REGULAR MEETING
February 25, 2020
6:00 p.m.
City Hall
Donahue Council Chambers
27215 Base Line
Highland, California

MISSION STATEMENT
Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City’s Website at: www.cityofhighland.org
City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 48 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

CITY COUNCIL REGULAR MEETING
FEBRUARY 25, 2020 - 6:00 p.m.

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

PUBLIC COMMENT
   To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.
CITY COUNCIL CONSENT CALENDAR

1. **Waive the Reading of All Ordinances**
   
   **RECOMMENDATION:** Waive the reading of all Ordinances in their entirety and read by title only.

2. **Minutes – February 11, 2020 City Council Special Meeting**
   
   **RECOMMENDATION:** Approve the Minutes as submitted.

3. **Minutes – February 11, 2020 City Council Regular Meeting**
   
   **RECOMMENDATION:** Approve the Minutes as submitted.

4. **Warrant Register**
   
   **RECOMMENDATION:** Approve Warrant Register No. 699 for February 25, 2020, in the amount of $2,303,667.55 and Payroll of $94,316.29.

5. **Treasurer’s Report for January 2020**
   
   **RECOMMENDATION:** That the City Council receive and file Treasurer’s Report for January 2020.

6. **Claim Consideration – Stephany Taylor**
   
   **RECOMMENDATION:** George Hills Company recommends Council reject claim.

7. **Preparation of Annual Engineer’s Reports for 2020/2021 Assessments**
   
   **RECOMMENDATION:** That the City Council:
   
   1. Adopt Resolution No. 2020-__________ ordering the preparation of an Engineer’s Report for Consolidated Landscape and Lighting District No. 96-1; and
   
   2. Adopt Resolution No. 2020-__________ ordering the preparation of an Engineer’s Report for Street and Drainage Maintenance District 96-1.

8. **Resolution No. 2020-__________ Establishing Employee Salaries**
   
   **RECOMMENDATION:** That the City Council approve Resolution No. 2020-__________ establishing employee salaries and adding the classification of Assistant Engineer.

9. **Easement Acceptance/TREH Partners XV, LLC – Greenspot Road**
   
   **RECOMMENDATION:** That the City Council:
   
   1. Accept the Grant of Easement for Road and Drainage purposes from TREH Partners XV, LLC; and
   
   2. Direct the City Clerk to record the Grant of Easement.
CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

1) Mayor opens Public Hearing;
2) Staff presentation;
3) Applicant/Representative presentation;
4) Speakers in favor of proposal;
5) Speakers in opposition to proposal;
6) Applicant rebuttal;
7) Mayor closes Public Hearing;
8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

10. Fire Extension of Interim Ordinance No. 441 Prohibiting New Accessory Dwelling Units ("ADUs") Except Those that Satisfy Specified Standards, Finding There is an Immediate Threat to the Health, Safety and Welfare, and Declaring the Urgency Thereof and Making Findings Under CEQA

RECOMMENDATION: That the City Council:
1. Conduct a public hearing and adopt Interim Ordinance No. _______ granting a first extension of Interim Ordinance No. 441 prohibiting new ADUs except those that satisfy specified standards, and making the findings required by Government Code Section 65858 to become effective immediately;
2. Direct staff to study appropriate regulations pertaining to ADUs; and
3. Direct staff to file a Notice of Exemption.

CITY COUNCIL LEGISLATIVE

11. Vehicle Purchase for Public Works

RECOMMENDATION: That the City Council:
1. Waive formal contract procedures per Municipal Code Section 2.40.100;
2. Authorize the use of a “piggyback” contract through Sourcewell Contract No. 120716-NAF between Sourcewell and National Auto Fleet Group;
3. Approve proposal in the amount of $53,576.42 from National Auto Fleet Group; and
4. Approve the following budget adjustment; transfer $53,600 from 004-2100 (Gas Tax Fund balance) to be expended from 004-8310-6040 (Gas Tax-Vehicles).

12. Adoption of Resolution No. 2020-__________ Ordering the Sale of One Excess City Vehicle

RECOMMENDATION: That the City Council adopt Resolution No. 2020-__________ ordering the sale of one excess City vehicle.
13. New Logo for Highland Fire Department
RECOMMENDATION: The Public Safety Subcommittee recommends that the City Council approve the new logo for the Highland Fire Department.

14. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.

15. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):
One case.

ADJOURN

Regular Meetings
March 10, 24; April 14, 28; May 12, 26; June 9, 23; July (dark); August 11, 25; September 8, 22; October 13, 27; November 10, 24; December 8, 22 (dark)

I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before February 20, 2020, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue
Fire Station No. 1
26974 Base Line
City Hall
27215 Base Line

Date: February 20, 2020

Betty Hughes, MMC
City Clerk