

**MINUTES
CITY COUNCIL REGULAR MEETING
DECEMBER 9, 2014**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Racadio at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Jerry Highfill of Immanuel Baptist Church and the Pledge of Allegiance was led by Councilwoman Lilburn.

ROLL CALL

Present: Lilburn, McCallon, Racadio, Scott, Timmer
Absent: None

REPORT FROM CLOSED SESSION

None

SPECIAL PRESENTATIONS

None

PUBLIC COMMENT

None

CANVASS OF ELECTION RETURNS

1. Resolution No. 2014-052 Certifying the Results of the General Municipal Election Held on November 4, 2014

City Clerk Hughes gave a brief review of the staff report.

A MOTION was made by Councilman Timmer, seconded by Mayor Pro Tem McCallon, to adopt Resolution No. 2014-052 reciting the facts of the November 4, 2014 General Municipal Election held in the City of Highland. Motion carried, 5-0.

RESOLUTION NO. 2014-052
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, RECITING THE FACT OF THE
GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 4, 2014,
DECLARING THE RESULT AND SUCH OTHER
MATTERS AS PROVIDED BY LAW

SWEARING IN OF NEWLY ELECTED COUNCIL MEMBERS

City Clerk Hughes swore in the elected Council Members:

Larry McCallon
Sam J. Racadio
Jody Scott

2. Appointment of Mayor and Mayor Pro Tem for 2014/15

City Clerk Hughes opened the floor for nominations.

Councilman Timmer nominated Councilman McCallon for Mayor.

Councilwoman Scott seconded the nomination.

City Clerk Hughes called for any other nominations. Hearing none, the floor is now closed.

Councilman McCallon received five votes.

3. Membership on Various Council Subcommittees, Ad Hoc and Agency Organizations

Mayor McCallon opened the floor for nominations for Mayor Pro Tem.

Councilman Racadio nominated Councilwoman Lilburn.

Councilwoman Scott seconded the nomination.

Mayor McCallon called for any other nominations. Hearing none, the floor is now closed.

Councilwoman Lilburn received five votes.

Mayor McCallon reviewed the Subcommittees, Ad Hoc and Agency Organizations and stated all current appointments will remain in place with the exception of Councilwoman Scott being appointed as the primary appointee to the SBIAA and with Councilman Racadio being the alternate. Council consensus to approve item.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Councilman Racadio, seconded by Mayor Pro Tem Lilburn, to approve the Consent Calendar as submitted. Motion carried on a roll call vote, 5-0.

4. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
5. Minutes – November 25, 2014 City Council Special Meeting
Approved the Minutes as submitted.
6. Minutes – November 25, 2014 City Council Regular Meeting
Approved the Minutes as submitted.
7. Warrant Register
Approved Warrant Register No. 594 for December 9, 2014, in the amount of \$413,394.63 and Payroll of \$80,163.92.
8. Claim Consideration – Keitha Brooks
Rejected claim.
9. AB 1600 Development Impact Fee Annual Report for Fiscal Year 2013-2014 per Government Code Section 66006
Received and filed the AB 1600 Development Impact Fee Annual Report for Fiscal Year 2013-2014.
10. Developer In-lieu Fee Annual Report for Fiscal Year 2013-2014
Received and filed the Developer in-lieu Fee Annual Report for Fiscal Year 2013-2014.
11. The Comprehensive Annual Financial Report (CAFR), the Single Audit Report on Federal Awards, the GAS (Internal Controls) Letter, the Gann Limit (Appropriations Limit) Letter and the SAS 114 (Audit Committee) Letter. All Reports are for Fiscal Year Ended June 30, 2014.
Received and filed the Comprehensive Annual Financial Report (CAFR), the Single Audit Report on Federal Awards, the GAS (Internal Controls) letter, the Gann Limit (Appropriations Limit) Letter and the SAS 114 (Audit Committee) Letter. All Reports are for Fiscal Year Ending June 30, 2014.

CITY COUNCIL PUBLIC HEARING

No public hearing.

CITY COUNCIL LEGISLATIVE

12. Second Reading of Ordinance No. 397, an Ordinance Amending Chapters 16.06, Creating Definitions for Food Trucks and Food Truck Events, 16.08 Amending Table 16.08.130.A by Adding Food Truck Events as a Special Event, and 16.44 Establishing Criteria for Food Truck Events

City Manager Hughes gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Councilman Racadio, to conduct a second reading of Ordinance No. 397. Motion carried, 5-0.

City Clerk Hughes introduced Ordinance No. 397:

ORDINANCE NO. 397
AN ORDINANCE AMENDING THE CITY'S LAND USE AND DEVELOPMENT
CODE, TITLE 16, CHAPTERS 16.06, CREATING DEFINITIONS FOR
FOOD TRUCKS AND FOOD TRUCK EVENTS, 16.08 AMENDING TABLE
16.08.130.A BY ADDING FOOD TRUCK EVENTS AS A SPECIAL EVENT, AND
16.44 ESTABLISHING CRITERIA FOR FOOD TRUCK EVENTS
(MUNICIPAL CODE AMENDMENT MCA 014-005)

which title was read.

13. Second Reading of Ordinance No. 398 Extending for One (1) Additional Year Ordinance No. 385, an Ordinance Suspending the Applicability of Highland Municipal Code Sections 16.50.030, 16.50.040, 16.50.050 and 16.50.080 (Inclusionary Housing Provisions)

A MOTION was made by Councilman Racadio, seconded by Councilman Timmer, to conduct a second reading of Ordinance No. 398 extending for one (1) additional year Ordinance No. 385, an Ordinance suspending the applicability of Highland Municipal Code Sections 16.50.030, 16.50.040, 16.50.050 and 16.50.080 (Inclusionary Housing Provisions) (MCA-013-005). Motion carried 5-0.

City Clerk Hughes introduced Ordinance No. 398:

ORDINANCE NO. 398
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
EXTENDING ORDINANCE NO. 385 FOR ONE (1) CALENDAR YEAR,
THEREBY TEMPORARILY SUSPENDING THE APPLICABILITY OF THE
CITY'S INCLUSIONARY HOUSING REQUIREMENTS DESCRIBED IN
ORDINANCE NO. 306

which title was read.

14. Community Day of Service Event

Public Services Manager Morgan gave a brief review of the staff report.

A MOTION was made by Councilman Timmer, seconded by Councilwoman Scott, to approve Saturday, April 25, 2015, as the date for the second Annual Community Day of Service. Motion carried, 5-0.

15. Appoint Two Members of the Public to the Historic and Cultural Preservation Board

City Clerk Hughes gave a brief review of the staff report.

A MOTION was made by Councilman Timmer, seconded by Councilman Racadio, to reappoint Pamela Bible and Karsten Polk to the Historic and Cultural Preservation Board. Motion carried, 5-0.

16. Update on SANBAG, SCAG, Omnitrans, Work Program and Regional/Legislative Issues/Development Issues/Subcommittees/AB 1234 Updates

City Manager Hughes stated January 22 at 9:00 a.m. and February 3 at 1:30 p.m. are the scheduled meeting dates for the Work Program and also February 24 as the proposed adoption at the regularly scheduled Council Meeting.

17. San Bernardino International Airport Authority and IVDA

None

ANOUNCEMENTS

December 23

City Council Meeting - Dark

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:40 p.m. in memory of Ruth Rule, Bruce Steele, Maxine Easter and Mary Jo Medley-Jones.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor