

**MINUTES
CITY COUNCIL REGULAR MEETING
OCTOBER 22, 2013 - 6:00 p.m.**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:01 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Valerie Blaustein, Church of Jesus Christ of Latter Day Saints and the Pledge of Allegiance was led by Councilman Timmer.

ROLL CALL

Present: Lilburn, McCallon, Racadio, Scott, Timmer
Absent: None

REPORT FROM CLOSED SESSION

No Reportable Action

SPECIAL PRESENTATIONS

Mayor McCallon presented Steve Hadley with a Proclamation proclaiming the City of Highland as a Purple Heart City.

PUBLIC COMMENT

None

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Councilman Racadio, seconded by Councilwoman Scott, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0, with Mayor McCallon and Councilman Timmer abstaining from Item #2.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – October 8, 2013 City Council Regular Meeting
Approved the Minutes as submitted.
3. Warrant Register
Approved Warrant Register No. 571 for October 22, 2013, in the amount of \$2,177,350.38 and Payroll of \$76,095.10.

CITY COUNCIL PUBLIC HEARING

4. Public Hearing to Consider the Appeal of the Public Nuisance Hearing Board's Decision Regarding Administrative Citation Nos. 10188 and 11415 for the Illegal Conversion of Carports, in Accordance with Chapter 2.56 of Title 2, of the Highland Municipal Code, Regarding the Property Located at 26030 Base Line, Highland, California. Citee: JK Rentals, through its Agent for service Anil Mehta. PNHB Case No. 13-005.

Item withdrawn by applicant.

CITY COUNCIL LEGISLATIVE

5. Purchase of Conservation Credits for the Greenspot Road Bridge and Street Realignment Project (Project No. brg04005)

Mr. Dennis Barton gave a brief review of the staff report.

City Manager Hughes stated he would like to have an item added onto the motion, to authorize staff to wire the funds as we are under a very tight time frame. If we do not get the funds in by November it will go up.

A MOTION was made by Councilwoman Scott, seconded by Councilman Racadio, to authorize the Public Works Director/City Engineer to purchase six (6) conservation credits from Vulcan Materials Company to mitigate for impacts to critical habitat in the amount of \$1,650,000 for the Greenspot Road Bridge and Street Realignment Project and to authorize Staff to wire funds. Motion carried, 5-0.

6. Consideration of Proposals to Participate in the City's Tow Rotation Program period beginning January 1, 2014, and Ending December 31, 2015

Community Development Director Jaquess gave a brief review of the staff report.

Councilwoman Scott stated there was only one company who was reported in the staff report and quoted by the Sheriff's Department, as this provider has always provided excellent service and response times, and none of the others have the Sheriff's comments.

Community Development Director Jaquess stated we are aware the Sheriff's Department is comfortable with all five tow companies and have been told so by the Sheriff's Department.

A MOTION was made by Councilwoman Scott, seconded by Councilman Racadio, to review the proposals of the Tow Operators/Companies and award contracts to participate in the City's Tow Rotation Program and authorize the Mayor and City Clerk to execute the necessary documents. Motion carried, 5-0.

7. Installing ALPR Systems at Various Locations

City Manager Hughes gave a brief review of the staff report. These cameras do not just capture stolen vehicles, these cameras have solved burglaries, used to solve a homicide and it is a very powerful, great tool.

A MOTION was made by Councilwoman Scott, seconded by Councilman Racadio, to:

1. Make a finding that PIPS (3M) is a sole source provider of the ALPR equipment; and
2. Approve the installation of the ALPR system at the following locations: Base Line/Sterling Avenue northbound, Victoria Avenue/9th Street westbound, 5th Street/Palm Avenue southbound and Church Street/Greenspot Road eastbound. Motion carried, 5-0.

8. Community Works Design Group, Contract Amendment No. 1 – Adjustment to “Hourly Service Rates” (Contract for Landscape Architectural Services and Support for Community Development Department and City Engineer) (City Council Agreement approved on October 9, 1990)

Community Development Director Mainez gave a brief review of the staff report.

Councilwoman Scott stated it states the contract will not impact the City's finances due to the fact the services are paid for by the developers or the applicants, but then it states unknown costs includes staff time to process monthly invoices. We are already using them, why would there be additional costs?

Community Development Director Mainez stated just like with any contract there is a process to pay the invoices and it is a normal stipend to be included.

A MOTION was made by Councilman Racadio, seconded by Councilman Timmer, to approve the Community Works Design Group Contract Amendment No. 1, a request to adjust the hourly service rates for Landscape Plan Check and Field Observation Services. Motion carried, 5-0.

9. Design Services Proposal/Engineering Resources of Southern California, Inc. “Article III Base Line Pedestrian Improvements and Palm Avenue Sidewalk Gap Closure Projects” (Project No. swk13001)

Assistant Public Works Director Zamano gave a brief review of the staff report.

Councilwoman Scott asked are we going to have any expenses for right-of-ways?

Assistant Public Works Director Zamano stated no, this work will be done within our public right-of-way but we will have to acquire permission to enter from property owners.

A MOTION was made by Councilman Timmer, seconded by Councilman Racadio, to:

1. Approve the proposal from Engineering Resources of Southern California, Inc., to provide design services for the “Article III Base Line Pedestrian Improvements and Palm Avenue Sidewalk Gap Closure Projects;” and
2. Authorize the City Manager to approve the contract amendments up to 10% of the contract amount. Motion carried, 5-0.

10. Design Services Proposal/HDR Engineering, Inc., “5th Street Storm Drain and Water Pipeline Project” (Project No. str07002)

Assistant Public Works Director Zamano gave a brief review of the staff report.

Councilman Racadio stated there is \$8.6 million available. What is the estimated cost of the project?

Assistant Public Works Director Zamano stated the figure for the combined project is approximately \$5.6 million of which the City’s project is approximately \$3 million.

A MOTION was made by Councilman Timmer, seconded by Councilwoman Scott, to:

1. Approve the proposal from HDR Engineering, Inc., to provide design services for the “5th Street Storm Drain and Water Pipeline Project;” and
2. Authorize the City Manager to approve the contract amendments up to 10% of the contract amount. Motion carried, 5-0.

11. Design Services Proposal/Parsons Brinkerhoff “Safe Routes to School Improvement Project” (Project Nos. str12004 & str12005)

Assistant Public Works Director Zamano gave a brief review of the staff report.

A MOTION was made by Councilman Racadio, seconded by Councilwoman Scott, to:

1. Approve the proposal from Parsons Brinkerhoff to provide design services for the “Safe Routes to School Improvement Project;” and
2. Authorize the City Manager to approve the contract amendments up to 10% of the contract amount. Motion carried, 5-0.

12. Update on SANBAG, SCAG, Omnitrans, Work Program and Regional/Legislative Issues/Development Issues/Subcommittees/AB 1234 Updates

Councilman Racadio stated he attended Assemblyman Mike Morrell’s Chamber event where each Chamber named a business as the number one business in their community.

13. San Bernardino International Airport Authority and IVDA

None

ANNOUNCEMENTS

October 26	Discover Highland Night
November 14	League of California Cities Thalman Dinner
November 21	City of Highland Chamber Installation Dinner

Mayor McCallon stated he has formed an Ad Hoc Committee to discuss the developer agreement for the Golden Triangle project. This committee will consist of Councilman Timmer and himself.

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:48 p.m.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Penny Lilburn
Mayor Pro Tem