter 5.34 to the Highland Municipal Code, titled Multiple-Family and Other Rental Units to Establish a Crime Free Multiple-Family Rental-Housing Program

Mayor McCallon opened the public hearing.

City Manager Hughes gave a brief review of the staff report.

A MOTION was made by Councilman Racadio, seconded by Councilman Timmer, to continue this item to the August 25, 2015 City Council meeting, to allow additional time for the Public Safety Subcommittee review of the final draft ordinance and proposed implementation program. Motion carried, 5-0.

15. Municipal Code Amendment (MCA-015-001) – Reorganization of the Highland Planning Commission from a Seven Member Board to a Five Member Board

Mayor McCallon opened the public hearing.

Community Development Director Mainez gave a brief review of the staff report.

Mayor McCallon called for any speakers in favor or in opposition of this item. Seeing none, the public hearing is now closed.

A MOTION was made by Councilman Racadio, seconded by Councilwoman Scott, to maintain a seven member Planning Board. Motion failed, 2-3.

- A MOTION** was made by Mayor McCallon, seconded by Councilman Timmer, to:
1. Adopt a Notice of Exemption and instruct the City Clerk to file a Notice of Exemption with the County Clerk of the Board; and
 2. Introduce Ordinance No. 400, amending Title 2, Administration, and Title 16, Land Use and Development Code of the Highland Municipal Code to reorganize the Highland Planning Commission from a seven member Board to a five member Board (MCA-015-001). Motion carried, 3-2, with Councilman Racadio and Councilwoman Scott dissenting.

City Clerk Hughes introduced Ordinance No. 400:

ORDINANCE NO. 400
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, AMENDING HIGHLAND MUNICIPAL CODE TITLE 2
(ADMINISTRATION AND PERSONNEL) AND TITLE 16
(LAND USE AND DEVELOPMENT CODE) TO REORGANIZE THE
PLANNING COMMISSION FROM SEVEN MEMBERS TO
FIVE MEMBERS [MUNICIPAL CODE AMENDMENT (MCA-015-001)]

which title was read.

16. Ordinance No. 401 Adding Chapter 15.80 to the City of Highland Municipal Code Relating to Expedited Permitting Procedure for Small Residential Rooftop Solar Systems

Mayor McCallon opened the public hearing.

Community Development Director Mainez gave a brief review of the staff report.

Mayor McCallon called for any speakers in favor or in opposition of this item. Seeing none, the public hearing is now closed.

- A MOTION** was made by Councilwoman Scott, seconded by Councilman Racadio, to:
1. Introduce by title and waive future reading of Ordinance No. 401 of the City of Highland, adding Chapter 15.80 to the Highland Municipal Code, relating to the expedited permitting of solar systems; and
 2. Conduct a public hearing receiving public comment and schedule a second reading of the ordinance for August 25, 2015. Motion carried, 4-1, with Councilman Timmer dissenting.

City Clerk Hughes introduced Ordinance No. 401:

ORDINANCE NO. 401
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ADDING CHAPTER 15.80 TO HIGHLAND MUNICIPAL
CODE, TITLE 15 (BUILDINGS AND CONSTRUCTION), TO PROVIDE
AN EXPEDITED, STREAMLINED PERMITTING PROCESS FOR SMALL
RESIDENTIAL ROOFTOP SOLAR SYSTEMS

which title was read.

CITY COUNCIL LEGISLATIVE

17. Resolution No. 2015-031 a Resolution of the City Council of the City of Highland Approving the Execution and Delivery of a Bond Proceeds Funding Agreement between the Successor Agency to the Highland Redevelopment Agency and the City and taking Certain Related Actions

Director of Administrative Services Dantuono gave a brief review of the staff report.

A MOTION was made by Councilman Timmer, seconded by Councilwoman Scott, to approve Resolution No. 2015-031 of the City Council of the City of Highland approving the execution and delivery of a bond proceeds funding agreement between the Successor Agency to the Highland Redevelopment Agency and the City and taking certain related actions. Motion carried, 5-0.

RESOLUTION NO. 2015-031
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND
APPROVING THE EXECUTION AND DELIVERY OF A BOND PROCEEDS
FUNDING AGREEMENT BETWEEN THE SUCCESSOR AGENCY TO THE
HIGHLAND REDEVELOPMENT AGENCY AND THE CITY AND TAKING
CERTAIN RELATED ACTIONS

18. Designation of Voting Delegate and Alternate for the League of California Cities Annual Conference

A MOTION was made by Councilwoman Scott, seconded by Mayor McCallon, to appoint Councilman Racadio as the Voting Delegate for the Annual Conference to be held September 30 - October 2, 2015, in San Jose. Motion carried, 5-0.

19. Letter of Understanding with IVDA Regarding the 2008 Letter Agreement for Design and Construction of Certain Street Improvements

Director of Public Works/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Councilwoman Scott, seconded by Mayor Pro Tem Lilburn, to:

1. Approve the Letter of Understanding with IVDA regarding the 2008 Letter Agreement for Design and Construction of Certain Improvements within the City of Highland dated November 12, 2008; and
2. Authorize the City Manager to sign the Letter of Understanding on behalf of the City. Motion carried, 5-0.

20. Support for Transportation Funding

Director of Public Works/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Councilman Racadio, seconded by Mayor McCallon, to:

1. Adopt Resolution No. 2015-032 urging the state to provide new sustainable funding for state and local transportation infrastructure;
2. Authorize the Mayor to sign a letter to State Senator Mike Morrell and State Assemblyman Marc Steinorth urging their support for new transportation funding, reiterating the seven principles proposed by the League; and
3. Authorize the City to join the Fix Our Roads Coalition. Motion carried, 5-0.

RESOLUTION NO. 2015-032

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, URGING THE STATE TO PROVIDE NEW SUSTAINABLE
FUNDING FOR STATE AND LOCAL TRANSPORTATION INFRASTRUCTURE

21. Update on SANBAG, SCAG, Omnitrans, Work Program and Regional/Legislative Issues/Development Issues/Subcommittees/AB 1234 Updates

Councilman Racadio attended the League of California Cities Executive Forum Meeting in Monterey on June 24-25, 2015.

22. San Bernardino International Airport Authority and IVDA

None

ANNOUNCEMENTS

October 17

San Bernardino Airport Air Show

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:49 p.m. in memory of Audrée Kraemer, Warren Wheeler, Joe Robinson, Betty Kingry and Doris Johnson.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor